



TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMEN
(860) 779-3411 Option 2

TOWN CLERK
(860) 779-3411 Option 4

TAX COLLECTOR
(860) 779-3411 Option 5

ASSESSOR
(860) 779-3411 Option 6

Board of Selectmen Meeting Minutes
Thursday, August 31, 2023, 4:00 pm
Community Center and via Zoom

Present: Austin Tanner, Lou Brodeur, Joe Voccio, Lisa Mileski, Recording Secretary

Also Present: Ken Dykstra, Sandy Brodeur, Jennifer Nemeth via Zoom, One Member of the Public

1. **Call to Order:** A. Tanner called the meeting to order at 4:00 pm
2. **Approve Meeting Minutes of August 10, 2023:** L. Brodeur made a motion to approve the minutes of August 10, 2023; J. Voccio seconded the motion; and the minutes of August 10, 2023 were approved.
3. **Public Comment:** None
4. **Appointments: Aimee Genna to Board of Fire Commissioners; Janet Booth to Zoning Board of Appeals:** L. Brodeur made a motion to appoint Aimee Genna as a member of the Board of Fire Commissioners; J. Voccio seconded the motion with discussion; after discussion, Aimee Genna was voted to be a member of the Board of Fire Commissioners (with a term to expire on 12/2/25). L. Brodeur made a motion to appoint Janet Booth as an alternate member of the Zoning Board of Appeals; J. Voccio seconded the motion; and Janet Booth was voted to be an alternate member of the Zoning Board of Appeals (with a term to expire on 6/24/26).
5. **New Business**
 - a. **Veterans Ceremony:** A. Tanner stated that Susan Bysiewicz had reached out to the Town about having a Veterans Ceremony on September 18, 2023 but it has been changed to November 13, 2023. He said that S. Bysiewicz is hoping to send invitations out to all our Veterans, that they be presented with plaques at the ceremony, that maybe we can have AmVets march in with the flag, etc.
6. **Old Business**
 - a. **Assessor and Assistant Assessor:** A. Tanner stated that the new Assessor, who previously worked in Putnam, will start on September 6, 2023, and that we have some candidates coming in that same day for interviews for the Assistant Assessor position. He also stated that the Assistant Assessor position will be part-time.
 - b. **Parks and Recreation Department Assistant and Coordinator:** A. Tanner said the Parks and Recreation Department is now fully staffed; we have Doug Davenport as the Program Coordinator and Joshua Neeley as the Assistant to the Rec Director.
 - c. **Update on Generator:** A. Tanner stated that the new generator will be here in January.
 - d. **Update on Green Building:** A. Tanner reports that all the renovations are on schedule and that there are some electrical boxes that need to be changed, so there is an additional \$40,000.00 to \$42,000.00 that the Town will need to pay because it will not under the insurance claim. He also said that the air conditioning in the building is not presently working, and a contractor is scheduled to come out on September 11, 2023.
 - e. **Update on Prince Hill Bathrooms:** A. Tanner said the water issue is fixed and they are working on getting a third estimate to remove the underground tank and put one in the back room. He also stated that the Town was waiting for one more quote

on the AC/Heater unit at the Transfer Station. The Board talked about the bus trip to the baseball game at Yankee Stadium, Family Fun Day, about the water usage at the Town Garage being monitored, about the raccoon over the bus garage that had to be trapped, etc. A. Tanner stated that the WPCA voted to send out the other half of the bills on October 1, 2023, and there was discussion about this, and it was decided that we should have a special meeting on September 6, 2023 at 5:00 pm and include the Board of Finance members and the WPCA members to discuss other options.

7. Discussion on Financials: It was discussed that the financials will be run through the end of the prior month for each meeting so that everyone will have the same ones. There was a question on what Cassie Leach's salary is and A. Tanner will ask about this.

8. Approve Bills:

-L. Brodeur made a motion to pay Voucher #1657, dated June 30, 2023, in the amount of \$3,589.87; J. Voccio seconded; and the motion was approved.

-L. Brodeur made a motion to pay Voucher #1133, dated August 31, 2023, in the amount of \$40.00; J. Voccio seconded; and the motion was approved.

-L. Brodeur made a motion to pay Voucher #1124, dated August 31, 2023, in the amount of \$1,792.92; J. Voccio seconded; and the motion was approved.

-L. Brodeur made a motion to pay Voucher #1128, dated August 31, 2023, in the amount of \$96,114.74; J. Voccio seconded for discussion; discussion was held, and the motion was approved.

-L. Brodeur made a motion to pay Voucher #1119, dated August 31, 2023, in the amount of \$1,144.61; J. Voccio seconded; and the motion was approved. A. Tanner will check with Park Maintenance to determine why Gatorade was purchased at Lowes.

-L. Brodeur made a motion to pay Voucher #1123, dated August 31, 2023, in the amount of \$299.02; J. Voccio seconded; and the motion was approved.

9. Other Business: A. Tanner stated that the gate at the Highway Garage has been wired and that the fuel tank has been installed so that fuel can be pumped. Both of these projects will be complete within a week. The Board discussed how OSHA showed up at Mortlake Fire Department unannounced and found a few minor violations, though there were no fines. They also discussed updating the technology for the meetings when they are moved back to the Green building. Resource Recovery will meet at the next scheduled meeting.

10. Public Comment: S. Brodeur asked if any additional ARPA requests have come in, and A. Tanner stated he saw one for Air Packs and maybe one other, but that he would check with S. Cates on this.

11. Adjourn: L. Brodeur made a motion to adjourn; J. Voccio seconded; and the meeting was adjourned at 5:10 pm.

Respectfully submitted,
Lisa Mileski, Recording Secretary