



TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMEN
(860) 779-3411 Option 2

TOWN CLERK
(860) 779-3411 Option 4

TAX COLLECTOR
(860) 779-3411 Option 5

ASSESSOR
(860) 779-3411 Option 6

Board of Finance Meeting Minutes
Wednesday, April 19, 2023, 7:00 pm
Clifford B. Green Memorial Building
and via Zoom

Present: Sandra Brodeur, Ken Dykstra, Dave Lee, Aaron Soucy, Andrew Dionne, Heather Allen via Zoom, Lisa Mileski, Recording Secretary

Also Present: Lou Brodeur, Austin Tanner, Shelley Cates, Joe Voccio, Carrie Juhasz, Paul Manocchio, Other Members of the Public, Michaela Green via Zoom, Jenn Nemeth via Zoom, Denise Graff via Zoom, Kayla Burgess via Zoom, L. Trahan via Zoom, WINY Radio via Zoom

1. Determination of a Quorum and Call to Order: S. Brodeur called the meeting to order at 7:00 pm. S. Brodeur stated H. Allen was absent though she appeared via Zoom at some point thereafter.

2. Public Comment: C. Juhasz spoke at length about the Ice Box and more specifically, about the East Brooklyn Fire Department. P. Manocchio made a comment about the chain of record for the ownership of the property. J. Nemeth commented that she wanted to make sure the statement she provided before the meeting was shared and also talked about the lawsuit.

3. Old Business: D. Lee wanted to follow up on what hydrants were paid for by the Town. A. Tanner stated all of them except Creamery Brook and L. Brodeur said the ones at the jail are on their water system. S. Cates stated that the streetlights are paid for by the Town unless a resident requests one outside of their house. The only conclusion D. Lee can reach is that despite the obligation of the Tax District to pay for fire hydrants is that they are not paying. S. Cates stated that the Town pays a predetermined expense for the water for the year. Discussion was had about exactly what the Tax District is supposed to pay. A. Tanner stated that the auditor is hoping to have a draft by the end of the month, and he read an email from the auditor, adding that S. Cates is doing a great job. J. Voccio questioned if the ARPA funds should be shown through the budget.

a. Other Old Business: None

4. New Business:

a. Presentation of the 23-24 Town Budget Proposal: S. Cates presented the Town Budget Proposal and answered and commented on several inquiries of the Board as did A. Tanner and others with knowledge. The increase shown on the proposed Town Budget is 4.21%. A. Tanner stated that he and S. Cates met with the auditor and the auditor suggested that we go out to bid next year and they would put in a bid. He further stated that the auditor said 120 Towns filed for extensions, and S. Cates added that there are 30 outstanding. Under Town Clerk, K. Dykstra mentioned that the line item "Restoration and Security" doubled, and S. Cates will follow up with the Town Clerk on this. The figure of (\$1,874.00) on the Land Use Admin/Planner page should be \$2,126.00, and S. Cates will correct that. J. Voccio questioned if we should be more transparent with the ARPA funds/grants and discussion regarding this and the Economic Development Commission was held amongst the members. Under Fire Facilities, it was noted by S. Cates that the Fire Departments were highlighted because

they are still pending review, and D. Lee pointed out that \$30,775.00 was missing from the Mortlake Fire Department Proposed line, and S. Cates will fix this. D. Lee questioned the \$10,000.00 more for next year on "Other Repair" under Maintenance of Equipment. A. Tanner is trying to have a discussion with T. Rukstela on this and on "Motor Oil & Lubrication" which we have only spent about \$300.00 on and we are going to budget \$1,000.00 more this year. On Resource Recovery, D. Lee questioned why the "Repairs, Building & Signs" is \$7,500.00, and S. Cates stated it was for the heater and the scale house, and it was pointed out this should be under Capital, so she will fix this.

b. Capital Budget Review held April 19, 2023. L. Brodeur thoroughly went over all the Capital Requests, those we received and those accepted and rejected. He said we started out with requests for about \$438,000.00 roughly, and he answered questions and comments from Board members. It was confirmed that the approved Capital requests total \$213,121.00. L. Brodeur also stated that he spoke with S. Cates about there being unused capital money (around \$56,498.00) that can be contributed to lower the cost, though S. Cates stated she wants to confirm this further. A. Dionne made a motion to accept the Town Budget as proposed for further discussion; K. Dykstra seconded; and the motion passed. The Fire Departments and their budgets were then discussed amongst Board members.

c. Meeting on May 2, 2023 to review all budget proposals and set Town meeting dates. Meeting dates were discussed. A. Dionne made a motion to have a special meeting on April 24, 2023 at 7:00 pm at the Clifford B. Green Memorial Building; A. Soucy seconded; and motion passed.

d. Other New Business: None

5. Selectmen's Report: A. Tanner stated we should know by tomorrow if we have a new Recreation Director; estimated asbestos removal for the Green building is \$40,000.00; the contractor said work will need to be done in the meeting room, so G. Bryant said he could do something temporarily at the Community Center or at the school so we could have meetings

6. Liaison Reports: D. Lee made a motion to remove this line item; A. Soucy seconded; and this line item was removed.

7. Public Comment: D. Lee made a motion to limit public comment to 2½ minutes; A. Dionne seconded; motion passed. C. Juhasz stated she is still questioning what the Taxing District pays for and that the EBFD is still unwilling to turn over details of their financials and that they need to provide transparency before they receive any further money. P. Manocchio then spoke about how the property had been sold to Saveway Petroleum and asked if any funds were transferred. D. Lee stated to educate the Board from his respective that people need to be careful of commenting with respect to the Tax District versus the Fire Department; that they are two separate legal entities; one has a tax filing requirement; one does not. He further stated that one operates as a municipal government and is responsible to the laws of the State of Connecticut and the other is an independent organization that provides fire services. He said there are public acts listed in the town ordinances that define responsibilities, they are not town ordinances, they are general assembly statutes, and we need to be conscious of what we are referring to, just so we are clear on what documents we are referring to. A member of the public who did not state his name stated that he appreciated that we are talking about everything, that we are working together to make it the best budget for the Connecticut people as possible. J. Voccio stated that we need to clarify it all and get it all sorted out.

8. Adjournment: D. Lee made a motion to adjourn; A. Soucy seconded, and the meeting was adjourned at 9:52 pm

Lisa Mileski, Recording Secretary

Town of Brooklyn Proposed Budget 2023-2024

4/18/2023 Revision

**TOWN OF BROOKLYN
PROPOSED BUDGET 2023-24
BOARD OF FINANCE**

	ACTUAL 2021/22	BUDGET 2022/23	YTD 4/18/2023	PROPOSED 2023/24	PERCENT CHANGE
REVENUES					
PROPERTY TAXES	\$ 17,339,806	\$ 18,693,133	\$ 15,382,420.74	\$ 19,006,527	1.68%
STATE OF CT	\$ 7,636,300	\$ 7,330,390	\$ 3,965,219.42	\$ 7,570,826	3.28%
OTHER REVENUES	\$ 940,160	\$ 891,650	\$ 798,744.97	\$ 944,759	5.96%
OTHER FINANCING	\$ -	\$ -	\$ -		
TOTAL REVENUES	\$ 25,916,266	\$ 26,915,173	\$ 20,146,385.13	\$ 27,522,112	2.26%

	ACTUAL 2021/22	BUDGET 2022/23	YTD 4/18/2023	PROPOSED 2023/24	PERCENT CHANGE
EXPENDITURES					
GENERAL GOVERNMENT	\$ 970,684	\$ 1,107,450	\$ 858,903.79	\$ 1,182,505	6.78%
PUBLIC SAFETY	\$ 848,162	\$ 903,404	\$ 616,791.29	\$ 891,959	-1.27%
PUBLIC WORKS	\$ 1,194,923	\$ 1,288,231	\$ 959,465.55	\$ 1,366,357	6.06%
HUMAN SERVICES	\$ 106,101	\$ 119,289	\$ 114,788.50	\$ 135,638	13.71%
CIVIC & CULTURAL	\$ 746,950	\$ 780,507	\$ 571,462.40	\$ 827,382	6.01%
DEV. & PLANNING	\$ 157,218	\$ 194,440	\$ 130,972.25	\$ 200,776	3.26%
DEBT & SUNDRY	\$ 1,546,549	\$ 1,998,076	\$ 1,865,052.86	\$ 1,827,100	-8.56%
TOTAL GENERAL TOWN	\$ 5,570,589	\$ 6,391,397	\$ 5,117,436.64	\$ 6,431,716	0.63%
BOARD OF EDUCATION	\$ 19,584,719	\$ 20,540,776	\$ 15,140,723.58	\$ 21,635,600	5.33%
TOTAL BUDGET	\$ 25,155,308	\$ 26,932,173	\$ 20,258,160.22	\$ 28,067,316	4.21%

Current Mil Rate	\$ 27.48
1 Mil	\$ 685,557

	\$ 545,205
Expenditures Exceed Revenue by this much as is.	

**TOWN OF BROOKLYN
PROPOSED BUDGET 2023-24
BOARD OF FINANCE**

REVENUES

**REVENUES:
PROPERTY TAXES:**

REFUNDED TAXES
CURRENT TAXES
PRIOR TAXES
INTEREST/LIENS
PROPERTY MV SUPPLEMENTAL
TOTAL TAXES

	ACTUAL 2021/22	BUDGET 2022/23	YTD 4/18/2023	PROPOSED 2023/24	PERCENT CHANGE
REFUNDED TAXES	\$ (25,740.57)	\$ (25,000)	\$ (39,632.91)	\$ (30,000)	20.00%
CURRENT TAXES	\$ 16,862,666.24	\$ 18,258,133	\$ 14,819,324.82	\$ 18,556,527	1.63%
PRIOR TAXES	\$ 136,479.81	\$ 160,000	\$ 206,408.09	\$ 160,000	0.00%
INTEREST/LIENS	\$ 82,234.86	\$ 70,000	\$ 96,116.20	\$ 70,000	0.00%
PROPERTY MV SUPPLEMENTAL	\$ 284,166.09	\$ 230,000	\$ 300,204.54	\$ 250,000	8.70%
TOTAL TAXES	\$ 17,339,806.43	\$ 18,693,133	\$ 15,382,420.74	\$ 19,006,527	1.68%

STATE OF CONNECTICUT:

EDUCATION ASSISTANCE
MASHANTUCKET GRANT
PILOT STATE PROPERTY
TAX RELIEF-DISABILITY
VETERANS LOSS
MOTOR VEHICLE FINES
MISCELLANEOUS GRANTS
BINGO PERMITS
SOLAR GENERATION
TELECOMMUNICATIONS
HOMELAND SECURITY GRANT
MUNICIPAL GRANTS-IN AID
MRSA
Z Recs
D.U.I. GRANT
EARTH DAY GRANT
TOTAL STATE OF CT

EDUCATION ASSISTANCE	\$ 7,079,140.00	\$ 6,926,095	\$ 3,463,048.00	\$ 6,926,095	0.00%
MASHANTUCKET GRANT	\$ 191,703.00	\$ 191,703	\$ 127,802.00	\$ 191,703	0.00%
PILOT STATE PROPERTY	\$ 102,282.36	\$ 127,664	\$ 127,664.03	\$ 127,664	0.00%
TAX RELIEF-DISABILITY	\$ 1,005.69	\$ -	\$ 1,201.20	\$ 1,000	0.00%
VETERANS LOSS	\$ 6,035.39	\$ -	\$ 6,583.66	\$ 6,000	0.00%
MOTOR VEHICLE FINES	\$ 1,210.00	\$ 1,315	\$ 1,270.00	\$ 1,315	0.00%
MISCELLANEOUS GRANTS	\$ 137,937.96	\$ -	\$ 1,759.56	\$ -	0.00%
BINGO PERMITS	\$ 250.00	\$ 200	\$ 340.00	\$ 200	0.00%
SOLAR GENERATION	\$ -	\$ -	\$ -	\$ 230,370	100.00%
TELECOMMUNICATIONS	\$ 10,707.26	\$ 10,700	\$ 12,611.46	\$ 12,600	17.76%
HOMELAND SECURITY GRANT	\$ -	\$ -	\$ -	\$ 3,000	0.00%
MUNICIPAL GRANTS-IN AID	\$ 10,379.00	\$ 10,379	\$ -	\$ 10,379	0.00%
MRSA	\$ 36,347.47	\$ -	\$ 163,690.51	\$ -	0.00%
Z Recs	\$ 58,801.50	\$ 61,834	\$ 59,249.00	\$ 60,000	-2.97%
D.U.I. GRANT	\$ -	\$ -	\$ -	\$ -	0.00%
EARTH DAY GRANT	\$ 500.00	\$ 500	\$ -	\$ 500	0.00%
TOTAL STATE OF CT	\$ 7,636,299.63	\$ 7,330,390	\$ 3,965,219.42	\$ 7,570,826	3.28%

OTHER REVENUES:

	ACTUAL 2021/22	BUDGET 2022/23	YTD 4/18/2023	PROPOSED 2023/24	PERCENT CHANGE
HEALTH DEPARTMENT RENT	\$ 35,766.06	\$ 36,660	\$ 27,381.99	\$ 37,577	2.50%
GARAGE RENTAL	\$ 1,200.00	\$ -	\$ 2,400.00	\$ 1,200	0.00%
COMM. CENTER RENTAL FEE	\$ 100.00	\$ 500	\$ 1,150.00	\$ 1,000	100.00%
INTEREST-INVESTMENTS	\$ 7,512.00	\$ 2,500	\$ 50,845.73	\$ 5,000	100.00%
RECREATION FEES	\$ 303,511.35	\$ 307,690	\$ 305,496.31	\$ 343,340	11.59%
PISTOL PERMITS	\$ 3,150.00	\$ 4,000	\$ 4,340.00	\$ 4,000	0.00%
TOWN CLERK FEES	\$ 81,426.72	\$ 80,000	\$ 41,073.70	\$ 70,000	-12.50%
CONVEYANCE TAX	\$ 147,847.46	\$ 140,000	\$ 102,288.69	\$ 135,000	-3.57%
MISC. INCOME	\$ 32,951.93	\$ 1,000	\$ 25,284.85	\$ 1,000	0.00%
COPIER FEES	\$ 8,871.50	\$ 10,000	\$ 5,047.00	\$ 7,000	-30.00%
APARTMENT INSPECTIONS	\$ 225.00	\$ 500	\$ 255.00	\$ 225	-55.00%
BR. FAIR TPR. REIMB.	\$ 5,000.00	\$ 5,000	\$ 5,000.00	\$ 5,000	0.00%
BUILDING PERMITS	\$ 141,360.26	\$ 155,000	\$ 110,890.15	\$ 150,000	-3.23%
ZONING PERMITS	\$ 10,765.00	\$ 9,000	\$ 5,265.00	\$ 9,000	0.00%
FIRE MARSHAL FEES	\$ 740.00	\$ 1,500	\$ 505.00	\$ 750	-50.00%
Z B A	\$ 2,004.00	\$ 1,500	\$ 754.00	\$ 1,000	-33.33%
LAND USE REVENUE	\$ 8.00	\$ 100	\$ -	\$ 100	0.00%
PLANNING & ZONING FEES	\$ 11,876.00	\$ 7,000	\$ 8,125.00	\$ 8,000	14.29%
TRANSFER STATION FEES	\$ 130,389.78	\$ 115,700	\$ 102,642.55	\$ 151,567	31.00%
SALE FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	0.00%
INSURANCE DIVIDEND	\$ 15,455.00	\$ 14,000	\$ -	\$ 14,000	0.00%
TRANSFER FROM RESERVE	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL OTHER REVENUES	\$ 940,160.06	\$ 891,650	\$ 798,744.97	\$ 944,759	5.96%
TOTAL REVENUES	\$ 25,916,266.12	\$ 26,915,173	\$ 20,146,385.13	\$ 27,522,112	2.26%

**TOWN OF BROOKLYN
PROPOSED BUDGET 2023-24
BOARD OF FINANCE**

EXPENDITURES

EXPENDITURES:

GENERAL GOVERNMENT:

	ACTUAL 2021/22	BUDGET 2022/23	YTD 4/18/2023	PROPOSED 2023/24	PERCENT CHANGE
BD OF FINANCE	24,729.33	29,565	17,572.50	40,255	36.16%
BD OF SELECTMEN	30,293.54	29,001	24,380.21	28,346	-2.26%
ADMINISTRATION	325,012.79	408,889	331,824.66	409,349	0.11%
ASSESSOR	156,586.81	161,036	132,569.97	169,392	5.19%
REVENUE COLLECTOR	122,171.53	123,076	91,734.11	113,565	-7.73%
LEGAL	24,977.01	28,500	13,623.97	33,300	16.84%
*IT DEPARTMENT new	\$0	-	\$0	32,600	100.00%
TOWN CLERK	125,270.02	132,552	101,832.83	138,424	4.43%
ELECTIONS	21,945.58	52,432	29,220.31	71,509	36.39%
PROBATE	9,345.00	9,295	9,295.00	10,175	9.47%
TOWN HALL	32,559.61	36,149	31,828.42	37,727	4.37%
CENTRAL SUPPLIES	77,163.53	73,900	53,816.86	73,966	0.09%
ETHICS	125.00	1,750	375.00	2,500	42.86%
BD OF ASSESSMENT	237.50	600	125.00	600	0.00%
ENGINEERING	20,266.40	20,705	20,704.95	20,796	0.44%
TOTAL GENERAL GOVT	\$ 970,683.65	\$ 1,107,450	\$ 858,903.79	\$ 1,182,505	6.78%

PUBLIC SAFETY:

PATROL SERVICES	184,394.86	198,380	2,321.70	172,284	-13.15%
FIRE FACILITIES	429,376.84	457,891	417,112.57	463,581	1.24%
HOMELAND SECURITY	4,165.05	6,100	3,400.00	6,100	0.00%
EMERGENCY COMM	48,877.06	49,295	40,863.42	45,268	-8.17%
BUILDING OFFICIAL	96,674.44	103,236	77,957.74	110,964	7.49%
CANINE	26,056.80	27,888	27,888.30	31,830	14.14%
FIRE MARSHAL	58,617.39	60,614	47,247.56	61,931	2.17%
TOTAL PUBLIC SAFETY	\$ 848,162.44	\$ 903,404	\$ 616,791.29	\$ 891,959	-1.27%

	ACTUAL 2021/22	BUDGET 2022/23	YTD 4/18/2023	PROPOSED 2023/24	PERCENT CHANGE
PUBLIC WORKS:					
ROADS & DRAINAGE \$	629,511.70 \$	671,823 \$	537,548.45 \$	674,791	0.44%
SNOW REMOVAL \$	75,267.30 \$	100,800 \$	39,295.15 \$	100,800	0.00%
MAINT. & EQUIPMENT \$	101,579.38 \$	103,000 \$	85,850.46 \$	130,697	26.89%
RESOURCE RECOVERY \$	357,752.74 \$	377,713 \$	267,437.10 \$	407,568	7.90%
CEMETERIES \$	5,000.00 \$	5,000 \$	5,000.00 \$	18,000	260.00%
61 SO. MAIN ST-GARAGE MAINT \$	14,182.12 \$	13,663 \$	11,472.06 \$	17,209	25.95%
95 RUKSTELA RD -GARAGE MAINT \$	11,630.08 \$	16,232 \$	12,862.33 \$	17,292	6.53%
TOTAL PUBLIC WORKS	\$ 1,194,923.32 \$	1,288,231 \$	959,465.55 \$	1,366,357	6.06%
HUMAN SERVICES:					
HEALTH \$	106,101.00 \$	119,289 \$	114,788.50 \$	135,638	13.71%
TOTAL HUMAN SERVICES	\$ 106,101.00 \$	119,289 \$	114,788.50 \$	135,638	13.71%
CIVIC & CULTURAL:					
LIBRARY \$	146,057.00 \$	153,678 \$	153,678.00 \$	170,318	10.83%
RECREATION \$	374,866.17 \$	407,032 \$	277,534.83 \$	430,817	5.84%
PARK MAINT. \$	143,066.78 \$	145,738 \$	85,647.23 \$	142,376	-2.31%
OPEN SPACE \$	8,280.00 \$	8,451 \$	- \$	8,488	0.44%
COMMUNITY CENTER \$	9,936.19 \$	14,172 \$	9,492.29 \$	15,815	11.59%
CLIFFORD B GREEN BLDG \$	44,591.19 \$	29,647 \$	29,219.79 \$	36,715	23.84%
TRANSIT DISTRICT \$	14,476.00 \$	14,789 \$	14,789.25 \$	14,854	0.44%
SPECIAL PROGRAMS \$	5,676.90 \$	7,000 \$	1,101.01 \$	8,000	14.29%
TOTAL CIVIC & CULTURAL	\$ 746,950.23 \$	780,507 \$	571,462.40 \$	827,382	6.01%
DEVELOPMENT & PLANNING:					
LAND USE ADMIN/PLANNER \$	141,933.56 \$	162,935 \$	119,414.09 \$	165,061	1.30%
PLANNING & ZONING \$	8,451.95 \$	17,810 \$	4,835.38 \$	18,410	3.37%
AGRICULTURE COMMISSION \$	500.00 \$	2,000 \$	1,485.00 \$	2,850	42.50%
Z B A \$	266.50 \$	2,910 \$	516.76 \$	4,910	68.73%
INLAND WETLANDS \$	4,878.32 \$	5,885 \$	3,506.02 \$	5,685	-3.40%
CONSERVATION \$	1,188.10 \$	2,400 \$	1,215.00 \$	3,110	29.58%
ECON. DEV. COMM \$	- \$	500 \$	- \$	750	50.00%
TOTAL DEVELOPMENT & PLAN	\$ 157,218.43 \$	194,440 \$	130,972.25 \$	200,776	3.26%

DEBT & SUNDRY:

	ACTUAL 2021/22	BUDGET 2022/23	YTD 4/18/2023	PROPOSED 2023/24	PERCENT CHANGE
FRINGE BENEFITS	\$ 663,881.20	\$ 718,756	\$ 672,979.25	\$ 888,081	23.56%
LONG TERM DEBT SERVICE	\$ 167,902.74	\$ 466,425	\$ 464,800.00	\$ 458,925	-1.61%
SHORT TERM DEBT SERVICE	\$ 359,884.00	\$ 320,181	\$ 290,930.50	\$ 263,217	-17.79%
CONTINGENCY/RESERVE	\$ -	\$ 50,000	\$ 7,100.00	\$ 41,000	100.00%
CAPITAL EQUIPMENT	\$ 194,294.00	\$ 269,490	\$ 269,490.00	\$ -	-100.00%
MUNICIPAL INSURANCE	\$ 144,292.53	\$ 153,224	\$ 158,868.11	\$ 165,877	8.26%
STORM WATER MANAGEMENT	\$ 16,295.00	\$ 20,000	\$ 885.00	\$ 10,000	-50.00%
TOTAL DEBT & SUNDRY	\$ 1,546,549.47	\$ 1,998,076	\$ 1,865,052.86	\$ 1,827,100	-8.56%
TOTAL GENERAL TOWN	\$ 5,570,588.54	\$ 6,391,397	\$ 5,117,436.64	\$ 6,431,716	0.63%
BOARD OF EDUCATION	\$ 19,584,719.38	\$ 20,540,776	\$ 15,140,723.58	\$ 21,635,600	5.33%
TOTAL EXPENSE	\$ 25,155,307.92	\$ 26,932,173	\$ 20,258,160.22	\$ 28,067,316	4.21%

BOARD OF FINANCE

ACTIVITY 4101

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Recording Secretary <i>hours x \$50/hr</i>	\$1,313	\$1,750	\$862.50	\$2,100	\$350
Other Professional Services <i>(GFOA Membership, Bond Counsel)</i>	\$170	\$600	\$210.00	\$600	\$0
General Government Audit <i>(King, King & Associates Annual Audit)</i>	\$22,159	\$23,535	\$16,500.00	\$33,875	\$10,340
Advertising & Legal Notices <i>(Public Meeting Notices)</i>	\$248	\$2,500	\$0.00	\$2,500	\$0
Printing & Publication <i>(Annual Finance Report)</i>	\$839	\$1,180	\$0.00	\$1,180	\$0
Subtotal Activity 4101	\$24,729	\$29,565	\$17,572.50	\$40,255	\$10,690

BOARD OF SELECTMEN

ACTIVITY 4111

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Recording Secretary (40 hours x \$50/hr)	\$1,007	\$1,200	\$1,050.00	\$2,000	\$800
Board of Selectmen - Salary (2 BOS Sipients)	\$7,747	\$7,902	\$5,926.50	\$8,080	\$178
Prof. Affiliations (Municipal Services Fee, CT Council of Small Towns, NECCOG, CCMO Membership, GFOA Membership, NECCO)	\$15,238	\$15,499	\$15,338.10	\$15,549	\$50
Meetings (Conferences/ Workshops for Selectmen)	\$237	\$800	\$398.03	\$867	\$67
Advertising & Legal Notices	\$4,040	\$1,000	\$971.80	\$1,000	\$0
Transportation (Mileage reimbursement based on IRS approved per mile rate)	\$818	\$1,500	\$473.54	\$300	(\$1,200)
Scholarships (One annual BOS Award to a graduating 8th Grader)	\$50	\$100	\$0.00	\$50	(\$50)
Special Programs	\$1,158	\$1,000	\$222.24	\$500	(\$500)
Subtotal Activity 4111	\$30,294	\$29,001	\$24,380.21	\$28,346	(\$655)

ADMINISTRATION **ACTIVITY 4117**

Description	2021-2022 Expenses	2022-2023 Budget	YTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Regular Payroll <i>(1.0 First Selectman, 1.0 FS Assistant, 1.0 Finance Director, 0.30 HR Director, 1.5 Finance Assistant, 1.0 Custodian)</i>	\$310,667	\$390,889	\$301,760.56	\$382,629	(\$8,260)
Part-time Payroll <i>(Summer help)</i>	\$0	\$1,000	\$0.00	\$1,000	\$0
Overtime Payroll <i>(Potential need for additional time)</i>	\$1,299	\$1,800	\$815.34	\$1,800	\$0
Admin - Training/Prof Development	\$0	\$4,600	\$2,369.00	\$4,600	\$0
HR, Payroll & Accounting Software <i>(Visions, Fixed Assets, Frontline)</i>	\$13,046	\$7,600	\$10,023.90	\$12,905	\$5,305
Proposed - Admin - Finance Department Repairs/Maint		\$0	\$13,309.45	\$1,000	\$1,000
Pre-employment Testing <i>(New Hire testing)</i>	\$0	\$0	\$200.00	\$165	\$165
Admin - Advertising <i>(postings as needed)</i>	\$0	\$3,000	\$1,398.80	\$2,000	(\$1,000)
Proposed - Administration - Office Supplies		\$0	\$1,947.61	\$2,000	\$2,000
Proposed - Finance Department Mileage					
Reimbursement & HR (perhaps a stipend?)		\$0	\$0.00	\$1,250	\$1,250
Subtotal Activity 4117	\$325,013	\$408,889	\$331,824.66	\$409,349	\$460

ASSESSOR

ACTIVITY 4131

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Regular Payroll (1.0 Assessor, 1.0 Assistant Assessor)					
Contractual—Part-time Wages (Office Coverage as needed)	\$112,026	\$113,982	\$91,234.13	\$119,053	\$5,071
Professional Affiliations (Windham Area Assessors Association, CT Association of Assessing Officers, Northeast Regional Association of Assessing Officers, Society of Professional Assessors)	\$0	\$500	\$0.00	\$500	\$0
Professional Development (Continuing Education for mandated State certification)	\$190	\$300	\$180.00	\$300	\$0
Revaluation (NECCOG Regional Revaluations)	\$0	\$1,000	\$30.00	\$1,000	\$0
Web Hosting (Contracted web hosting with Vision including online Property Record Card)	\$18,639	\$18,639	\$18,638.62	\$18,639	\$0
Other Prof. Services (Personal Property Audits)	\$9,684	\$7,072	\$6,875.00	\$7,235	\$163
Data Processing (Vision, Quality Data. Includes software maintenance)	\$310	\$2,500	\$0.00	\$2,500	\$0
Office Equipment & Repairs (New computer)	\$12,596	\$13,583	\$13,583.50	\$14,367	\$784
Advertising & Legal Notices (Windham Area Assessors Association Legal Notices)	\$0	\$0	\$0.00	\$2,000	\$2,000
Printing & Publications (Personal Property Declarations)	\$44	\$70	\$31.20	\$70	\$0
Transportation (Travel associated with inspections, County Meetings, State Meetings, & Conferences)	\$1,617	\$1,780	\$1,618.16	\$1,854	\$74
Books, Magazines, etc. (Motor Vehicle Pricing Guides)	\$571	\$700	\$379.36	\$700	\$0
	\$910	\$910	\$0.00	\$1,175	\$265
Subtotal Activity 4131	\$156,587	\$161,036	\$132,569.97	\$169,392	\$8,356

REVENUE COLLECTOR				ACTIVITY 4135		
Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference	
Regular Payroll Tax Collector, 0.57 Assistant Tax Collector)	\$106,060	\$107,876	\$73,681.73	\$97,915	(\$9,961)	
Contractual—Wages Part-time	\$5,540	\$500	\$5,238.00	\$500	\$0	
Professional Affiliations Dues, CTx Dues, re-certification, Lexis/ Nexis monthly fee)	\$785	\$850	\$615.00	\$600	(\$250)	
Legal Fees	\$0	\$500	\$0.00	\$500	\$0	
Meetings shows, County Meetings)	\$270	\$500	\$395.00	\$600	\$100	
In Service Training	\$0	\$0	\$0.00		\$0	
Data Processing (Software Support Fee, Q-Search Fee, Validator Maintenance)	\$5,400	\$5,700	\$5,670.00	\$6,050	\$350	
Advertising & Legal Notices	\$1,167	\$950	\$447.20	\$950	\$0	
Printing & Publications RE, PP, MV & MVS bills, final posted ratebooks)	\$1,756	\$4,800	\$4,801.44	\$5,050	\$250	
Transportation (Deposits, Windham County Meetings, CTx Meetings, Annual Conference in Westbrook, Road Shows)	\$943	\$1,100	\$635.74	\$1,100	\$0	
Motor Vehicle Fees - State	\$250	\$300	\$250.00	\$300	\$0	
Subtotal Activity 4135	\$122,172	\$123,076	\$91,734.11	\$113,565	(\$9,511)	

LEGAL COUNSEL

ACTIVITY 4139

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Town Counsel (General Legal)	\$20,079	\$25,000	\$12,743.97	\$25,000	\$0
Special Counsel (Labor Counsel - Union negotiations anticipated in FY24)	\$4,898	\$3,500	\$880.00	\$8,300	\$4,800
Subtotal Activity 4139	\$24,977	\$28,500	\$13,623.97	\$33,300	\$4,800

Information Technology				ACTIVITY 4143	
Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Regular Payroll <i>(0.3 IT Director)</i>	\$0	\$0	\$0.00	\$27,600	\$27,600
Supplies <i>(Miscellaneous)</i>	\$0	\$0	\$0.00	\$5,000	\$5,000
Subtotal Activity 4139	\$0	\$0	\$0	\$32,600	\$32,600

TOWN CLERK

ACTIVITY 4147

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Regular Payroll					
(1.0 Town Clerk, 1.0 Assistant Town Clerk)	\$102,003	\$107,792	\$86,519.07	\$112,169	\$4,377
Contract, Temp. & Occasional					
(Emergency coverage or extra help if needed)	\$0	\$500	\$0.00	\$500	\$0
Professional Affiliations					
(Windham County Clerks Association, CT Town Clerks Association, NE Town Clerks Association, & International Institute of Municipal Clerks)	\$430	\$450	\$440.00	\$460	\$10
Meetings					
(Fall 2023 & Spring 2024 Conferences)	\$628	\$800	\$304.00	\$800	\$0
Training					
(Continuing education, Fall & Spring Conference Fees)	\$835	\$1,000	\$180.00	\$1,000	\$0
Other Prof. Services					
Records Copies received from other towns (Vital)	\$38	\$50	\$0.00	\$50	\$0
Restoration & Security					
(Timekeepers Annual Maintenance Fee of Timeclock, Vitals Binder, & any incidentals with indexing/ recording equipment)	\$1,179	\$1,500	\$172.64	\$3,000	\$1,500
Updates-Ordinance Contract					
(Ordinance Contract with General Code)	\$995	\$2,500	\$1,749.63	\$2,500	\$0
Indexing & Recording					
(Land Records Management System, Dog & Marriage License In-House & Dog Online Program)	\$18,712	\$17,500	\$12,467.49	\$17,500	\$0
Advertising & Legal Notices					
(Legal Notice for Audit, Union Contracts & Dog License Ad)	\$347	\$330	\$0.00	\$300	(\$30)
Transportation					
(Mileage for Fall 2023 & Spring 2024 Conferences, CTCA Certification Classes)	\$102	\$130	\$0.00	\$145	\$15
Subtotal Activity 4147	\$125,270	\$132,552	\$101,832.83	\$138,424	\$5,872

ELECTIONS

ACTIVITY 4149

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Regular Payroll-Part Time (Determined by Mandatory Duties per Title 9)	\$3,386	\$15,754	\$10,175.06	\$16,152	\$398
Contractual, Temp & Occasional (Increased minimum wage - Municipal Primary 9/12/2023, Municipal 11/7/2023, & Presidential Preference Primaries 4/30/2024)	\$11,535	\$10,524	\$8,359.29	\$29,843	\$19,319
Professional Affiliations (ROVAC Dues - Annual & Windham County)	\$180	\$200	\$180.00	\$180	(\$20)
Referendum (Poll worker costs, supplies, and voting machine formatting)	\$0	\$4,585	\$0.00	\$3,616	(\$969)
Training & Conferences (Certification program, ROVAC Conference, & training/recertification of four moderators)	\$1,080	\$4,590	\$1,095.00	\$3,635	(\$955)
Technology Upgrades (Voting machine formatting for November municipal election, annual service contracts with LHS (tabulators), and Coastal Business Technology service (laptops). New laptop to accommodate new district.)	\$875	\$4,072	\$1,095.00	\$2,495	(\$1,577)
Advertising & Legal Notices	\$1,612	\$1,200	\$373.65	\$1,700	\$500
Printing & Publications (For Municipal Primary 9/12/2023, Municipal 11/7/2023, Presidential Preference Primaries 4/30/2024)	\$1,779	\$8,175	\$6,497.20	\$9,575	\$1,400
Transportation (ROVAC Conference hotel/mileage)	\$396	\$1,832	\$417.00	\$2,113	\$281
Meals (Increase due to additional poll workers)	\$294	\$1,200	\$751.19	\$1,200	\$0
Other Supplies	\$809	\$300	\$276.92	\$1,000	\$700
Subtotal Activity 4149	\$21,946	\$52,432	\$29,220.31	\$71,509	\$19,077

LAND USE ADMIN/PLANNER

ACTIVITY 4151

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Regular Payroll (1.0 ZEO/WEO/Blight Enforcement, 1.0 Town Planner, 0.33 Assistant)	\$120,222	\$127,467	\$100,789.46	\$130,772	\$3,305
Part-time Payroll (Additional part-time support staff 0.67 FTE)	\$12,019	\$13,868	\$11,954.19	\$15,531	\$1,663
Contracted Services (Surveyor/State Marshal)	\$0	\$1,000	\$0.00	\$1,000	\$0
Legal (Moved from PZC Budget)	\$341	\$1,000	\$425.20	\$1,000	\$0
Professional Affiliations (AICP and CAZEO Dues)	\$505	\$600	\$597.00	\$650	\$50
In Service Training (CAZEO Certification, trainings as needed for full time staff)	\$600	\$1,500	\$0.00	\$1,500	\$0
GIS (NECCOG, ESRI, GIS Supplies, Permit Link, Adobe OCR Software)	\$6,091	\$15,000	\$5,074.94	\$8,608	(\$6,392)
Advertising was moved to another expense line	\$490	\$0	\$0.00	\$0	\$0
Office Equipment & Repairs (New computer)	\$0	\$0	\$0.00	\$4,000	\$0
Transportation	\$941	\$1,500	\$458.30	\$2,000	\$500
Supplies	\$0	\$0	\$0.00	\$0	\$0
Furniture & Fixtures (New filing cabinets for Building/Zoning Files)	\$725	\$1,000	\$115.00	\$0	(\$1,000)
Subtotal Activity 4151	\$141,934	\$162,935	\$119,414.09	\$165,061	(\$1,874)

PLANNING & ZONING COMMISSION

ACTIVITY 4153

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Recording Secretary (\$200/meeting x 24 meetings)	\$3,150	\$4,200	\$2,800.00	\$4,800	\$600
Legal Fees	\$3,241	\$10,000	\$1,358.25	\$10,000	\$0
Professional Affiliations (CT Federation of Planning and Zoning Agencies membership fee)	\$110	\$110	\$110.00	\$110	\$0
Training (Workshops for PZC members)	\$0	\$500	\$270.00	\$500	\$0
Other Professional Services (Architectural reviews when needed)	\$0	\$1,000	\$0.00	\$1,000	\$0
Advertising & Legal Notices	\$1,108	\$1,000	\$146.20	\$1,000	\$0
Printing & Publications	\$843	\$1,000	\$150.93	\$1,000	\$0
Subtotal Activity 4153	\$8,452	\$17,810	\$4,835.38	\$18,410	\$600

AGRICULTURAL COMMISSION

ACTIVITY 4154

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Recording Secretary <i>(per meeting X 10 meetings)</i>					
	\$500	\$1,000	\$750.00	\$1,250	\$250
Professional Services (Drone Imaging)	\$0	\$400	\$600.00	\$1,200	\$800
Training	\$0	\$300	\$0.00	\$100	(\$200)
Printing & Publications	\$0	\$200	\$135.00	\$200	\$0
Supplies	\$0	\$100	\$0.00	\$100	\$0
Farmers Market-Snap Machine	\$0	\$0	\$0.00		\$0
Subtotal Activity 4154	\$500	\$2,000	\$1,485.00	\$2,850	\$850

ZONING BD. OF APPEALS

ACTIVITY 4155

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Recording Secretary	\$267	\$600	\$235.00	\$600	\$0
ZBA - Legal Fees	\$0	\$1,750	\$0.00	\$1,750	\$0
Training	\$0	\$0	\$0.00	\$2,000	\$2,000
ZBA - Professional Services	\$0	\$250	\$0.00	\$250	\$0
ZBA-Advertising & Legal Notices	\$0	\$250	\$281.76	\$250	\$0
ZBA-Printing & Publications	\$0	\$50	\$0.00	\$60	\$0
Subtotal Activity 4155	\$267	\$2,910	\$516.76	\$4,910	\$2,000

PROBATE

ACTIVITY 4161

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
NE Regional Probate Court (Contributions based on district population at a cost of \$1,0999 per capita)					
	\$9,345	\$9,295	\$9,295.00	\$10,175	\$880
Indexing & Recording	\$0	\$0	\$0.00	\$0	\$0
Subtotal Activity 4161	\$9,345	\$9,295	\$9,295.00	\$10,175	\$880

INLAND WETLANDS COMMISSION

ACTIVITY 4163

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Recording Secretary					
Legal Fees <i>(Increased legal costs due to potential court cases)</i>	\$888	\$1,200	\$591.50	\$1,000	(\$200)
Professional Affiliations <i>(CT Association of Conservation and Inland Wetlands Agencies)</i>	\$3,305	\$3,500	\$2,914.52	\$3,500	\$0
Professional Services <i>(State Marshal & Surveying)</i>	\$0	\$65	\$0.00	\$65	\$0
Advertising & Legal Notice	\$316	\$500	\$0.00	\$500	\$0
Printing & Publications	\$276	\$500	\$0.00	\$500	\$0
Other Supplies	\$93	\$120	\$0.00	\$120	\$0
	\$0	\$0	\$0.00	\$0	\$0
Subtotal Activity 4163	\$4,878	\$5,885	\$3,506.02	\$5,685	(\$200)

CONSERVATION COMMISSION

ACTIVITY 4171

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Recording Secretary	\$693	\$1,500	\$1,000.00	\$1,500	\$0
Training	\$0	\$250	\$215.00	\$460	\$210
Printing & Publications	\$0	\$0	\$0.00	\$0	\$0
Other Supplies (plants and seeds)	\$496	\$650	\$0.00	\$1,150	\$500
Sustainable Connecticut (There are no costs this year.)	\$0	\$0	\$0.00	\$0	\$0
Subtotal Activity 4171	\$1,188	\$2,400	\$1,215.00	\$3,110	\$710

ECONOMIC DEVELOPMENT COMMISSION

ACTIVITY 4173

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Recording Secretary	\$0	\$500	\$0.00	\$750	\$250
Professional Affiliations	\$0	\$0	\$0.00	\$0	\$0
Professional Services (Consulting Services)	\$0	\$0	\$0.00	\$0	\$0
Signs	\$0	\$0	\$0.00	\$0	\$0
Fall Festival	\$0	\$0	\$0.00	\$0	\$0
Business Recognition	\$0	\$0	\$0.00	\$0	\$0
Branding/Marketing Exercise	\$0	\$0	\$0.00	\$0	\$0
Subtotal Activity 4173	\$0	\$500	\$0.00	\$750	\$250

TOWN HALL

ACTIVITY 4184

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Building Repairs	\$7,340	\$5,000	\$6,912.83	\$5,000	\$0
Water	\$293	\$260	\$215.30	\$316	\$56
Sewer Usage	\$660	\$726	\$825.00	\$949	\$223
Internet & Website Maintenance (Spectrum, Cutchus, Domain, GovOS)	\$8,006	\$8,407	\$8,103.00	\$9,646	\$1,239
Telephone (Verizon, Spectrum, Frontier)	\$7,621	\$10,164	\$7,337.78	\$9,252	(\$912)
Custodial Supplies	\$135	\$800	\$168.67	\$700	(\$100)
Electricity (Eversource)	\$5,991	\$7,200	\$4,866.10	\$7,350	\$150
Fuel - Heating Oil Contract -1300 gallons x \$2.9997/gallon	\$2,259	\$2,992	\$2,741.15	\$3,915	\$923
Paper Goods	\$255	\$600	\$658.59	\$600	\$0
Subtotal Activity 4184	\$32,560	\$36,149	\$31,828.42	\$37,727	\$1,578

CENTRAL SUPPLIES & SERVICES

ACTIVITY 4185

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Computer Service (Computer Services, Backup services, hardware, maintenance)	\$31,976	\$24,800	\$15,274.92	\$24,726	(\$74)
Equipment Rental (Copiers, printers, postage machines)	\$22,761	\$25,600	\$17,680.78	\$25,700	\$100
Postage	\$10,009	\$13,000	\$12,865.00	\$14,000	\$1,000
Office Supplies (Office supplies as needed across all departments)	\$8,181	\$8,500	\$7,562.58	\$8,500	\$0
Office Equipment (Town Hot Spot & Various replacement items as needed)	\$4,237	\$2,000	\$433.58	\$1,040	(\$960)
	\$77,164	\$73,900	\$53,816.86	\$73,966	\$66

ETHICS

ACTIVITY 4186

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Recording Secretary	\$125	\$750	\$375.00	\$1,500	\$750
Legal Fees	\$0	\$500	\$0.00	\$500	\$0
Professional Development	\$0	\$500	\$0.00	\$500	\$0
Subtotal Activity 4186	\$125	\$1,750	\$375.00	\$2,500	\$750

BOARD OF ASSESSMENT

ACTIVITY 4199

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Recording Secretary	\$188	\$250	\$125.00	\$250	\$0
Training	\$50	\$150	\$0.00	\$150	\$0
Advertising & Legal Notices	\$0	\$200	\$0.00	\$200	\$0
Printing & Publications	\$0	\$0	\$0.00	\$0	\$0
Subtotal Activity 4199	\$238	\$600	\$125.00	\$600	\$0

PATROL SERVICES

ACTIVITY 4201

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Contractual, Temp & Occasional	\$168,948	\$183,880	\$0.00	\$157,784	(\$26,096)
Overtime <i>(Feargrounds and other misc)</i>	\$10,447	\$9,500	\$2,321.70	\$9,500	\$0
Overtime-W.C.A.S. <i>(Brooklyn Fair coverage)</i>	\$5,000	\$5,000	\$0.00	\$5,000	\$0
Subtotal Activity 4201	\$184,395	\$198,380	\$2,321.70	\$172,284	(\$26,096)

FIRE FACILITIES

ACTIVITY 4203

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Recording Secretary	\$1,625	\$1,750	\$1,250.00	\$2,250	\$500
Retirement Program (Actual cost for current pension stipends. Savings Account will be used to cover the 10 year liability)	\$57,800	\$57,600	\$45,300.00	\$54,000	(\$3,600)
Fire LAP Proposed new budget line (EBFD & Mortlake coverage)	\$0	\$37,942	\$37,019.79	\$39,934	\$1,992
Ambulance (Ambulance portion of LAP Insurance)	\$0	\$13,607	\$13,607.21	\$14,321	\$714
E. Brooklyn Fire Department (less insurance)	\$106,000	\$96,396	\$96,396.00	\$111,736	\$15,340
Mortlake Fire Department (less insurance)	\$153,705	\$134,922	\$134,922.00	\$119,750	(\$15,172)
Water (Connecticut Water letter 1/30/2023)	\$110,247	\$115,674	\$88,617.57	\$121,590	\$5,916
Subtotal Activity 4203	\$429,377	\$457,891	\$417,112.57	\$463,581	\$5,690

+

HOMELAND SECURITY

ACTIVITY 4206

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Wages	\$2,400	\$3,000	\$2,250.00	\$3,000	\$0
Recording Secretary	\$875	\$600	\$500.00	\$600	\$0
Table Top Exercise	\$0	\$350	\$0.00	\$350	\$0
Publications & Public Info	\$0	\$250	\$0.00	\$250	\$0
Supplies	\$240	\$1,000	\$0.00	\$1,000	\$0
Electricity	\$650	\$650	\$650.00	\$650	\$0
Office Equipment	\$0	\$0	\$0.00	\$0	\$0
Professional Development	\$0	\$250	\$0.00	\$250	\$0
Subtotal Activity 4206	\$4,165	\$6,100	\$3,400.00	\$6,100	\$0

EMERGENCY SERVICES

ACTIVITY 4207

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Medical Intercept Program (NECCOG)	\$25,779	\$24,000	\$15,568.30	\$24,000	\$0
QVEC (911) Valley Dispatch (Quinebaug)	\$17,721	\$19,802	\$19,801.97	\$21,268	\$1,466
Social Services/Veterans (NECCOG)	\$5,377	\$5,493	\$5,493.15	\$0	(\$5,493)
Subtotal Activity 4207	\$48,877	\$49,295	\$40,863.42	\$45,268	(\$4,027)

BUILDING OFFICE

ACTIVITY 4213

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Regular Payroll <i>(1.0 Building Official, 66.67% Assistant)</i>	\$78,146	\$75,758	\$60,817.84	\$78,769	\$3,011
Wages—Part-time <i>(Additional part-time support staff 33.33%)</i>	\$6,010	\$6,933	\$5,977.41	\$7,650	\$717
Prof. Affiliations	\$265	\$145	\$0.00	\$145	\$0
Legal Services	\$0	\$500	\$0.00	\$500	\$0
Training	\$0	\$350	\$300.00	\$350	\$0
Building Software <i>(Permit Link Bridge - Tax Office to Building Department - Point Software)</i>	\$5,310	\$5,500	\$4,042.73	\$6,000	\$500
Consulting Services	\$0	\$500	\$0.00	\$500	\$0
Printing & Publications	\$452	\$250	\$137.06	\$250	\$0
Transportation	\$5,000	\$5,000	\$4,038.30	\$5,000	\$0
Office Supplies	\$0	\$500	\$0.00	\$500	\$0
Code Books	\$0	\$800	\$287.00	\$800	\$0
Office Equipment <i>(Computers and copier)</i>	\$600	\$2,500	\$2,357.40	\$6,000	\$3,500
Housing Dislocation <i>(Potential fees for 1 family being relocated)</i>	\$893	\$4,500	\$0	\$4,500	\$0
Subtotal Activity 4213	\$96,674	\$103,236	\$77,957.74	\$110,964	\$7,728

ANIMAL CONTROL

ACTIVITY 4215

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Contractual, Temp, Occasional (NECCOG)	\$26,057	\$27,888	\$27,888.30	\$31,830	\$3,942
Subtotal Activity 4215	\$26,057	\$27,888	\$27,888.30	\$31,830	\$3,942

FIRE MARSHAL

ACTIVITY 4219

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Regular Payroll <i>(Fire Marshall - 26 hours/week)</i>	\$47,320	\$47,564	\$38,469.35	\$48,631	\$1,067
Payroll - OT	\$595	\$600	\$817.94	\$850	\$250
Payroll-Emergency	\$8,937	\$9,000	\$6,794.14	\$9,000	\$0
Meetings	\$0	\$250	\$0.00	\$250	\$0
Vehicle Maintenance	\$218	\$500	\$48.64	\$500	\$0
Transportation	\$0	\$200	\$0.00	\$200	\$0
Fuel	\$547	\$1,000	\$492.49	\$1,000	\$0
Other Supplies	\$256	\$500	\$0.00	\$500	\$0
Safety Equipment	\$744	\$1,000	\$625.00	\$1,000	\$0
Subtotal Activity 4219	\$58,617	\$60,614	\$47,247.56	\$61,931	\$1,317

ROADS, DRAINAGE & FACILITIES

ACTIVITY 4303

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Regular Payroll (1 Supervisor, Supervisory Comp Time, 5 Drivers)	\$316,913	\$354,463	\$269,862.94	\$337,378	(\$17,085)
PT Payroll Admin Assistant, Additional support as needed for roadwork)	\$0	\$5,000	\$0.00	\$17,069	\$12,069
Wages--OT	\$1,763	\$2,500	\$806.27	\$2,500	\$0
Contract Bonus (Per union contract)	\$600	\$1,000	\$0.00	\$1,000	\$0
Trees	\$56,526	\$50,000	\$51,675.00	\$30,000	(\$20,000)
Office Equipment/Repairs		\$0	\$0.00	\$2,000	\$2,000
Equipment Rental	\$348	\$3,000	\$347.50	\$3,000	\$0
Drug & Alcohol Testing	\$500	\$700	\$665.00	\$700	\$0
Advertising Legal Notices	\$1,043	\$750	\$547.00	\$750	\$0
Clothing Allowance (Per union contract)	\$2,815	\$3,800	\$2,178.42	\$3,800	\$0
Hand Tools	\$2,862	\$2,750	\$951.57	\$2,750	\$0
Traffic Control Signs	\$1,670	\$3,000	\$1,003.00	\$3,000	\$0
Roads & Bridges	\$226,146	\$225,000	\$194,938.84	\$250,000	\$25,000
Electricity (Eversource)	\$17,229	\$17,760	\$12,747.44	\$18,744	\$984
Employee Safety Equipment	\$1,096	\$2,000	\$1,825.47	\$2,000	\$0
Radio Licensing	\$0	\$100	\$0.00	\$100	\$0
Subtotal Activity 4303	\$629,512	\$671,823	\$537,548.45	\$674,791	\$2,968

ENGINEERING**ACTIVITY 4305**

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Contractual Engineering (NECCOG)	\$20,266	\$20,705	\$20,704.95	\$20,796	\$91
Subtotal Activity 4305	\$20,266	\$20,705	\$20,704.95	\$20,796	\$91

SNOW & ICE CONTROL

ACTIVITY 4307

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Wages—Part-time	\$1,696	\$3,000	\$384.64	\$3,000	\$0
Overtime Payroll	\$18,291	\$22,500	\$13,598.14	\$22,500	\$0
Meals	\$499	\$800	\$470.99	\$800	\$0
Sand	\$7,370	\$12,000	\$5,040.00	\$12,000	\$0
Salt & Chemicals	\$40,589	\$55,000	\$19,801.38	\$55,000	\$0
Snow Plow Blades	\$6,824	\$7,500	\$0.00	\$7,500	\$0
Weather Service Program	\$0	\$0	\$0.00	\$0	\$0
Subtotal Activity 4307	\$75,267	\$100,800	\$39,295.15	\$100,800	\$0

MAINTENANCE OF EQUIPMENT

ACTIVITY 4313

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Equipment Repair	\$45,381	\$40,000	\$36,932.74	\$50,000	\$10,000
Truck Repair & Parts	\$10,208	\$15,000	\$16,484.06	\$17,000	\$2,000
Equipment Maintenance Supplies	\$4,252	\$6,000	\$4,905.10	\$7,000	\$1,000
Other Equip. Repair Parts	\$14,011	\$12,000	\$5,283.30	\$14,000	\$2,000
Gasoline	\$7,333	\$7,000	\$5,405.47	\$7,000	\$0
Diesel	\$16,638	\$16,000	\$14,915.71	\$27,697	\$11,697
Motor Oil & Lubrication	\$2,443	\$3,000	\$308.73	\$4,000	\$1,000
Paint & Paint Supplies	\$1,314	\$4,000	\$1,615.35	\$4,000	\$0
Subtotal Activity 4313	\$101,579	\$103,000	\$85,850.46	\$130,697	\$27,697

Resource Recovery

ACTIVITY 4317

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Regular Payroll-Part Time (2 Part-time 3 days/wk for 8 months, 2 days/wk for 4 months)	\$45,361	\$48,793	\$34,963.97	\$45,176	(\$3,617)
Recording Secretary	\$300	\$360	\$300.00	\$720	\$360
Contractual Services (increase Willimanic Waste Contract)	\$180,250	\$185,400	\$139,243.05	\$138,378	\$12,978
Repairs, Building & Signs	\$8,668	\$5,000	\$914.65	\$7,500	\$2,500
Rental (Porta-Potty Rental & Credit Machine)	\$1,647	\$1,560	\$1,353.21	\$1,800	\$240
Water Analysis	\$4,274	\$4,050	\$1,663.50	\$4,050	\$0
Disposal Charges (Expecting a 7% increase and will go out to bid. Includes Tire pick up removal)	\$105,972	\$121,200	\$78,416.37	\$129,684	\$8,484
Telephone (Frontier & Credit Card Sim Card)	\$670	\$720	\$652.56	\$960	\$240
Advertising & Legal Notices	\$164	\$0	\$0.00	\$0	\$0
Printing & Publications (Scale Tickets, Register Tape, & Misc Supplies)	\$1,549	\$500	\$541.99	\$750	\$250
Electricity (Eversource)	\$2,703	\$3,000	\$2,476.30	\$3,000	\$0
Bags	\$5,025	\$6,000	\$5,771.50	\$12,000	\$6,000
Household Hazardous Waste Day	\$0	\$0	\$0.00	\$2,000	\$2,000
Permits	\$1,170	\$1,130	\$1,140.00	\$1,550	\$420
Subtotal Activity 4317	\$357,753	\$377,713	\$267,437.10	\$407,568	\$29,855

CEMETERY

ACTIVITY 4327

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Cemetery Summer Maintenance Wages	\$0	\$0	\$0.00	\$13,000	\$13,000
Cemetery Maintenance Supplies	\$0	\$0	\$0.00	\$0	\$0
Cemetery Association	\$5,000	\$5,000	\$5,000.00	\$5,000	\$0
Subtotal Activity 4327	\$5,000	\$5,000	\$5,000.00	\$18,000	\$13,000

61 SOUTH MAIN STREET--GARAGE
MAINTENANCE

ACTIVITY 4397

Description	2021-2022 Expenses	2022-2023 Budget	FYD Expenses 4/18/2023	2023-2024 Proposed	Difference
Building Repair	\$3,859	\$4,000	\$1,961.50	\$4,000	\$0
Water	\$1,379	\$800	\$1,465.74	\$2,000	\$1,200
Sewer Usage	\$660	\$743	\$825.00	\$949	\$206
Fuel/Gas Heating (Eversource Natural Gas)	\$3,566	\$3,500	\$2,516.79	\$3,900	\$400
Electricity (Eversource)	\$4,718	\$4,620	\$4,703.03	\$5,360	\$1,740
Subtotal Activity 4397	\$14,182	\$13,663	\$11,472.06	\$17,209	\$3,546

**95 RUKSTELA RD - GARAGE
MAINTENANCE**

ACTIVITY 4398

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Internet (Spectrum Internet & TV)	\$0	\$2,304	\$1,843.12	\$2,304	\$0
Septic Tank Pumping	\$0	\$600	\$0.00	\$600	\$0
Building Repair	\$528	\$2,500	\$1,979.96	\$3,000	\$500
Alarm System Monitoring (Johnson Controls Contract)	\$1,927	\$2,000	\$2,100.13	\$2,140	\$140
Telephone (Verizon)	\$3,825	\$1,728	\$1,571.56	\$708	(\$1,020)
Custodian Supplies	\$0	\$400	\$12.91	\$400	\$0
Fuel-Propane Heating	\$0	\$1,000	\$0.00	\$1,000	\$0
Electricity (Eversource)	\$5,351	\$5,700	\$5,354.65	\$7,140	\$1,440
Subtotal Activity 4398	\$11,630	\$16,232	\$12,862.33	\$17,292	\$1,060

Health Services

ACTIVITY 4401

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
United Services - Youth (Provides programming and services for students in Brooklynn. Assist the town with truancy issues)	\$6,397	\$6,976	\$6,976.00	\$6,976	\$0
Last Green Valley	\$0	\$500	\$500.00	\$500	\$0
Eastern Ct Conservation District, Inc.	\$1,000	\$1,000	\$1,000.00	\$1,000	\$0
CT Coalition to End Homelessness	\$0	\$1,000	\$0.00	\$0	(\$1,000)
District Dept. of Health	\$57,904	\$63,383	\$63,382.50	\$72,148	\$8,765
Day Kimball Healthcare	\$0	\$2,000	\$2,000.00	\$2,000	\$0
Quinebaug Senior Center	\$29,500	\$29,500	\$29,500.00	\$35,000	\$5,500
Sexual Assault Crisis	\$1,500	\$1,500	\$1,500.00	\$1,500	\$0
TVCCA -Meals on Wheels	\$6,300	\$6,930	\$6,930.00	\$6,930	\$0
United Services	\$2,000	\$2,000	\$2,000.00	\$6,084	\$4,084
Access Agency (\$1,000 for Access Agency, \$2,000 No Freeze Shelter)	\$0	\$3,000	\$1,000.00	\$1,000	(\$2,000)
Community Kitchen NECT	\$1,500	\$1,500	\$0.00	\$1,500	\$0
The Arc - New request \$1,000 letter dated 1/31/2023	\$0	\$0	\$0.00	\$1,000	\$1,000
Subtotal Activity 4401	\$106,101	\$119,289	\$114,789	\$135,638	\$16,349

LIBRARY

ACTIVITY 4501

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Library Services	\$146,057	\$153,678	\$153,678	\$154,959	\$1,281
LAP Building Insurance (Library portion)				\$2,053	\$2,053
Health Insurance for Librarian				\$13,306	\$13,306
Town Appropriation 4501	\$146,057	\$153,678	\$153,678	\$170,318	\$16,640

RECREATION COMMISSION

ACTIVITY 4503

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Regular Payroll <i>(1 FT Director, Supervisory Comp Time, 1 FT Assistant, Additional staffing for vac coverage)</i>	\$113,297	\$114,946	\$70,129.14	\$110,040	(\$4,906)
Regular Payroll-Part Time	\$211,651	\$223,586	\$172,212.63	\$243,946	\$20,360
Overtime Payroll	\$699	\$1,000	\$344.11	\$1,000	\$0
Recording Secretary	\$1,625	\$1,500	\$1,125.00	\$1,500	\$0
Software	\$0	\$0	\$2,400.00	\$5,000	\$5,000
Background Checks/Testing				\$850	\$850
Office Equipment/Repairs				\$3,854	\$3,854
Other Professional Services	\$13,332	\$27,000	\$12,257.22	\$28,940	\$1,940
Advertising	\$5,892	\$6,500	\$2,427.60	\$5,250	(\$1,250)
Recreation Supplies	\$15,397	\$18,000	\$5,564.35	\$17,937	(\$63)
Transportation	\$37	\$0	\$0.00	\$0	\$0
Spooky Nights	\$12,936	\$14,500	\$11,074.78	\$12,500	(\$2,000)
Subtotal Activity 4503	\$374,866	\$407,032	\$277,534.83	\$430,817	\$23,785

PARK MAINTENANCE

ACTIVITY 4505

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Regular Payroll	\$50,324	\$50,440	\$41,551.26	\$48,325	(\$2,115)
Part-time	\$33,257	\$33,648	\$11,214.72	\$31,401	(\$2,247)
Overtime	\$3,334	\$3,000	\$2,507.07	\$3,000	\$0
Background Checks/Testing				\$150	\$150
Vehicle Maintenance	\$2,751	\$3,000	\$358.27	\$3,000	\$0
Building Repairs/Parks & Grounds	\$12,772	\$10,000	\$11,704.03	\$10,000	\$0
Equipment Maintenance Repairs	\$6,952	\$6,000	\$4,256.20	\$6,000	\$0
Office Equipment Repairs	\$135	\$1,500	\$0.00	\$1,500	\$0
Telephone <i>(Verizon)</i>	\$1,588	\$2,000	\$1,342.96	\$1,800	(\$200)
Travel Reimbursement	\$42	\$750	\$0.00	\$500	(\$250)
Clothing & Boot Allowance	\$1,300	\$1,400	\$687.54	\$1,400	\$0
Electricity	\$3,230	\$5,000	\$3,900.40	\$5,300	\$300
Gasoline	\$10,408	\$8,000	\$4,547.55	\$9,000	\$1,000
Diesel Fuel	\$483	\$1,000	\$267.89	\$1,000	\$0
Other Supplies	\$16,490	\$20,000	\$3,309.34	\$20,000	\$0
Subtotal Activity 4505	\$143,067	\$145,738	\$85,647.23	\$142,376	(\$3,362)

OPEN SPACE FUNDING

ACTIVITY 4595

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Open Space Funding (\$1.00 per resident)	\$8,280	\$8,451	\$0.00	\$8,488	\$37
Subtotal Activity 4595	\$8,280	\$8,451	\$0.00	\$8,488	\$37

COMMUNITY CENTER

ACTIVITY 4596

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Internet (Spectrum)	\$1,394	\$1,560	\$1,158.11	\$1,440	(\$120)
Building Repairs	\$305	\$2,500	\$429.77	\$2,500	\$0
Water (CRWC - quarterly)	\$806	\$1,200	\$663.86	\$1,400	\$200
Sewer Usage	\$1,320	\$1,452	\$1,650.00	\$1,815	\$363
Telephone	\$0	\$0	\$0.00	\$0	\$0
Fuel - Gas Heating (Eversource Natural Gas)	\$2,294	\$2,400	\$2,278.08	\$3,600	\$1,200
Electricity (Eversource)	\$3,817	\$4,560	\$3,312.47	\$4,560	\$0
Other Supplies	\$0	\$500	\$0.00	\$500	\$0
Subtotal Activity 4596	\$9,936	\$14,172	\$9,492.29	\$15,815	\$1,643

CLIFFORD B. GREEN MEMORIAL CTR

ACTIVITY 4597

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Internet (Spectrum Internet)	\$3,319	\$3,312	\$4,978.40	\$2,880	(\$432)
Building Repairs	\$22,157	\$4,500	\$8,809.15	\$11,000	\$6,500
**Building Repairs Senior Center	\$0	\$1,500	\$848.00	\$500	(\$1,000)
Water (CRWC - Quarterly)	\$1,804	\$1,720	\$1,648.10	\$2,000	\$280
Sewer Usage	\$1,980	\$2,200	\$2,475.00	\$2,723	\$523
Telephone-Fax (Spectrum, Verizon)	\$4,059	\$4,320	\$1,005.77	\$3,660	(\$660)
Custodian Supplies	\$238	\$500	\$331.13	\$500	\$0
Fuel - Gas Heating (Eversource Natural Gas)	\$3,203	\$3,300	\$3,863.76	\$5,160	\$1,860
Electricity (Eversource)	\$7,831	\$8,295	\$5,260.48	\$8,292	(\$3)
Subtotal Activity 4597	\$44,591	\$29,647	\$29,219.79	\$36,715	\$7,068

TRANSIT DISTRICT

ACTIVITY 4598

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
NE CT Transit District <i>(NECCOG population 8488 x \$1.75)</i>	\$14,476	\$14,789	\$14,789.25	\$14,854	\$65
Subtotal Activity 5201	\$14,476	\$14,789	\$14,789.25	\$14,854	\$65

Special Programs

ACTIVITY 4599

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Christmas Lighting	\$818	\$2,000	\$859.01	\$2,000	\$0
Earth Day	\$999	\$1,000	\$0.00	\$1,000	\$0
Fall Festival	\$0	\$0	\$0.00	\$0	\$0
Family Fun Day	\$2,200	\$2,000	\$0.00	\$2,000	\$0
Memorial & Veterans Day	\$1,660	\$2,000	\$242.00	\$3,000	\$1,000
Tag Sale Day	\$0	\$0	\$0.00	\$0	\$0
Subtotal Activity 4599	\$5,677	\$7,000	\$1,101.01	\$8,000	\$1,000

FRINGE BENEFITS
ACTIVITY 5000

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Life Insurance	\$4,510	\$4,750	\$3,683.00	\$4,988	\$238
Social Security & Medicare Taxes	\$133,857	\$134,078	\$105,811.84	\$146,996	\$12,918
Pension	\$156,992	\$161,946	\$173,968.43	\$156,162	(\$5,784)
Pension Administration (Hooker & Holcombe - Town, School, OPEB)	\$6,500	\$28,000	\$27,350.00	\$10,000	(\$18,000)
Unemployment Compensation (REDUCED: -\$15,000)	\$0	\$7,500	\$0.00	\$7,500	\$0
Group Medical & Dental Insurance (Connecticut - 3.87% Medical, -5.5 % Dental, H.S.A, Insurance Stipends)	\$362,023	\$382,482	\$362,165.98	\$562,435	\$179,953
Subtotal Activity 5000	\$663,881	\$718,756	\$672,979.25	\$888,081	\$169,325

REDEMPTION OF DEBT

ACTIVITY 4898

Description	2021-2022 Expenses	2022-2023 Budget	FYD Expenses 4/18/2023	2023-2024 Proposed	Difference
Legal Fees & Secondary Disclosure <i>(Filing of Annual Disclosure.)</i>	\$36,625	\$1,625	\$0.00	\$1,625	\$0
Truck Lease	\$8,799	\$0	\$0.00	\$0	\$0
Interest - Bond	\$82,051	\$164,800	\$164,800.00	\$157,300	(\$7,500)
Principal - Bond	\$40,429	\$300,000	\$300,000.00	\$300,000	\$0
Subtotal Activity 4898	\$167,903	\$466,425	\$464,800.00	\$458,925	(\$7,500)

REDEMPTION OF DEBT

ACTIVITY 4899

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Payment to Killingly School (101 Students x \$2250)	\$237,200	\$227,250	\$198,000	\$155,250	(\$72,000)
Woodstock Academy (188.5 students x \$493)	\$92,684	\$92,931	\$92,931	\$107,967	\$15,036
Principal - BAN	\$0	\$0	\$0		\$0
Interest - BAN	\$0	\$0	\$0		\$0
Paydown Debt	\$0	\$0	\$0		\$0
Legal Services	\$30,000	\$0	\$0		\$0
Subtotal Activity 4899	\$359,884	\$320,181	\$290,930.50	\$263,217	(\$56,964)

CONTINGENCY		ACTIVITY 9800			
Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Transfers (Contingency for Salary Study Rate increase and associated FICA) Suggested amount	\$0	\$50,000	\$7,100.00	\$41,000	(\$9,000)
Subtotal Activity 9800	\$0	\$50,000	\$7,100.00	\$41,000	(\$9,000)

CAPITAL EQUIPMENT

ACTIVITY 4900

Description	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Total Fiscal Year 22 Capital Projects Funded by General Government	\$194,294	\$141,294.00	\$0	(\$194,294)
Total Fiscal Year 23 Capital Projects Funded by General Government (\$46,224.81 from unexpended BAN Proceeds will be used)	\$269,490	\$269,490.00	213.7	(\$269,490)
Subtotal Activity 4599	\$463,784	\$410,784	\$0	(\$463,784)

ACTIVITY 5001

MUNICIPAL INSURANCE

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Workers Compensation	\$85,176	\$89,475	\$89,434.11	\$93,949	\$4,474
Liability, Automobile, Personal (Includes Crime policy & Surety Bonds)	\$48,217	\$49,749	\$48,724.00	\$50,182	\$433
Cyber Insurance (Pending policy information)	\$10,900	\$14,000	\$20,710.00	\$21,746	\$7,746
Subtotal Activity 5001	\$144,293	\$153,224	\$158,868.11	\$165,877	\$12,653

STORM WATER MANAGEMENT

ACTIVITY 8013

Description	2021-2022 Expenses	2022-2023 Budget	FTD Expenses 4/18/2023	2023-2024 Proposed	Difference
Contracted Services (MS4 Permit)	\$16,295	\$20,000	\$885.00	\$10,000	(\$10,000)
Subtotal Activity 8013	\$16,295	\$20,000	\$885.00	\$10,000	(\$10,000)

Austin Tanner

From: Chris King <cking@kingcpas.com>
Sent: Wednesday, April 19, 2023 12:55 PM
To: Austin Tanner; Shelley Cates
Subject: audit update

We are progressing well, we may have a draft report for you this month.

In regards to findings, we think our reported findings are going to be in less severe categories than last year. The highest is a report modification, which you haven't had for a few years ago. The next highest are material weaknesses which you have had each year we have been involved, but we think FY 22 will not have any material weaknesses. The next categories are significant deficiencies and management letter comments, of which we will have at least management letter comments and maybe a significant deficiency.

This shows a continuation of the positive trend. I know that you have said you feel like it's getting better, and the reporting of our findings this year will reflect that improvement.

Christopher King, CPA, CGMA

King, King & Associates, P.C., CPAs
860-379-0215 x12
Fax 860-738-8847
170 Holabird Ave.
Winsted, CT 06098
www.kingcpas.com

[Click here](#) to upload files securely.

Disclaimer: Any tax advice contained in the body of this material was not intended or written to be used, and cannot be used, by the recipient for the purpose of i) avoiding penalties that may be imposed under the Internal Revenue Code or applicable state or local tax law provisions or ii) promoting, marketing, or recommending to another party any transaction or matter addressed herein.

2023-24 Capital Requests					
Dept.	Request	Amount	Facts/Reason	Rate Need	Action
School	Side Walk Projects:	\$16,000			
	1. Behind grade 3 & 4 wing		Parent drop off students area-sidewalks to direct students to travel safely to the entrance.	Have used this traffic pattern for 3 years. Sidewalks will make it run more eafficiently and safely. This will improve traffic flow. Will work with Public Works regarding any recommendations they may have.	
	2. Crossing Louise Berry drive		Condos installing a crosswalk for students crossing street. This will connect it to the existing sidewalk behind preschool.		
	3. Behind BMS		To allow students to board/deboard buses and walk into building away from driveway.		
	Blacktop Repairs at BES	\$1,000	Tripping hazards near gymnasium. Could be done when larger paving projects is being done.	Area used for outdoor recess and outdoor phys ed	Remove - expense
	Flatbed Utility Trailer	\$3,000	Enable custodial staff to move equipment or materials.	Will be locked and stored on school property when not in use.	Remove - expense or borrow
Sub-total School adjusted		\$16,000			
IT	Improve network infrastructure of the Community Center	\$30,000	Building to be used by both the School and the Town. Current infrastructure will not support it.	Necessary to bring the Community Center up to current standards and security levels.	
Sub-total IT		\$30,000			
Public Works	1,000 gallon fuel tank at the highway garage	\$15,000	Save time and expense of traveling to town center to fuel up.	Being able to access road problems faster and more efficiently.	Bigger tank? FOBS? Dime Oil supply tank
	50' X 80' storage facility for big equipment to be housed in one place.	\$221,630	Save time and expense of traveling to town to retrieve equipment.	Being able to access road problems faster and more efficiently.	
	Automate existing sliding gate to highway garage	\$18,000	People are using the Highway gate to enter landfill when it is closed.	Safety issues. Will also save time opening and closing the gate.	
	2023 Ford F350 dump truck to replace old truck with many costly issues	\$56,121	Current truck was originally used by rec dept. Has so many repairs it is over its weight limit.	Unable to continue repairing current truck. Need a reliable dump truck.	
	Sub-total Public Works		\$310,751		
Parks & Rec	Replace current truck	\$8,000	Current truck is too big and no need for snow plow.	Total cost less trade in of current truck.	
	Repair bathrooms at Prince Hill	\$10,000	Currently using porta-potties because bathrooms were vandalized.		
Sub-total Parks & Rec		\$18,000			
Town	4 R.V. Stations	\$18,000	Located at both schools, Sr. Center, Town Hall	Installation is covered; 1/2 of station	
	Heat & AC source for Transfer Station Office	\$10,000			
Sub-total Town		\$28,000			
Fire	Mortlake - connect septic system to public sewer system and repair	\$36,000	Current septic system requires very frequent cleaning and root removal. Very costly.		
Sub-total Fire Departments	blacktop after connection is made	\$36,000			
Grand Total		\$438,751			

