

ARPA Meeting Minutes
Thursday, December 8, 2022
5:30pm via Zoom &
Clifford B. Green Memorial Center

Present: Austin Tanner, Lou Brodeur, David Lee, Ken Dykstra, Joe Voccio,
and Sara Deshaies, Recording Secretary

Also Present: Sandy Brodeur and Bill Skene

1. Call to Order: Austin called the meeting to order at 5:33pm
2. Approve Minutes: 11/16/22: L. Brodeur made a motion to accept minutes as presented. D. Lee seconded. No discussion. Motion passed 5-0-0.
3. Public Comment: None
4. Review of Town Forum: A. Tanner hasn't received any feedback. K. Dykstra asked if AM VETS resubmitted their application. A. Tanner hasn't received anything yet. L. Brodeur asked Kate Brisson, Town Clerk, if they had any intention. She will check with them. No word.
5. Discussion on Additional Information Needed: A. Tanner thinks the Town is about ready to submit applications to NECCOG for their review. Catch basins need additional information. K. Dykstra asked if the applicants are required to get 3 bids. D. Lee said each would have to follow their own process, except for Town applicants, those will require 3 bids. There was some discussion on how the funds will be distributed. J. Voccio stated that they must document the actual funds needed. Applications will go to NECCOG first to be sure they meet to spirit of the purpose of funds, then go back to applicants for specific amounts, if needed, then approve.
6. Action on Decreasing BBA Request: D. Lee made a motion to support a decreased amount of \$4,350. L. Brodeur seconded. Motion passed 5-0-0.
7. Discussion on New Requests: Brooklyn Fire Commissioners submitted a new request for \$250,000 for both fire companies for salaries as well as personal protective equipment, training, etc. Guidelines are against items needing ongoing funding beyond the two years. D. Lee made a motion to accept the application for purposes of discussion. J. Voccio seconded. Motion passed 5-0-0. D. Lee doesn't feel that the application is in the spirit of the guidelines. There was much discussion about whether this application qualifies for ARPA funds or if it should be a Board of Finance item. A. Tanner will get more information. Discussion will continue. J. Voccio made a motion to table this application. L. Brodeur seconded. Motion passed 5-0-0.
J. Voccio made a motion that the group authorize A. Tanner to talk to NECCOG to see if there would be funding for a Town study regarding the additional personnel and PPE being requested in the application to determine viability. D. Lee seconded. Motion passed 5-0-0.
The Commission agreed to reserve the right to reallocate additional funds.
8. Discussion on Timeframe to Submit to NECCOG: A. Tanner will begin work next week to submit all approved applications to NECCOG for review.
9. Set Next Meeting Date: Thursday, January 26th, 2023 at 5:30pm
10. Public Comment: S. Brodeur asked if she could accompany A. Tanner when he meets NECCOG to discuss reporting requirements for applications. D. Lee suggested it should be an official ARPA meeting. Possibly invite NECCOG to January 26th.
11. Adjourn: L. Brodeur made a motion to adjourn. D. Lee seconded. Motion passed 5-0-0. Meeting adjourned at 6:23pm.

Respectfully Submitted,

Sara Deshaies,
Recording Secretary