

## TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169  
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMEN  
(860) 779-3411 Option 2

TOWN CLERK  
(860) 779-3411 Option 4

TAX COLLECTOR  
(860) 779-3411 Option 5

ASSESSOR  
(860) 779-3411 Option 6

Board of Finance Meeting Minutes  
Monday, April 17, 2023, 7:00 pm  
Clifford B. Green Memorial Building  
and via Zoom

**Present:** Sandra Brodeur, Ken Dykstra, Dave Lee, Aaron Soucy, Andrew Dionne, Lisa Mileski, Recording Secretary

**Also Present:** Lou Brodeur, Austin Tanner, Mike Podzalne, Mark Spellman, Renee Sangermano, Mike Gaudreau, Steve Breen, Leo Berube, Nick Provost, Jon Livernoche, Megan Donahue, Mia Breen, Bill Skene, Gil Maiato, Rick Ives via Zoom, Carrie Juhasz via Zoom, Brenda Haven via Zoom, Jenn Nemeth via Zoom, Shelley Cates via Zoom, Other Members of the Public via Zoom

**Absent:** Heather Allen

**1. Determination of a Quorum and Call to Order:** S. Brodeur called the meeting to order at 7:00 pm. D. Lee made a motion to limit public comment to 2½ minutes; motion seconded by A. Dionne; and motion passed unanimously.

**2. Public Comment:** None

**3. Action on Minutes of April 5, 2023 Meeting:** D. Lee asked for a revision to minutes of April 5, 2023; specifically, item 8, Public Comment. A. Dionne made a motion to approve the minutes of April 5, 2023, as corrected; motion seconded by K. Dykstra; minutes of April 5, 2023, as corrected, approved.

**4. Old Business:**

**a. Status of 21-22 audit:** A. Tanner stated the auditor is searching for additional information from the school but we are getting close.

**b. Status of Generator Project:** A. Tanner stated the project is ready to go but the generator will not be available for at least a year.

**c. Other Old Business:** A. Dionne asked if this is a special meeting, and because it is, this line item was removed.

**5. New Business:**

**a. Presentation of 23-24 Brooklyn Parks and Recreation Budget Proposal:** R. Sangermano presented the proposed Parks and Recreation Budget with an increase from last year of 5.84% and responded to questions and comments from Board Members. K. Dykstra made a motion to accept the proposal as presented for further discussion; A. Dionne seconded the motion; and the motion was passed. R. Sangermano presented the proposed Park Maintenance Budget with a decrease from last year of not quite 1.00% and responded to questions and comments from Board Members. A. Dionne made a motion to accept the proposal as presented for further discussion; D. Lee seconded the motion; and the motion was passed.

**b. Presentation of Fire Commissioners' 23-24 Budgets:** S. Brodeur commented that she is abstaining from voting so there will be no conflict. M. Podzalne began the presentation by stating the East Brooklyn Fire Department proposed budget was unanimously approved by the Fire Commissioners with a total increase from last year of 15.91%. M. Podzalne also stated that the Fire Commissioners approved the Mortlake Fire Department with a total increase of 11.56% from last year. S. Breen then elaborated further on the budget items and responded to questions and comments from

Board Members. K. Dykstra made a motion to accept the proposal as presented for further discussion; A. Dionne seconded the motion; and the motion was passed. D. Costa further elaborated on the East Brooklyn Fire Department proposed budget and responded to questions and comments from Board Members. A. Dionne made a motion to accept the proposal as presented for further discussion; K. Dykstra seconded the motion; and the motion was passed.

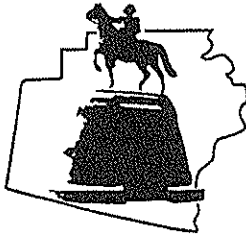
**c. Capital Budget Review will be held Wednesday, April 26, 2023, at 5:30 pm unless they can be ready by April 19, 2023, the original date set. We were also supposed to review the Town's Propose Budget on April 19, 2023 but may need to put that off until May 2, 2023, which has already been reserved.** S. Brodeur stated that the Capital Budget Review meeting on April 26, 2023 at 5:30 pm is a special meeting, and that the Town will present its not quite finished budget review on April 19, 2023. She further stated we may have to have the May 2 meeting to sit down and look at all the numbers.

**6. Selectmen's Report:** S. Brodeur stated that this line item should not have been included, so no comments were made.

**7. Public Comment:** J. Nemeth made a comment that she wanted to make sure the Board received the documents she provided which included 18 pages, and that the Town has been plowing at the East Brooklyn Fire Department since Chief Warren left. C. Juhasz stated she wanted to bring to some attention to the East Brooklyn Fire Department five-year budget history; that under the category of overhead, there is a line item for legal fees and it says future use; however, she knows that they have been named as one of the two plaintiffs in the case against several parties since 2020 so they must have incurred some legal fees and she is wondering why they have not been recorded. C. Juhasz also made a comment that some of the work being done on the \$47,000.00 lounge at the East Brooklyn Fire Department is being done by a relative of D. Costa. She also questioned why we have not heard any answers on what the District is actually paying for, what streetlights, what hydrants, etc. and she said if the District has enough to pay for a \$47,000.00 lounge, then she imagines they should have the money to pay for additional equipment and support the Fire Department.

**8. Adjournment:** A. Dionne made a motion to adjourn meeting; D. Lee seconded the motion; and the meeting was adjourned at 7:53 pm.

Lisa Mileski, Recording Secretary



**TOWN OF BROOKLYN**  
P.O. Box 356 - Route 6 and 169  
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMEN  
(860) 779-3411 Option 2  
TOWN CLERK  
(860) 779-3411 Option 4  
TAX COLLECTOR  
(860) 779-3411 Option 5  
ASSESSOR  
(860) 779-3411 Option 6

Board of Finance **Revised** Meeting Minutes  
Wednesday, April 5, 2023, 7:00 pm  
Via Zoom & Clifford B. Green Memorial Center

**Present:** Sandy Brodeur, Ken Dykstra, Dave Lee, Aaron Soucy, Andrew Dionne, Heather Allen, Lisa Mileski, Recording Secretary

**Also Present:** Austin Tanner, Lou Brodeur, Charles Carey, Patricia Buell, Melissa Perkins-Banas, Shelley Cates via Zoom, Carrie Juhasz Horton via Zoom, Mae Lyons via Zoom, and other members of the public

1. **Determination of a quorum and Call to Order:** S. Brodeur called the meeting to order at 7:00 pm with a full quorum.
2. **Public comment:** None
3. **Action on minutes of March 25, 2023 meeting:** Correct date of Minutes is March 15, 2023. A. Dionne made a motion to approve the March 15, 2023 minutes; seconded by D. Lee; motion carried, and minutes approved.
4. **Old Business**
  - a. **Status of 21-22 audit:** A. Tanner states the audit is not done and another extension has been filed. The auditor stated he was not putting all the blame on the Town. A zoom meeting with the auditor is scheduled April 6<sup>th</sup>.
  - b. **Status of generator project:** A. Tanner said the contract has been signed and it may take up to a year to get the generator. The quote is about \$183,000.00 and \$108,000.00 is covered by grant.
  - c. **Other Old Business:** None
5. **New Business**
  - a. **Presentation of 2023-24 Brooklyn Board of Education Budget proposal:** P. Buell presented the FY24 BOE Budget, which was already approved by the Superintendent and BOE, with supporting documentation. The increase is 5.33%. P. Buell answered several questions and addressed many comments. A. Dionne made a motion to consider the BOE Budget; seconded by K. Dykstra; opposed by A. Soucy. Motion carried 5-1.
  - b. **Rec Department cannot submit their budget until April 17:** A. Tanner confirmed that the Rec Director will present on April 17<sup>th</sup>.
  - c. **Fire Commissioners' budgets are unsure. Their meeting is next week, April 12. Extra meetings may be necessary.** Depending on what happens at that meeting, we may have to schedule extra meetings. We may have to schedule extra meetings for the Capital Commission because

they started late. We were supposed to have Capital and Town Budget on April 19<sup>th</sup>. We will just see how everything goes.

- d. **Auditor's update from A. Tanner:** Already presented.
  - e. **Status of the Green Building repairs:** A. Tanner stated we are supposed to receive an estimate of the repairs this week, and that we do not know about the asbestos yet, but that we can use the LOCIP funds if we have to.
  - f. **Set tentative dates for reviewing budget requests:** S. Brodeur will investigate this and let people know.
  - g. **Other new business:** None
6. **Selectmen's Report:** Earth Day is April 15<sup>th</sup> with a shredder truck and drug take back day at the Community Center and half fee for the residents at the Transfer Station. We are going out to bid next week for recycling and trash since our contract runs out in July. The Rec Director has resigned but has agreed to stay on part-time for a little while and would like to change the job description before we post. We are looking at past resumes though. ARPA Contract has been sent to the Town attorney and we are waiting to hear back. We did not get the sidewalk grant, very competitive and many applications.
7. **Liaison Reports:** H. Allen stated that Capital Committee met today for the first and we have a stack of requests but we are still waiting on some more. We are scheduled to meet the next two Wednesdays. S. Brodeur said Housing Authority was going to meet tomorrow. Nothing further from others.
8. **Public comment:** C. Juhasz read for public record an email (obtained from a FOIA request) from M. Podzalne to A. Tanner, dated March 22, 2023. She stated she has asked the same questions and will continue to pursue this. She stated she was interested in seeing the results of the audit for the tax filings and. S. Brodeur reported the audit was done but we have not seen anything. C. Juhasz also stated that we need to provide a safe learning environment for all students. **J. Voccio stated that we have not established a forum to provide definite responses to answer all the questions and that M. Podzalne met with the Fire District, staff reviewed the material, and was satisfied.** D. Lee states the Board of Fire Commissioners needs to have a conversation in a public forum about the information and get answers to the questions that they have asked. We have not had a meeting since the email was written. S. Cates reminded that we do not need to respond to public comments and that FOIA requests need to be responded to in a timely manner. A. Tanner stated that some of the questions could be answered if one studied the financials.
9. **Adjournment:** H. Allen made a motion to adjourn; A. Dionne seconded; meeting was adjourned at 8:33 pm.

Respectfully submitted,  
Lisa Mileski, Recording Secretary

*Emailed to  
Shelley  
4/11/23*

# RECREATION DEPARTMENT

Account	Description	FY22-23	FY23-24	Over/Under	% of change	
		Adopted Budget	Proposed Budget			
1005.45.4503.51610	Recreation-Wages	\$114,946	\$110,040	(\$4,906)	-4.27%	
1005.45.4503.51620	Recreation-Wages PT	\$223,586	\$243,946	\$20,360	9.11%	
1005.45.4503.51630	Recreation-Wages OT	\$1,000	\$1,000	\$0	0.00%	
1005.45.4503.51631	Recreation-Wages DT	\$0	\$0	\$0	#DIV/0!	
1005.45.4503.51900	Recreation-Wages Recording Secretary	\$1,500	\$1,500	\$0	0.00%	
1005.45.4503.53300	Recreation - Software	\$0	\$5,000	\$5,000	#DIV/0!	
1005.45.4503.53300	Recreation – Background Checks/Testing	\$0	\$850	\$850	#DIV/0!	
1005.45.4503.53400	Recreation-Other Professional Services	\$27,000	\$28,940	\$1,940	7.19%	
1005.45.4503.55400	Recreation-Advertising	\$6,500	\$5,250	(\$1,250)	-19.23%	
1005.45.4503.53320	Recreation- Office Equipment/Repairs	0	\$3,854	\$3,854	#DIV/0!	
1005.45.4503.55800	Recreation-Transportation	\$0	\$0	\$0	#DIV/0!	
1005.45.4503.56120	Recreation-Recreation Supplies	\$18,000.00	\$17,937	(\$63)	-0.35%	
1005.45.4503.56900	Recreation-Spooky Nights/ FEARgrounds	\$14,500.00	\$12,500	(\$2,000)	-13.79%	
TOTALS		\$407,032	\$430,817		5.84%	inci

Highlighted accounts are newly created as these expenses are new to the department.

An explanation of each account line is provided in the following pages.



**1005.45.4503.51610 Recreation Wages**

FY2024 Request                \$110,040

FY2023 Budget                \$114,946

Wages in this line included two full-time positions, department director and program coordinator. Program Coordinator position replaces the full-time administrative assistant position which is now part-time.

<b>1005.45.4503.51610 Recreation-Wages</b>	Hours	Hrly Wage	Total
Parks and Recreation Director – fulltime; salaried	1820	-	\$ 70,000
Recreation Coordinator – fulltime; 35hr/wk x 52 weeks	1820	\$ 22.00	\$ 40,040
<b>Total Wages</b>			<b>\$ 110,040</b>
	<i>Total Wages</i>	<i>FICA</i>	
<i>Social security</i>	\$ 110,040	0.0765	\$ 8,418
<i>Workers compensation</i>	\$ 110,040	0.0256	\$ 2,817
<i>Unemployment compensation</i>	\$ 110,040	0.0034	\$ 374
<b>Total Wages with Federal Withholdings (FICA)*</b>			<b>\$ 121,649</b>

\*FICA is included in the chart to show a more accurate representation of wage costs for the department. FICA is not included in the department budget as it is included elsewhere in the Town's overall budget.



**1005.45.4503.51620 Recreation Wages (Part-time; Seasonal Positions)**

FY2024 Request \$241,002

FY2023 Budget \$223,586

Wages in this line included part-time and seasonal recreation positions. Minimum wage increases to \$15 effective July 1<sup>st</sup>. Wages were adjusted to compensate for the increase. Training time was added for positions within child Before & Afterschool and Summer Day Camp programs. Before Camp Counselor positions were added.

<b>1005.45.4503.51620 Recreation Wages PT</b>	<b>Hours</b>	<b>Wage</b>	<b>Total</b>	<b>Category Totals</b>
<b>PT Office Assistant</b>				
Administrative Assistant- part-time 15 hrs/week x 52 weeks	780	\$ 18.00	\$ 14,040	\$ 14,040
<b>Before &amp; After School Programs</b>				
Before & After School Coordinator - 4.5 hrs/day x 187 days	841.5	\$ 19.00	\$ 15,989	
Before & After School Asst. Coordinator - 4.5 hrs/day x 187 days	841.5	\$ 18.00	\$ 15,147	
Before & After School Counselors - 4.5 hr/day x 187 days x 5 emp.	4207.5	\$ 16.00	\$ 67,320	\$ 98,456
<b>Full Day Recreation/No School Day Programs</b>				
Full Day Rec Coordinator - 8 hrs/day x 5 days	40	\$ 19.00	\$ 760	
Full Day Rec Asst. Coordinator - 8 hrs/day x 5 days	40	\$ 18.00	\$ 720	
Full Day Rec Counselors - 8 hr/day x 5 days x 5 employees	200	\$ 16.00	\$ 3,200	\$ 4,680
<b>Summer Day Camp</b>	<b>Hours</b>	<b>Wage</b>	<b>Total</b>	
Camp Director - 8 hrs/days x 35 days	280	\$ 21.00	\$ 5,880	
Assistant Director - 8 hours/day x 35 days	280	\$ 19.00	\$ 5,320	
Camp Health - 8 hrs/day x 35 days	280	\$ 18.00	\$ 5,040	
Arts & Craft Coordinator - 8 hrs/day x 32 days	256	\$ 17.00	\$ 4,352	
Library Coordinator - 8 hrs/day x 32 days	256	\$ 17.00	\$ 4,352	
Head Counselors- 8 hrs/days x 31 days x 8 employees	1,984	\$ 16.00	\$ 31,744	
Assistant Counselors -8 hrs/day x 31 days x 8 employees	1,984	\$ 15.50	\$ 30,752	
Counselors- 8 hrs/ day x 31 days x 8 employees	1,984	\$ 15.00	\$ 29,760	
Support Specialists -8 hrs / days x 31 days	248	\$ 18.00	\$ 4,464	
Extended Camp Day Counselors - 1.5 hrs / day x 31 x 3 emp.	140	\$ 15.50	\$ 2,162	\$ 123,826
<b>Total Wages</b>			<b>\$ 241,002</b>	
	<b>Wages</b>	<b>FICA</b>		
Social security	\$ 241,002	0.0765	\$ 18,437	
Workers compensation	\$ 241,002	0.0256	\$ 6,170	
Unemployment compensation	\$ 241,002	0.0034	\$ 819	
<b>Total Wages with Federal Withholdings (FICA)</b>			<b>\$ 266,427</b>	

\*\*FICA is included in the chart to show a more accurate representation of wage costs for the department. FICA is not included in the department budget as it is included elsewhere in the Town's overall budget.



**1005.45.4503.51630 Recreation OT (overtime)**

FY2024 Request	\$1,000
FY2023 Budget	\$1,000

**1005.45.4503.5163 Recreation Wages DT**

FY2021 Request	\$0
FY2020 Budget	\$0

**1005.45.4503.51900 Recreation Wages - Recording Secretary**

FY2024 Request	\$1,500
FY2023 Budget	\$1,500

Recording Secretary for monthly Recreation Commission meetings. Takes recorded minutes, files with Town Clerk, posts agendas and minutes online, works with commission members and director of Parks & Recreation

12 regular meeting and any special meetings scheduled      \$1,500 (\$125 per meeting x 12 months)

**1005.45.4503.53300 Recreation - Software**

FY2024 Request	\$5,000
FY2023 Budget	\$0

The annual subscription for RecDesk, the department's cloud-based recreation management software. The software improves financial accuracy and efficiency within the department and improves customer service. The software provides 24-hour-a-day online program registration, payment processing, and access to past receipts for patrons.

**1005.45.4503.53300 Recreation – Background Checks/Testing**

FY2024 Request	\$850
FY2023 Budget	\$0

New hires over the age of 18 are to complete a criminal background check and some positions will need to complete a pre-employment physical.

Criminal Background Checks for new hires	\$750	(\$50 x15 all new staff members over age 18)
Pre-Employment Drug Testing for new hire	\$100	(\$50 x2 program coordinator; admin. assistant)



**1005.45.4503.53400 Recreation-Other Professional Services**

FY2024 Request \$28,940

FY2023 Budget \$27,000

Services related to operating recreation programs and events.

<b>1005.45.4503.53400 Recreation-Other Professional Services</b>		
<b>Service</b>	<b>Expense</b>	<b>Detailed</b>
<b>Bus Transportation</b>	<b>\$ 12,100</b>	
Summer camps (4 trips) 4 buses needed per trip **2023 will have 3 "on-site" field trips		\$ 4,600
April Vacation (5 trips)		\$ 5,000
Annual Bus Trips - baseball games; day trips		\$ 2,500
<b>Children Educational Programs – Contracted for summer camp, vacation, and after school program</b>	<b>\$ 5,000</b>	
Summer Camps (6 programs)		\$ 3,200
April Vacation Week		\$ 1,200
Family Fun Day		\$ 600
<b>Custodian – Needed for school use during summer day camp, school vacation</b>	<b>\$ 5,000</b>	
<b>Concerts - (avg. \$650 x 5 concerts)</b>	<b>\$ 3,700</b>	
September Riverside Park Series (4 concerts)		\$ 2,600
Senior Spring Fling		\$ 650
Music License Fee		\$ 450
<b>Professional Memberships</b>	<b>\$ 645</b>	
Connecticut Recreation and Parks Association (CRPA) \$120 x 2 employees		\$ 240
National Parks and Recreation Association (NRPA) \$180 x 2 employees		\$ 360
United States Tennis Association (USTA) \$45		\$ 45
<b>Certifications/trainings**</b>	<b>\$ 2,945</b>	
Epi-Pen Certification \$45 x 15 employees (camp director, asst. dir., health coordinator, head counselors)		\$ 540
Medication Administration \$50 x 3 employees (camp director, asst. director, health coordinator)		\$ 150
First Aid/CPR/AED Certification \$75 x 19 employees		\$ 1,125
(program coordinator; camp director, asst. director, health, head counselors; 5 b/a school)		
Connecticut Recreation & Park Association (CRPA) Conferences & Meetings		
CPRA Quarterly Meeting Registration \$35 x 4 meetings x 2 employees		\$ 280
CPRA Entertainment Showcase \$35 x 2 employees		\$ 70
CPRA Annual Conference (2 days) Registration \$390 x 2 employees		\$ 780
	<b>\$ 28,940</b>	

**1005.45.4503.54320 Recreation – Office Equipment/Repairs**

FY2024 Request \$3,854

FY2023 Budget \$0

Three department computers are overdue for replacement. These computers operate on Windows7, a significantly aged software that has not been supported by Microsoft for years resulting in limited virus and hacker protection. Using these computers is a security risk as the computers are used for processing credit card payments and accessing information from a shared network. The IT department recommends and supports the replacement of all three machines for the reasons listed.



**1005.45.4503.55400 Recreation-Advertising**

FY2024 Request \$5,250

FY2023 Budget \$6,500

Print advertisements for programs, events, and employment opportunities. \$3,750

Two seasonal/bi-annual brochure mailings. \$1,500

**1005.45.4503.55800 Recreation-Transportation**

FY2024 Request \$0

FY2023 Budget \$0

**1005.45.4503.56120 Recreation-Supplies**

FY2024 Request \$17,937

FY2023 Budget \$18,000

Materials, equipment, supplies, etc. related to operating recreation programs and events. All supplies for recreation office and all other programs run by the department. Such as basketballs, baseballs, softball, jewelry, aerobic & zumba equipment, arts & craft supplies, paper crafts, soccer balls, tennis balls, tennis racquets, stationary, bike rodeo, supplies, basketball nets Prince Hill

<b>1005.45.4503.56120 Recreation-Supplies</b>	<b>Expense</b>	<b>Detailed</b>
After School Programs - All equipment & supplies for program such as snacks, arts & crafts, etc.	\$ 4,500	
<i>Holiday events</i>	\$ 1,500	
Christmas events (coloring contest awards \$250 & light contest awards \$500)		750
Easter events (egg hunt supplies, etc.)		750
Program Equip./Supplies - All other programs (Scarecrows, Snowman, Ski Club, Bike rodeo, etc.)	\$ 5,750	
1st Aid, equipment Etc. – All programs	\$ 1,000	
<i>Summer Camp Supplies</i>	\$ 5,187	
All supplies for day camp; equipment; arts & crafts, etc.		\$ 3,000
Staff Uniforms \$13 per shirt x 3 shirts per person x 33 employees		\$ 1,287
Field Trip Shirts for Campers \$6 x one per camper x 150 campers		\$ 900
<b>TOTAL</b>	<b>\$ 17,937</b>	

**1005.45.4503.56900 Recreation-Spooky Nights/FEARgrounds**

FY2024 Request \$12,500

FY2023 Budget \$14,500

Materials, equipment, and supplies, etc. related to operating FEARgrounds, a two night event featuring two full size walk through traditional haunted houses and outdoor bonfire area with food vendors and entertainers. Park maintenance oversees the haunted house construction and haunted house operations as well as event set-up and clean-up. Event attendance was over 1600 in 2022.

- Event staffing \$0 (*Program coordinator and admin asst should not occur overtime hours as weekly schedules can be adjusted to accommodate this event.*)
- Advertising- Turnpike/Shopper, Winy, Norwich Bulletin, Gagnon Graphics, Chase Graphics \$ 2,000
- Rental Fees - Fairground grounds rental. Covers entire event and set-up; includes rain dates \$ 3,000
- Halloween Supplies – All supplies associated with the event. \$ 4,000.00
- Overtime Park Maintenance – Set up, break down, working full event. \$ 3,500.00



## Appendix. A - BRIEF SUMMARY OF PROGRAM REVENUE

2023-2024 Projected Revenue		
Program	Estimate	Detail
<b>Summer Camp</b>	<b>\$ 151,590</b>	
<i>150 Campers/wk Average x 6 weeks</i>		
Summer Day Camp -Assuming 900 Registrations x \$135		\$ 121,500
Admission/Activity Fees (\$105 total fees x 150 campers)		\$ 15,750
<i>25 Morning Campers/week x 6 weeks</i>		
Assuming 150 Registrations x\$35 per week		\$ 5,250
Est. Extended Day Camp Revenue (Assuming 150 registrations x\$35)		\$ 5,250
Library Reimbursement: Camp Librarian (portion of wages; \$16 per hr/40 hrs/6 wks)		\$ 3,840
<b>Before/After School Program</b>	<b>\$ 157,000</b>	
<i>Before program: 35 participants per annual tuition of \$1,400</i>		\$ 49,000
<i>After program: 45 participants per annual tuition of \$2,400</i>		\$ 108,000
<b>Spooky Nights/FEARgrounds</b>	<b>\$ 25,000</b>	
<i>Presale Tickets 500 x \$15</i>		\$ 7,500
<i>Gate Sales 1150 x \$15</i>		\$ 17,250
<i>Bonfire Adminissions 50 x \$15</i>		\$ 250
<b>Full Day Recreation (No School Days)</b>	<b>\$ 6,000</b>	
<i>25 Participants per day x 5 days x \$30</i>	<b>\$ 3,750</b>	
<b>April Vacation Program</b>		
<i>25 Participants per day x 5 days x \$40</i>		
<b>TOTAL ESTIMATED INCOME</b>	<b>\$ 343,340</b>	



## **Appendix. B - BRIEF DESCRIPTION OF PART TIME STAFF POSITIONS**

### *Summer Day Camp Program – (150-200 children, 33 staff)*

**Camp Director** – Prepares, sets up, and operates the day-to-day operation of the department's summer camp program. Oversees all day camp staff and participants. Confirms programs and trips, evaluates summer camp staff. Works with campers, staff, and parents on special needs and disciplinary issues.

**Camp Assistant Director**– Helps director with admin. day to day operations, works with campers, staff and parents on disciplinary issues.

**Camp Health** – Administers medication, first aid for campers & staff. Works with administration and camp staff on trips.

**Arts & Crafts Coordinator** - Develops and implements arts and craft program for summer camp. Assists on field trips and helps with administrative duties.

**Library Coordinator** – Develops and implements a reading/library program at the summer day camp. Salary reimbursed by town library. Assists on field trips and helps with administrative duties. *(The library may not support in 2024 per board as both entities tax funded so Rec. may ask for funds directly in our budget.)*

**Day Camp Counselors** – Organize, supervise, and run activities. Supervise campers on trips. 6 weeks with 2-day pre-camp training/orientation. 8 head counselors, 8 asst. head counselors, 8 counselors.

### *Before & After School Program (up to 60 children; 7 staff)*

**Before & After School Recreation Coordinator** – Oversees the day-to-day operation of the department's Before School Programs. Oversees all staff and participants. Reports to Parks & Recreation Director and oversees and evaluates staff at program. Works with participants, staff, and parents on special needs and disciplinary issues. Ensure snacks and drinks are prepared as well as the daily set-up and clean-up of rooms.

**Before & After School Recreation Assistant Coordinator** – Reports to coordinator. Helps coordinator with admin. day-to-day operations, works with participants, supervises activities, walks children to/from class and/or breakfast program. Assists with snacks and drink preparations and the daily set up and break down of activity rooms.

**Before & After School Recreation Counselor** – Reports to coordinator. Supervises activities, walks participants and/or breakfast program. Assists with snacks and drink preparations and the daily set up and break down of activity rooms.

### *Full Day Recreation Program (up to 60 children; 7 staff)*

**Full Day Recreation Coordinator** – Oversees the daily operation of the department's Full Day Recreation Program, including all staff and participants. Reports to Parks & Recreation Director and evaluates staff at program. Works with participants, staff, and parents on special needs and disciplinary issues. Oversees the daily set-up and clean-up of rooms.

**Full Day Recreation Assistant Coordinator** - Reports to coordinator. Helps coordinator with admin. operations, works with participants, organizes, and supervises activities. Assists with the daily set up and breakdown of activity rooms.

**Full Day Recreation Counselors**– Supervises participants, organizes activities, and games, and assists with the set up and break down of rooms daily.



# Brooklyn Fire Commissioners

## 2023-2024 Budget Presentation

### East Brooklyn Fire Department

The total budget request of the East Brooklyn Fire Department unanimously approved by the fire commissioners is \$111,736.00.

\$90,466.00 – Operating Budget

\$21,270.00 – Safety & Capital

	21-22 Budget	21-22 Actual	22-23 Budget	23-24 Proposal	\$ Increase	Percent
Operating	\$89,730.00	\$88,250.49	\$75,126.00*	\$90,466.00	\$15,340.00	20.42%
Safety & Capital	\$16,270.00	\$17,914.00	\$21,270.00	\$21,270.00	\$0	0%
Total	\$106,000.00	\$106,164.49	\$96,396.00	\$111,736.00	\$15,340.00	15.91%

\*Insurance cost of \$14,600.00 removed from the East Brooklyn Fire Department Budget in 22-23. See below.

The major increase on the operating side of the budget came with the addition of department physicals. \$400>\$5000. Along with increases in requests for education, utility, and fuel costs.

### Mortlake Fire Company

The total budget request of the Mortlake Fire Company unanimously approved by the fire commissioners is \$150,525.00.

\$119,750.00 – Operating Budget

\$30,775.00 – Safety & Capital

	21-22 Budget	21-22 Actual	22-23 Budget	23-24 Proposal	\$ Increase	Percent
Operating	\$122,940.00	\$131,103.00	\$104,147.00*	\$119,750.00	\$15,603.00	14.98%
Safety & Capital	\$30,775.00	\$77,697.00 (carried over \$49,957 from previous)	\$30,775.00	\$30,775.00	\$0	0.00%
Total	\$153,715.00	\$161,878.00	\$134,922.00	\$150,525.00	\$15,603.00	11.56%

\*Insurance cost of \$26,100 removed from the Mortlake Fire Company Budget in 22-23. See below.

The major increases along the operating budget are in vehicle maintenance, utility, and fuel costs.

# THE NEW YORK PUBLIC LIBRARY

ASTOR LENOX TILDEN FOUNDATION

1009 Broadway, New York City

Open from 10 A.M. to 6 P.M. Daily, except on Sundays and Public Holidays

Reference Department Open from 10 A.M. to 6 P.M. Daily

Reading Room Open from 10 A.M. to 6 P.M. Daily

The New York Public Library, Astor Lenox Tilden Foundation, is a non-profit corporation organized for the purpose of acquiring, accumulating, and making available to the public a collection of books, manuscripts, and other objects of interest and value. The Library is open to all persons, and its collections are available for the use of all. The Library is a public institution, and its collections are the property of the people of the City of New York.

The Library is a public institution, and its collections are the property of the people of the City of New York. The Library is open to all persons, and its collections are available for the use of all.

Reference Department

The Reference Department is open from 10 A.M. to 6 P.M. Daily, except on Sundays and Public Holidays. The Reference Department is a public institution, and its collections are the property of the people of the City of New York.

Reading Room

The Reading Room is open from 10 A.M. to 6 P.M. Daily, except on Sundays and Public Holidays.

The Reading Room is a public institution, and its collections are the property of the people of the City of New York. The Reading Room is open to all persons, and its collections are available for the use of all.

The Reading Room is a public institution, and its collections are the property of the people of the City of New York. The Reading Room is open to all persons, and its collections are available for the use of all.

The Reading Room is a public institution, and its collections are the property of the people of the City of New York. The Reading Room is open to all persons, and its collections are available for the use of all.

*\*Before the 22-23 budget cycle, fire departments included insurance costs in their operating expenses. Additionally, for the second year, the town is funding the Ambulance Insurance costs for the Mortlake Fire Company. Before this change, ambulance insurance costs were financed through ambulance billing revenue.*

The fire commissioners unanimously passed both budget requests. Lengthy discussions were had regarding the cost-sharing responsibility of the Brooklyn Fire District. N. Provost, President of the district, provided input. Recommend both the Board of Finance & Board of Selectmen look for further guidance.

At the request of the Board of Fire Commissioners, both departments were tasked with creating a program for annual firefighting physicals for their members. Concurrently, there is a significant rise in the costs associated with starting such a program.

The Fire commissions goals & visions for the next year:

#### Volunteer recruitment & retention

- Tax abatement – The fire commissioners drafted and passed a tax abatement program for the town's volunteers. At the request of the BOF, it was determined a better oversight process is necessary. Fire Departments are researching options.
- Fire Department Physicals for all members will be conducted locally.

#### Administrative/Safety/Resources

- Both departments are continuing to blend each other resources.
- Automatic aid is provided by both fire departments to the citizens of Brooklyn.
- The Board of Fire Commissioners will continue to press the comingling of resources between the two departments, saving the town money and creating better transparency.
  - Software
  - Guidelines
  - Responses
  - Training
- Both Fire Departments have been tasked with undertaking a self-assessment study of their delivery services and operational readiness.
  - This study will provide the Board of Fire Commissioners with an overall picture of the capabilities of the town's fire departments.



### Future of the Brooklyn Fire Service:

The Brooklyn fire departments are facing a problem that is becoming more and more prevalent in today's society. With the decline in volunteerism(nationwide) and the aging demographics of our town's volunteer firefighters, the town will be forced to decide when to supplement its volunteer services and provide guaranteed coverage and how to fulfill that need.

I commend the two fire chiefs for their complete transparency regarding this problem. However, with the complexity of providing ambulance service, the solution is more complex than one would think. On average, the emergency medical calls in town account for 80-95% of the demands on the Brooklyn fire services. This high volume of calls for service, coupled with the time commitments necessary for our volunteers to continue properly delivering services, places the need for a substantial change at the forefront.

The major problems faced by this coming change are as follows:

- Cost – Employees cost money. Full-time vs. part-time vs. per-diem. All have their pros & cons.
- Ongoing Volunteerism – Upsetting the current commitment level of volunteers in town helping.
- Management – Who would oversee and manage employees?
- EMS Personnel, Fire personnel, or a combination of both.

The Board of Fire Commissioners recognizes that the need for change is on the horizon. With the self-assessment study of the independent fire departments, the fire commissioners aim to provide an educated recommendation of fire service upgrades to the town that is both fiscally responsible and provides the highest level of service for all stakeholders.



Michael Podzalne, Chairman

Brooklyn Fire Commissioners

1. The first part of the paper is devoted to the study of the

problem of the existence of solutions of the system of equations  
to which the functions  $u_i$  are subjected. It is shown that the  
existence of solutions is guaranteed if the functions  $u_i$  satisfy  
certain conditions.

2. In the second part of the paper the problem of the  
existence of solutions of the system of equations is studied  
for the case in which the functions  $u_i$  are subjected to  
certain boundary conditions. It is shown that the existence of  
solutions is guaranteed if the functions  $u_i$  satisfy certain  
conditions.

3. In the third part of the paper the problem of the

existence of solutions of the system of equations is studied  
for the case in which the functions  $u_i$  are subjected to  
certain boundary conditions. It is shown that the existence of  
solutions is guaranteed if the functions  $u_i$  satisfy certain  
conditions.

4. In the fourth part of the paper the problem of the  
existence of solutions of the system of equations is studied  
for the case in which the functions  $u_i$  are subjected to  
certain boundary conditions. It is shown that the existence of  
solutions is guaranteed if the functions  $u_i$  satisfy certain  
conditions.

5. In the fifth part of the paper the problem of the

existence of solutions of the system of equations is studied

for the case in which the functions  $u_i$  are subjected to  
certain boundary conditions. It is shown that the existence of  
solutions is guaranteed if the functions  $u_i$  satisfy certain  
conditions.

6. In the sixth part of the paper the problem of the

existence of solutions of the system of equations is studied

for the case in which the functions  $u_i$  are subjected to

East Brooklyn Fire Department  
Proposed Budget for July 2023 – June 2024  
Presented to the Board of Finance



---

**Chief Brian Pepin**

# **Table of Contents**

**President's letter**

**Membership**

**Incidents for 2022 - and 10-Year History**

**2023-2024 Budget Proposal to Town**

**5-Year Budget History by Account for EBFD**

**10-Year Budget History for EBFD & Mortlake**

**Account Numbers, Name, & Descriptions**

**Fire & Safety Equipment Replacement Program**

**5-Year Capital Plan**

**25-Year Truck Replacement Program**

**Truck Pictures & Descriptions**



TELEPHONE: 860-774-1192  
FAX: 860-774-4297

**EAST BROOKLYN FIRE DEPT.**  
15 SOUTH MAIN STREET  
BROOKLYN, CT 06234

To whom it may concern:

First, I, and the members of the East Brooklyn Fire Department (EBFD) want to thank Chief Brian Pepin for his first year of service to the East Brooklyn Fire Department. As the new team leader, you have made many decisions in the best interest of the department and your members.  
We thank you.

To members of the East Brooklyn Fire Department, I say thank you for dedication in providing fire, rescue, and EMS services to the residence of Brooklyn and the surrounding communities. During calendar year 2022, the East Brooklyn Fire Department received 630 calls for services. In addition to responding to calls, the membership has sacrificed their time for monthly meetings, drill, training sessions, and public events.  
Thank you for your service.

To the Local Business, the Board of Selectmen, the Board of Fire Commissioners, the Board of Finance, the Brooklyn Fire District, and the people of Brooklyn; I and the members of the East Brooklyn Fire Department say thank you for your support. Without the support of the town leadership and Brooklyn residents, the East Brooklyn Fire Department would not be able to serve the people of the community.  
Thank you for your support.

In the upcoming 2023-year, the East Brooklyn Fire Department goals include increasing the membership, development of a retention program, improvement in the infrastructure (building), and advancement of training and certification of its members.

Keep up the excellent work, and thank you everyone.

Sincerely,

David J. Costa, Fire Commissioner  
East Brooklyn Fire Department

# East Brooklyn Fire Department

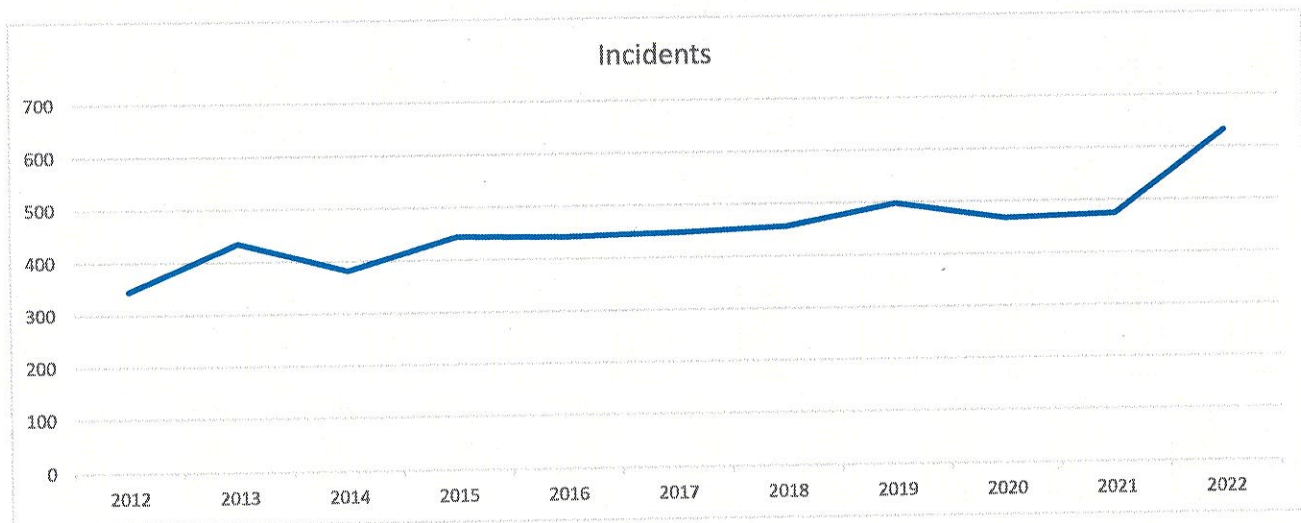
## As of March 2023

### Membership

Last Name	First Name	Position
Alexander	Matthew	
Bomster	Matthew	
Costa	David	Deputy Chief / Fire Commissioner
Daley	Chris Jr.	
Donahue	Megan	Medical Coordinator
Dragon	Robert	
Gallup	Raymond	
Geer	Hailey	
Greene	Jesse	
Livernoche	Jon	Safety Officer
Medford	Gregg	
Munoz	Sara	
Plasse	Chris	
Pepin	Brian	Chief
Provost	Kaelyn	
Provost	Madilyn	
Provost	Nicholas	Lieutenant
Provost	Trista	
Silva	Adam	
Shortt	Zackk	Engineer
Wheaton	William Jr	Lieutenant
Wheaton	William Sr	
Williams	Stephen	

# East Brooklyn Fire Department Incidents For Calendar 2021

<b>Medical Emergencies</b>	<b>329</b>
<b>Motor Vehicle Accidents</b>	<b>34</b>
<b>Fire</b>	<b>26</b>
<b>Fire Alarm</b>	<b>19</b>
<b>Special Incident Type / Service calls</b>	<b>222</b>
<b>Total QV Incidents</b>	<b><u>630</u></b>



## Calendar Year

Ending	Incidents
2012	344
2013	434
2014	381
2015	443
2016	441
2017	446
2018	455
2019	496
2020	466
2021	473
2022	630

Note; Incidents are not isolated situation; whereas an incident may be dispatched as a motor vehicle, but may include a medical situation.  
Incident listed above are classified at dispatched point.

**COVID-19**  
**COVID-19**

**East Brooklyn Fire Department  
Budget Proposal  
Fiscal Year 07/01/2023-06/30/2024**

Account Number	Account Description	2021-2022 Budget	2021-2022 Actual	2022-2023 Budget	2022-2023 Actual	2023-2024 Proposed	
as of 3/1							
40100-EBC	Revenue a/k/a Town Funding	\$106,000.00	\$106,165.09	\$96,396.00	\$63,179.65	\$110,736.00	14.88%
53001-EBC	Insurance	\$14,600.00	\$15,680.00				
53002-EBC	Physical / Vaccination	\$400.00	\$298.00	\$400.00	\$398.00	\$4,000.00	
53010-EBC	Membership & Retention	\$2,500.00	\$1,922.23	\$2,500.00	\$2,181.01	\$3,000.00	
53220-EBC	Education & In Service Training	\$3,500.00	\$6,995.00	\$3,500.00	\$6,785.27	\$6,000.00	
53300-EBC	Other professional / Tech Service	\$250.00	\$50.00	\$250.00	\$228.55	\$300.00	
53301-EBC	Wages - future use	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53302-EBC	Legal Fees - future use	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53303-EBC	Accounting Service - future use	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53532-EBC	Other Purchase Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
54301-EBC	Building Maintenance	\$5,500.00	\$4,354.11	\$ 4,500.00	\$1,475.60	\$4,500.00	
54302-EBC	Alarm System & Security Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
54303-EBC	Property Upkeep	\$8,250.00	\$5,231.00	\$ 8,250.00	\$696.45	\$8,250.00	
54304-EBC	Truck (Vehicle) Maintenance & Repair	\$6,000.00	\$7,862.66	\$ 6,000.00	\$5,573.01	\$6,000.00	
54411-EBC	Water - Building	\$200.00	\$0.00	\$ 200.00	\$0.00	\$200.00	
54412-EBC	Sewer	\$680.00	\$825.00	\$ 680.00	\$825.00	\$970.00	
54421-EBC	Waste Disposal & Removal	\$1,650.00	\$1,790.23	\$ 2,050.00	\$1,215.20	\$2,300.00	
55302-EBC	Telephone	\$2,700.00	\$2,687.96	\$ 2,700.00	\$1,441.68	\$2,800.00	
56011-EBC	Uniforms	\$1,775.00	\$1,303.17	\$ 1,775.00	\$519.75	\$1,775.00	
56012-EBC	Equipment / Hand Tools	\$4,000.00	\$1,132.20	\$ 2,286.00	\$2,171.64	\$2,586.00	
56013-EBC	Equipment Maintenance & Supplies	\$5,575.00	\$6,338.54	\$ 5,575.00	\$3,876.90	\$6,075.00	
56015-EBC	Equipment Repair & Parts	\$500.00	\$1,832.85	\$ 500.00	\$527.62	\$600.00	
56017-EBC	Medical Supplies	\$6,000.00	\$2,857.51	\$ 5,000.00	\$2,137.77	\$5,000.00	
56120-EBC	Office Supplies	\$7,800.00	\$7,970.63	\$ 6,800.00	\$1,391.81	\$6,800.00	
56121-EBC	Software Licenses - future use	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56210-EBC	Natural Gas For Building	\$5,500.00	\$6,077.81	\$ 7,500.00	\$2,423.14	\$7,500.00	
56220-EBC	Electricity For Building	\$8,350.00	\$9,353.02	\$ 10,000.00	\$6,255.80	\$15,000.00	
56260-EBC	Gasoline	\$1,400.00	\$1,740.08	\$ 1,560.00	\$461.92	\$1,560.00	
56261-EBC	Diesel	\$1,150.00	\$789.99	\$ 1,150.00	\$1,022.49	\$2,300.00	
56900-EBC	Open	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
57391-EBC	See Below	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
57393-EBC	Radios	\$1,000.00	\$1,158.50	\$ 1,500.00	\$90.00	\$1,500.00	
57394-EBC	Hazmat Equipment	\$400.00	\$0.00	\$ 400.00	\$211.04	\$400.00	
58101-EBC	DMV Fees	\$50.00	\$0.00	\$ 50.00	\$0.00	\$50.00	
Operation Expenses		\$89,730.00	\$88,250.49	\$75,126.00	\$41,909.65	\$89,466.00	
57391-EBC	Safety & Capital Equipment	16,270.00	17,914.60	21,270.00	21,270.00	21,270.00	
Total Town Funds		\$106,000.00	\$106,165.09	\$96,396.00	\$63,179.65	\$110,736.00	

**Notes**

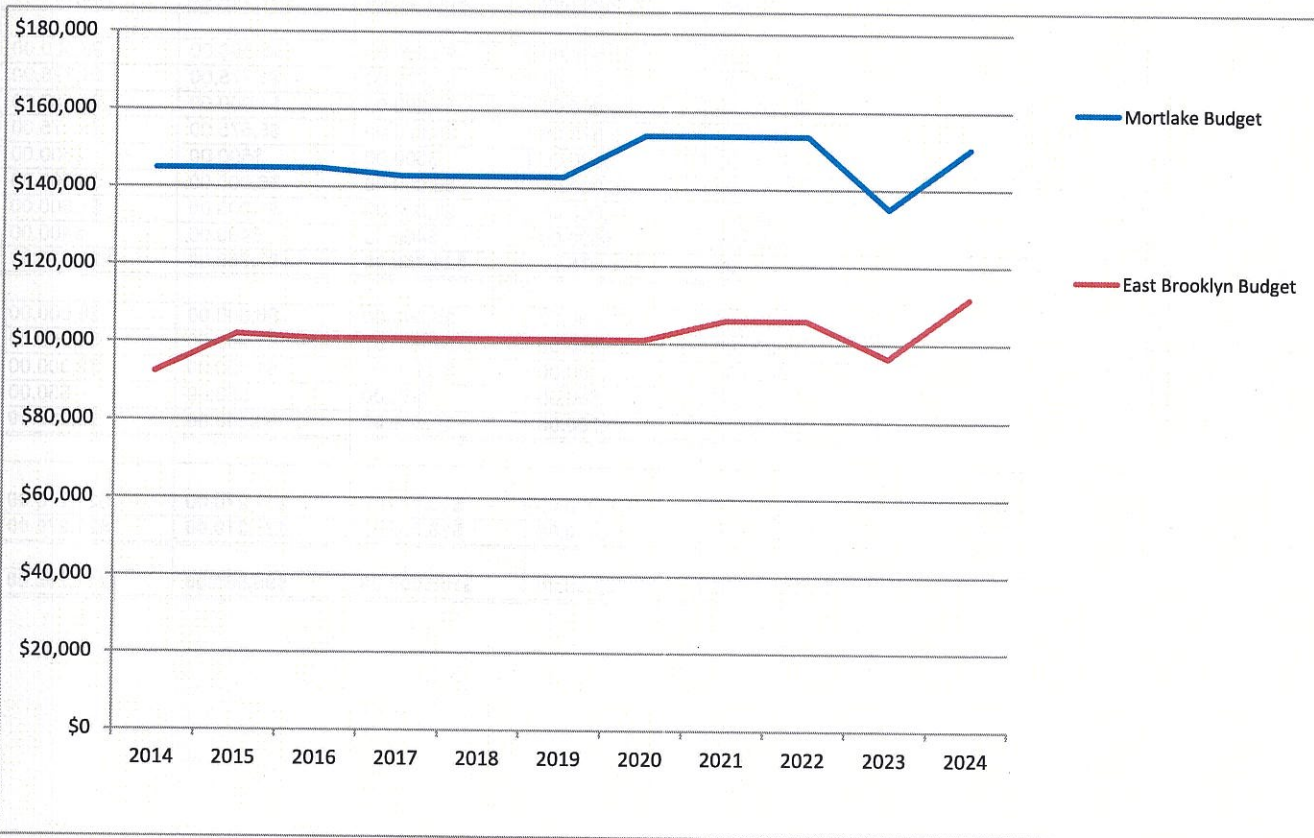
53001-EBC Insurance  
54421-EBC Waste Disposal & Removal  
56260-EBC Gasoline  
57391-EBC Safety & Capital Equipment

## East Brooklyn Fire Department 5-Year Budget History

Category	Account Number	Account Name	2019 - 2020 Budget	2020 - 2021 Budget	2021 - 2022 Budget	2022 - 2023 Budget	2023-2024 Proposed
Overhead	53001-EBC	Insurance	\$11,000.00	\$12,700.00	\$14,600.00		
Overhead	53002-EBC	Physical / Vaccination	\$500.00	\$500.00	\$400.00	\$400.00	\$5,000.00
Overhead	53010-EBC	Membership	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$3,000.00
Overhead	53300-EBC	Professional / Tech Service	\$750.00	\$250.00	\$250.00	\$250.00	\$300.00
Overhead	53301-EBC	Wages - future use	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	53302-EBC	Legal Fees - future use	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	53303-EBC	Accounting Service - future use	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	53532-EBC	Other Purchase Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	55302-EBC	Telephone	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00	\$2,800.00
Overhead	56120-EBC	Office Supplies	\$7,700.00	\$8,375.00	\$7,800.00	\$7,800.00	\$6,800.00
Overhead	56121-EBC	Software Licenses - future use	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	56900-EBC	Other Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total for Overhead</b>			<b>\$25,150.00</b>	<b>\$27,025.00</b>	<b>\$28,250.00</b>	<b>\$13,650.00</b>	<b>\$17,900.00</b>
Building	54301-EBC	Building Maintenance	\$5,000.00	\$5,500.00	\$5,500.00	\$5,500.00	\$4,500.00
Building	54302-EBC	Alarm System	\$0.00	\$0.00	\$0.00	\$0.00	
Building	54303-EBC	Property Upkeep	\$8,500.00	\$8,250.00	\$8,250.00	\$8,250.00	\$8,250.00
Building	54411-EBC	Water - Building	\$250.00	\$0.00	\$200.00	\$200.00	\$200.00
Building	54412-EBC	Sewer	\$680.00	\$680.00	\$680.00	\$680.00	\$970.00
Building	54421-EBC	Waste Disposal & Removal	\$1,100.00	\$1,500.00	\$1,650.00	\$1,710.00	\$2,300.00
Building	56210-EBC	Natural Gas For Building	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00	\$7,500.00
Building	56220-EBC	Electricity For Building	\$8,500.00	\$8,500.00	\$8,350.00	\$8,350.00	\$15,000.00
<b>Total for Building</b>			<b>\$29,530.00</b>	<b>\$29,930.00</b>	<b>\$30,130.00</b>	<b>\$30,190.00</b>	<b>\$38,720.00</b>
Fire & EMS	53220-EBC	Education & Training	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$6,000.00
Fire & EMS	56011-EBC	Uniforms	\$2,000.00	\$2,000.00	\$1,775.00	\$1,775.00	\$1,775.00
Fire & EMS	56012-EBC	Equipment / Hand Tools	\$3,200.00	\$4,000.00	\$4,000.00	\$4,000.00	\$2,586.00
Fire & EMS	56013-EBC	Equipment Maint & Supplies	\$3,500.00	\$5,575.00	\$5,575.00	\$5,575.00	\$6,075.00
Fire & EMS	56015-EBC	Equipment Repair & Parts	\$900.00	\$500.00	\$500.00	\$500.00	\$600.00
Fire & EMS	56017-EBC	Medical Supplies	\$5,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$5,000.00
Fire & EMS	57393-EBC	Radios	\$680.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00
Fire & EMS	57394-EBC	Hazmat Equipment	\$400.00	\$500.00	\$400.00	\$400.00	\$400.00
<b>Total for EMS &amp; Fire Equipment</b>			<b>\$19,180.00</b>	<b>\$23,075.00</b>	<b>\$22,750.00</b>	<b>\$22,750.00</b>	<b>\$23,936.00</b>
Vehicle	54304-EBC	Vehicle Maint. & Repair	\$8,000.00	\$6,700.00	\$6,000.00	\$6,000.00	\$6,000.00
Vehicle	56260-EBC	Gasoline	\$1,900.00	\$1,800.00	\$1,400.00	\$1,900.00	\$1,560.00
Vehicle	56261-EBC	Diesel	\$800.00	\$1,150.00	\$1,150.00	\$1,150.00	\$2,300.00
Vehicle	58101-EBC	DMV Fees	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
<b>Total for Vehicles</b>			<b>\$10,750.00</b>	<b>\$9,700.00</b>	<b>\$8,600.00</b>	<b>\$9,100.00</b>	<b>\$9,910.00</b>
Safety Equipment	57391-EBC	Safety & Capital Equipment	\$16,270.00	\$16,270.00	\$16,270.00	\$21,270.00	\$21,270.00
<b>Total for Safety Equipment</b>			<b>\$16,270.00</b>	<b>\$16,270.00</b>	<b>\$16,270.00</b>	<b>\$21,270.00</b>	<b>\$21,270.00</b>
			<b>\$100,880.00</b>	<b>\$106,000.00</b>	<b>\$106,000.00</b>	<b>\$96,960.00</b>	<b>\$111,736.00</b>

## East Brooklyn Fire and Mortlake Fire Historical Town Funding Data; 10-Years

Fiscal Year Ending	East Brooklyn Operating	East Brooklyn Capital	East Brooklyn Budget	Mortlake Operating	Mortlake Capital	Mortlake Budget
6/30/2014	\$76,020	\$16,270	\$92,290	\$114,150	\$30,775	\$144,925
6/30/2015	\$85,700	\$16,270	\$101,970	\$114,150	\$30,775	\$144,925
6/30/2016	\$84,611	\$16,270	\$100,881	\$114,150	\$30,775	\$144,925
6/30/2017	\$84,610	\$16,270	\$100,880	\$112,150	\$30,775	\$142,925
6/30/2018	\$84,610	\$16,270	\$100,880	\$112,150	\$30,775	\$142,925
6/30/2019	\$84,610	\$16,270	\$100,880	\$112,150	\$30,775	\$142,925
6/30/2020	\$84,610	\$16,270	\$100,880	\$122,930	\$30,775	\$153,705
6/30/2021	\$89,730	\$16,270	\$106,000	\$122,930	\$30,775	\$153,705
6/30/2022	\$89,730	\$16,270	\$106,000	\$122,930	\$30,775	\$153,705
6/30/2023	\$75,126	\$21,270	\$96,396	\$104,147	\$30,775	\$134,922
6/30/2024	\$90,466	\$21,270	\$111,736	\$119,750	\$30,775	\$150,525



# East Brooklyn Fire Department

## Account Numbers with Account Name and Description

Category	Account Number	Account Name	Account Description
Overhead	53001-EBC	Insurance	The cost of department share of town policy; fixed cost
Overhead	53002-EBC	Physical / Vaccination	The cost of physical evaluations and vaccination, including fit testing.
Overhead	53010-EBC	Membership	The cost of meetings, TV service, membership drives, and recruitment, drinking water.
Fire & EMS	53220-EBC	Education & Training	The cost of testing, training and certification of fire & EMS personnel. Including but not limited to EMR, EMT, FF#1, FF#2, and fit testing
Overhead	53300-EBC	Professional / Tech Service	The cost of professional services or professional organizations, such as secretary of state, local chief organization, firefighting organization, and lawyer fees.
Overhead	53301-EBC	Wages	Added in 2022 - potential future use
Overhead	53302-EBC	Legal Fees	Added in 2022 - potential future use
Overhead	53303-EBC	Accounting Service	Added in 2022 - potential future use
Overhead	53532-EBC	Other Services	Open
Building	54301-EBC	Building Maintenance	The cost of repair and maintenance to the facilities of a recurring nature, such as; lawn care, janitorial service, minor building repairs, yearly preventive maintenance & inspection of; garage doors, HVAC, generator, etc.
Building	54302-EBC	Alarm System	The cost of security system for building (camera)
Building	54303-EBC	Property Upkeep	The cost of improvement and replacements to facilities of non-recurring nature, such as replacement doors, driveway, signs, windows or HVAC systems.
Vehicle	54304-EBC	Vehicle Maint & Repair	The cost to repair, inspect, certify, and maintain vehicle or equipment permanently incorporated into the vehicle, such as mounted ladders, mounted generators, light towers, Knox box, hose & ladder testing, etc. This to include inspections and certification of such vehicle or equipment
Building	54411-EBC	Water	The cost of water for building; EBCD has well water, drinking water only
Building	54412-EBC	Sewer	The cost of sewer for building; paid by district
Building	54421-EBC	Waste Disposal & Removal	The cost of waste disposal for building
Overhead	55302-EBC	Telephone	The cost of monthly communication fees, such as; building telephone, fax line & internet.
Fire & EMS	56011-EBC	Uniforms	The cost of non-fire fighting uniforms; a/k/a class A and class B uniforms and yellow safety coats.
Fire & EMS	56012-EBC	Equipment / Hand Tools	The cost of tools & equipment, and replacement tools & equipment; including foam replacement.
Fire & EMS	56013-EBC	Equipment Maint & Supplies	The cost of maintenance & supplies for fire & EMS equipment; including cascade systems, maintenance fees, chief's phone, SCBA annual flow testing and tablets for trucks (Cellular)
Fire & EMS	56015-EBC	Equipment Repair & Parts	The cost to repair labor & material for fire & EMS equipment.
Fire & EMS	56017-EBC	Medical Supplies	The cost of medical supplies and equipment
Overhead	56120-EBC	Office Supplies	The cost of office supplies, office equipment and software. (example, annual fire reporting software, annual IAMRESPONDING software, and Microsoft office, etc.)
Overhead	56121-EBC	Software Licenses	Added in 2022 - potential future use
Building	56210-EBC	Natural Gas For Building	The cost of gas heat for building
Building	56220-EBC	Electricity For Building	The cost of electricity for building
Vehicle	56260-EBC	Gasoline	The cost of gasoline to power the vehicle S-192 and equipment
Vehicle	56261-EBC	Diesel	The cost of diesel to power the vehicle
Overhead	56900-EBC	Other Supplies	Open
Safety Equipment	57391-EBC	Safety & Capital Equipment	The cost of Fire & EMS items which have a extended life. This account includes such items as; Fire hose, SCBA, Protective clothing, Radios, Pagers, AEDs, Generators and Saws. Purpose is to not have the department requesting capital funding each year.
Fire & EMS	57393-EBC	Radios Repairs & Service	Radio repair, maintenance, batteries, etc. (not new radios)
Fire & EMS	57394-EBC	Hazmat Equipment	The cost of hazmat equipment, including speedy-dry
Vehicle	58101-EBC	DMV Fees	The cost of siren and light permits

**East Brooklyn Fire Department  
Fire & Safety Equipment Replacement Program  
Safety & Capital Equipment Plan - Account 57391**

Items	Quantity	Life in years	Estimate Unit Cost	Cost per year
SCBA Packs w/Bottle	10	15	\$8,000.00	\$5,333.33
SCBA Bottles	15	15	\$1,800.00	\$1,800.00
Pagers	30	5	\$100.00	\$600.00
Radios / Hand	21	15	\$795.00	\$1,113.00
Radios / Vehicle	13	15	\$950.00	\$823.33
Hose LDH	1900 feet	10	\$8.00	\$1,520.00
Hose 2-1/2	1000 feet	10	\$6.00	\$600.00
Hose 1-3/4	1400 feet	10	\$4.00	\$560.00
PPE	30	10	\$3,355.00	\$10,065.00
<b>Projected annual cost</b>				<b>\$22,414.67</b>
<b>Proposed appropriation</b>				<b>\$21,270.00</b>

This account is for those Fire & EMS items which have a extended life, and to avoid having to request capital funding. This account includes such items as; Fire hose, SCBA, Protective clothing, Radios, Pagers.

Note: East Brooklyn Fire Department is committed to SCBA replacement through 2022-2023 budget year @ \$16,293 per year.

**Town of Brooklyn  
5-Year Capital Funding Program  
East Brooklyn Fire Department**

Capital Item	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
	Estimate				
Gear Washer	\$12,000.00				
Exhaust System For Truck Bay Exploring FEMA Grant		\$40,000.00			
			Estimate		
Truck Bay Radiant Heat			\$20,000.00		
Repave driveway & parking lot				\$30,000.00	
Remodel / Update station Bunk rooms, office space etc.					xx Unknow cost
<b>Total</b>	<b>\$12,000.00</b>	<b>\$40,000.00</b>	<b>\$20,000.00</b>	<b>\$30,000.00</b>	<b>\$0.00</b>

# EAST BROOKLYN FIRE DEPARTMENT

## MORTLAKE FIRE DEPARTMENT

### 25 YEAR TRUCK REPLACEMENT PLAN; UNOFFICAL

Fiscal Year Ending	Year To Order	Current Vehicle Style	Manufacture Year	Vehicle Number	Expected Life	Actual Life	Unit Cost	Department	Vehicle Style
6/30/2022	2022	Engine - Tanker	1995	ET-190	25	27	\$750,000	Mortlake	Fire Truck
6/30/2023									
6/30/2024									
6/30/2025									
6/30/2026	2026	Ladder	2001	L-190	30	25	\$1,200,000	Mortlake	Fire Truck
6/30/2027	2027	Service Pickup	2012	S-190	15	15	\$60,000	Mortlake	Service Vehicle
6/30/2028									
6/30/2029									
6/30/2030	2030	Tanker	2004	ET-290	25	26	TBA	Mortlake	Fire Truck
6/30/2031									
6/30/2032									
6/30/2033									
6/30/2034									
6/30/2035	2035	Service SUV	2020	S-192	15	15	TBA	East Brooklyn	Service Vehicle
6/30/2036									
6/30/2037	2037	Rescue	2014	R-490	20	23	TBA	Mortlake	Heavy Rescue
6/30/2038	2038	Engine	2013	E-192	25	25	TBA	East Brooklyn	Fire Truck
6/30/2039									
6/30/2040									
6/30/2041									
6/30/2042									
6/30/2043									
6/30/2044	2044	Mini Pumper	2019	Squad 192	25	25	TBA	East Brooklyn	Fire Truck
6/30/2045									
6/30/2046									
6/30/2047	2047	Engine - Tanker	2022	ET-190	25	25	TBA	Mortlake	Fire Truck

Service vehicles, pickups and SUV's have a 15 year life  
 Engine, Engine Tankers and Tankers will have a 25 year life  
 Ladder truck to have a 30 year life

# **ENGINE 192**

## **2013 Smeal Rescue Pumper**

### **Attack Vehicle with 2000 gpm Pump / 750 Gallon Tank**



This vehicle is the primary attack apparatus for fire suppression, auto accidents, and hazardous material emergencies. It comes with a 2000 GPM pump, 750-gallon tank, foam capabilities, deck gun, multiple pre-connected, extrication equipment, and a light tower.

Life expectancy is 25 years

## **Squad 192**

### **2019 Ford F550 Mini Pumper**

### **Attack Vehicle with 1500 gpm Pump / 300 Gallon Tank**



This vehicle is used for fire suppression, auto accidents, hazardous material emergencies; and is backup apparatus for medical/trauma emergencies. It comes with a 1500 GPM pump, 300-gallon water tank, multiple pre-connected hose lines for rapid deployment.

The advantage of smaller size combined with four-wheel-drive capability included accessing hard to reach location like the backside of structures and narrow roads, using the truck as a manifold up long driveway and responding in disaster-storm situations.

# **Service 192**

**2020 Ford Expedition**

**First Responder Vehicle**



This vehicle is used as first due to medical/trauma emergencies.  
Backup vehicle for fire police.



# **MORTLAKE** **FIRE COMPANY**

Mortlake Fire Company

Budget Proposal 2023-2024

Chief Stephen C. Breen



# MORTLAKE FIRE COMPANY

March 8, 2023  
Town of Brooklyn  
Board of Fire Commissioners

I would like to thank the members of the Board of Fire Commissioners for their review and considerations of the Mortlake Fire Company budget for 2023-2024. You will find the proposed budget attached.

Members of the Mortlake Fire Company have worked diligently over the past 95 years providing assistance to the residents of the town when they need it most. Volunteers have spent thousands of hours training and responding to incidents. During 2022, we responded to over 1,077 calls for service, including 25 structure fires, 76 motor vehicle accidents, and over 158 Fire alarm activations. There was a significant increase in calls over 2021.

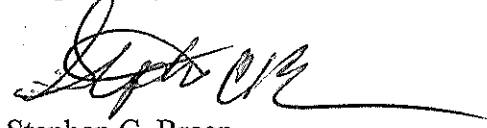
With the significant increase in calls, we also began working together with East Brooklyn Fire Department as never before. This change has been a tremendous step forward for the fire service in the Town of Brooklyn. Both departments now respond automatically to all structure fires, fire alarms, MVA's, cardiac arrests and hazardous material incidents. The cohesiveness and seamlessness of the members working together is remarkable, to say the least. We are here to serve the same purpose to the residents of Brooklyn, and our community is better for the change.

We are asking for an approximate 14% increase in our operating budget for the coming year. This is primarily due to increase in costs to utilities, professional fees, vehicle fuel, and vehicle maintenance.

All areas of the budget have been carefully reviewed and steps are taken to continue to keep expenses as low as possible. I ask the Board to strongly consider this budget request for the upcoming fiscal year.

Thank you for your consideration.

Respectfully,



Stephen C. Breen  
Chief  
Mortlake Fire Company

**P.O. BOX 301 ~ BROOKLYN, CONNECTICUT 06234-0301**

**"This institution is an equal opportunity provider and employer."**



# MORTLAKE

## FIRE COMPANY

### 2022 call totals

- 1,532 total calls for service
- 217 fire calls
  - 25 structure fires
  - 93 false alarms
  - 24 tree on wires
  - 65 other types
- 76 MVA's
- 5 miscellaneous
- 1234 ambulance calls
  - 784 Mortlake
  - 309 East Brooklyn
  - 121 Mutual aid
    - 60 Killingly
    - 35 Plainfield
    - 19 Canterbury
    - 3 pomfret
- Total Mortlake calls 1,077
  - 217 fire
  - 784 medical
  - 76 MVA



# MORTLAKE

## FIRE COMPANY

### Members

#### **Officers:**

1. Stephen Breen- FF2/HMO/EMT/Driver
2. Leo Berube- FF2/HMO/Driver
3. Mark Spellmon- FF2/HMO/Driver
4. Lance Metzger- FF2/HMO/Driver
5. Sandra Rukstela- FF2/HMO/EMT/Driver
6. Aaron Breen- FF1
7. Cody Ogozalek- FF1/HMO/EMT
8. Zackery Archuleta- FF1

#### **Active Members:**

1. Glenn Bagdoian- FF2/FOI/HMO/EMT/Driver
2. Lynn Basham- EMT
3. Lorraine Blake-FF2/EMR
4. Mark Berthiaume- FF2/HMO/EMR/Driver
5. Mialesa Breen
6. Shannon Breen
7. Lou Brodeur- FF2/HMO/Driver
8. Noel Coraccio-
9. Phil Coraccio- FF2/HMO/EMT/Driver
10. Deanna DonFrancisco- FF2/HMT
11. Bryce DonFrancisco- FF1
12. John DonFrancisco- FF2/HMO
13. Jailyn Gancarz
14. John Guari- FF2/HMO/EMT/Driver
15. Brendan Haven- FF1
16. Marrisa Herring- EMT
17. Nayomi Herring- EMT
18. Megan Juhola
19. Shaylin Juhola
20. Dave Kowolenko
21. Logan Leblanc
22. R Dave Lee- FO2/HMO/EMT/Driver
23. Gil Maiato- FF2/HMO
24. Amber Morell-EMR
25. John Ogozalek- FF2/EMT/Driver
26. Isrrael Perez
27. Nick Provos- EMR
28. Trista Provost- EMT
29. Jordan Rukstela- EMR
30. Tom Rukstela- FF1/HMO/Driver
31. Zaiden Rukstela
32. Samuel Skene
33. William R Skene- FF2/HMO/EMR/Driver
34. Daniel Sychevsky
35. Stephen Wetherell
36. William Wheaton JR- EMR

**P.O. BOX 301 ~ BROOKLYN, CONNECTICUT 06234-0301**

**"This institution is an equal opportunity provider and employer."**



**Middle Fire Company Proposed Budget FY 2023-2024**

	Description	2021-22 Budget	2021-22 Actual	2022-23 Budget	2022-23 Act 01/31/23	2023-24 proposal	Inc/(Dec)	
	<b>Revenues:</b>							
40100	Fire Income - Town Funding	122,940	122,930	104,147	60,753	119,750		
	<b>Total Revenues</b>	<b>122,940</b>	<b>122,930</b>	<b>104,147</b>	<b>60,753</b>	<b>119,750</b>	<b>15,603</b>	<b>14.98%</b>
	<b>Expenses:</b>							
53001	Insurance	26,100	25,136	0			0	
53002	Physicals/Vaccinations	3,960	349	3,500	356	3,500	0	
53010	Memberships	0	326	100	0	100	0	
53020	Legal Fees	2,000	0	1,500	40	1,500	0	
53220	Education	4,500	3,700	4,500	922	4,500	0	
53300	Professional Fees	3,260	5,385	5,823	3,629	6,500	677	
53410	Audit/Accounting Services	3,260	4,688	3,000	0	4,000	1,000	
53412	Bank Fees	400	325	400	0	400	0	
54301	Building Maintenance	11,520	13,727	4,103	4,671	6,800	2,697	
54302	Alarm System	350	210	309	188	2,200	1,891	
54304	Vehicle Maintenance	21,000	26,732	24,622	21,721	28,000	3,378	
54423	Office Furniture/Fixture Exp				1,050			
55301	Postage	240	179	240	180	350	110	
55400	Recruitment	500	491	500	293	500	0	
55401	Misc		112	0	327	0	0	
55500	Printing & Publications	240	0	0	0	0	0	
55501	Cleaning		3,345	4,000	1,593	5,700	1,700	
56011	Uniforms	2,000	2,091	2,000	1,146	2,000	0	
56012	Tools	7,800	8,504	6,200	741	6,200	0	
56013	Eversource Loan	2,600	1,940	1,950	485	0	(1,950)	
56015	Equipment Repair	6,200	3,597	7,800	2,064	7,800	0	
56120	Office Expense	2,520	2,668	2,500	897	2,500	0	
56122	Software Licenses	4,680	6,686	6,600	9,274	6,500	(100)	
56123	Cleaning Supplies	100	13	300	0	300	0	
56200	Utilities							
	Cable		918	900	402	900	0	
	Electric	4,500	4,241	4,300	1,842	5,900	1,600	
	Fuel Oil	8,000	8,347	8,400	7,016	8,400	0	
	Garbage	1,200	868	900	628	1,100	200	
	Internet Services	1,200	2,192	3,000	1,401	3,300	300	
	Sewer	500	495	500	619	600	100	
	Telephone	1,200	1,393	1,400	1,093	1,700	300	
	Water	420	316	400	323	400	0	
	<b>Utilities Total</b>	<b>17,020</b>	<b>18,770</b>	<b>19,800</b>	<b>13,324</b>	<b>22,300</b>	<b>2,500</b>	
56240	Diesel Fuel	2,190	1,438	3,700	768	7,400	3,700	
56240	Gasoline	500	691	700	308	700	0	
	<b>Total Expenses</b>	<b>122,940</b>	<b>131,103</b>	<b>104,147</b>	<b>63,977</b>	<b>119,750</b>	<b>15,603</b>	
	<b>Exp (Over)Under Rev</b>	<b>0</b>	<b>(8,173)</b>	<b>0</b>	<b>(3,224)</b>	<b>0</b>	<b>0</b>	
	<b>Revenues:</b>							
	Previous year carry forward		49,957		3,035			
	Town Income - Safety	30,775	30,775	30,775	20,517	30,775		
	<b>Expenses:</b>							
	Hoses	5,000	4,528	5,000	4,965	5,000		
	PPE	6,000	5,241	6,000	1,000	6,000		
	Radios	7,000	7,248	7,000	1,493	7,000		
	SCBA Testing, Repair, Replace	12,775	60,680	12,775	819	12,775		
	<b>Total Expenses</b>	<b>30,775</b>	<b>77,697</b>	<b>30,775</b>	<b>8,277</b>	<b>30,775</b>		
	<b>Exp (Over)Under Rev</b>		<b>3,035</b>	<b>0</b>	<b>15,275</b>	<b>0</b>		



<b>Mortlake Fire Company Proposed Budget FY 2023-2024</b>			
	<b>2022-23 Actual</b>	<b>2022-23 Budget</b>	<b>2023-24 Proposal</b>
Income			
Town Funding	30,775	30,775	30,775
Expenses			
Hoses	4,528	5,000	5,000
PPE	5,241	6,000	6,000
Radios	7,248	7,000	7,000
SCBA Testing,Repair, Replace	10,721	12,775	12,775
Total Expenses	27,738	30,775	30,775
<b>2023 Costs per unit (estimated)</b>			
Hoses	LDH	\$12 per foot	
	Full set of turnout gear	\$3,800	
PPE	mobile	\$1,700	
Radios	portable	\$2,100	
SCBA	New Pack	\$10,850	



# CAPITAL FUNDING PROGRAM

## MORTLAKE FIRE COMPANY

FY	2023-24	2024-25	2025-26	2026-27	2027-28	total
ITEM	Septic System upgrade	Air Compressor	L190	S190	T190	
COST	36,000	89000	1,400,000	60,000	525000	2,110,000



Scott Air Packs Tested on 5/10/2022

Airpack Model Number	Serial Number	Year
4500	115A2213018781A	2022
4500	115A2213018782A	2022
4500	115A2213018785A	2022
4500	115A2213018786A	2022
4500	115A2213018783A	2022
4500	115A2213018784A	2022
754500	115S1325017894	2013
754500	115S1325017897r5	2013
754500	115S1325015381	2013
754500	RED0507034722AA	2005
754500	RED0507034718AA	2005
754500	RED0507034714AA	2005
754500	RED0407011807AAXX	2004
754500	NG031005745SM1	2003
754500	NG031501745SM1	2003
754500	NG031501445SM1	2003
754500	NF032023745SM2	2003
754500	NG031407245SM1	2003



<b>Scott Bottles</b>	<b>Condition</b>
OK615415 LTD 17	Good
OK435460 LTD 19	Good
OK615323 LTD 17	Good
OK141518 LTD 19	Good
OK519893 LTD 19	Good
OK599596 LTD 17	Good
OK360846 LTD 19	Good
OK360949 LTD 19	Good
OK550747 LTD 21	Good
OK435257 LTD 19	Good
OK435074 LTD 19	Good
OK599813 LTD 21	Good
OK599303 LTD 17	Good
OK552348 LTD 21	Good
OK435021 LTD 19	Good
OK435482 LTD 19	Good
OK435073 LTD 19	Good
OK435007 LTD 19	Good
OK360471 LTD 19	Good
OK615306 LTD 17	Good
OK550741 LTD 17	Good
OK435380 LTD 21	Good
OK518863 LTD 19	Good
OK139703 LTD 15	OOS
OK360489 LTD 19	Good
OK435036 LTD 21	Good
OK550652 LTD 21	Good
OK599002 LTD 21	Good



**Public Statement of Jennifer Nemeth  
Board of Finance Meeting April 17, 2023**

I am writing today to share documents with the Board of Finance and the town as they are presented the 2023-2024 budget for the East Brooklyn Fire Department.

I scrapped the long rambling letter I had planned for today because I've come to a stark realization after three years of dealing with the EBFD and Brooklyn Fire District. They are apparently untouchable.

There is no point in spending my afternoon trying to show you all the reasons why you should not give the EBFD the full funding requested, and instead you should ask the Brooklyn Fire District to contribute to their needs like we all know in our hearts they should.

You already know that the Brooklyn Fire District should be using the gobs of tax income they have stowed away in the bank to assist the EBFD and lower the towns budget but there is nothing you can do to make that happen.

Your hands are tied by antiquated laws that allow the Brooklyn Fire District act as though they are a sovereign nation and spend their annual collections however, they see fit while offering nothing but housing to the EBFD. I believe Chief Pepin explained it last week to the BOFC like landlord tenant of an apartment building or something to that effect.

So, in short, I am sorry for the position the Board of Finance has been put in again this budget season. I am sorry for you hard working citizens who give up your private time to attend these meetings in hopes to make this town a better place. Only to have your hands tied and not be able to do the right thing which is to hold the Brooklyn Fire District accountable for their actions and force them to spend their tax collected funds on the actual taxpayers for fire service.

I hope all the tenants of 15 South Main Street enjoy their new \$46,920 playroom while the rest of us struggle to make ends meet, and for the citizens of the Brooklyn Fire District pay their taxes they believe are being used for fire service.

Attachments:

Current building permits for 15 South Main Street. *(obtained via FOIA)*

Email from BOFC Chairmain Mike Podzalne to First Selectman Tanner regarding the support he believes that the EBFD SHOULD be receiving from the Brooklyn Fire District. *(obtained via FIOA)*

BOFC meeting minutes from 2013 showing how long discussions have been ongoing about the need to disband the Brooklyn Fire District.

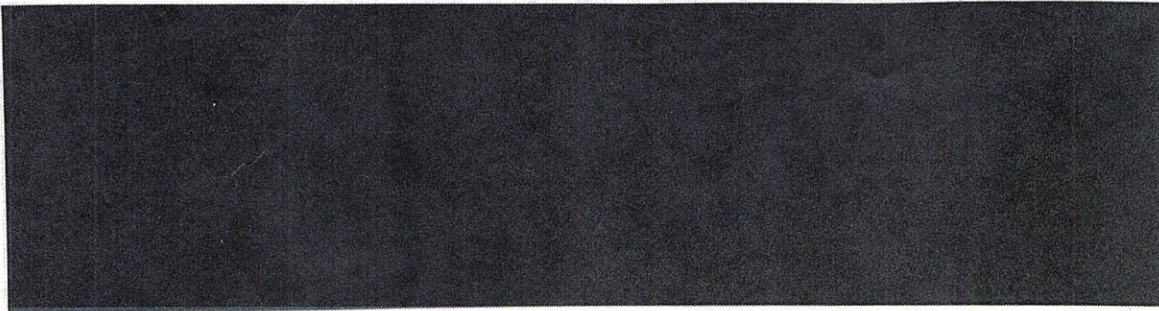
An Excel sheet I created using figures provided by the Brooklyn Fire District annual meeting minutes.

I am asking that all documents be entered into the public meeting minutes. Thank you for your time.

Jenn Nemeth



Nick Provost



1 comment



Like



Comment



Share



**Nick Provost** is  looking for recommendations.



Jan 29 · 

I need some recommendations for contractors to build a lounge at the Fire Station. Will also be looking for quotes to update all the plumbing.



22 comments



Like



Comment



Share



**Nick Provost**



Jan 27 · 



**East Brooklyn Fire Department**

Jan 27 · 

This morning was the second weekday in a row we were dispatched for calls shortly after 7am. Yesterday we responded to a vehicle fir... See more





# Town of Brooklyn, CT

69 South Main Street, Suite 22

860-779-3411

www.brooklynct.org

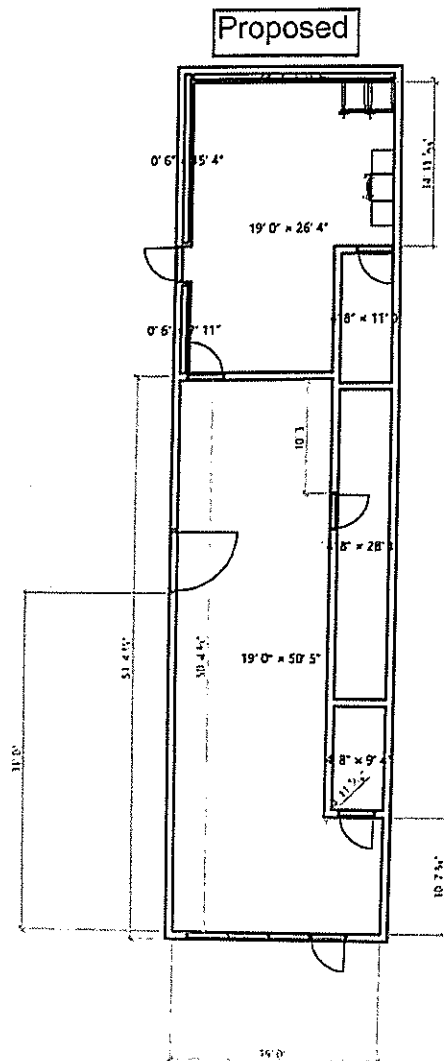
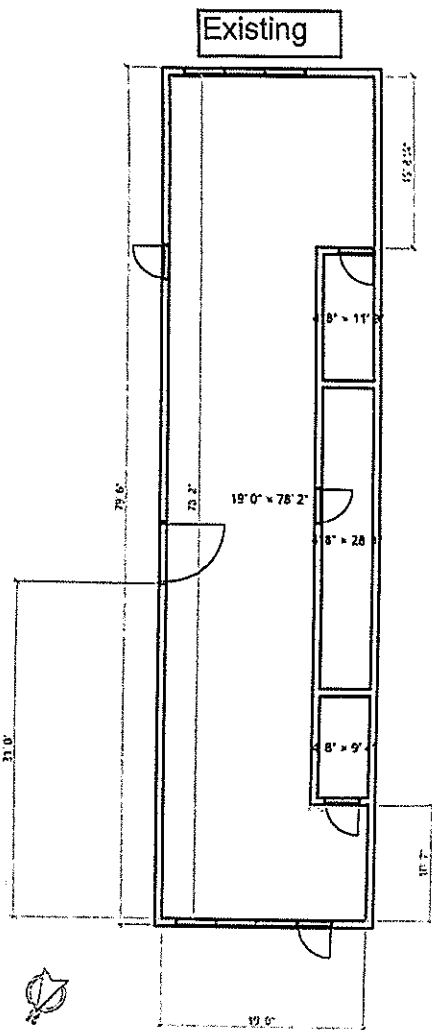
## Building Permit

04/10/2023

23-78B

04/04/2023

PROJECT LOCATION INFORMATION			
Street No. & Street Name: 15 SO MAIN ST		Parcel ID: 41 0 105A	
Detailed Description of Project: Renovating to create a lounge room, moving electrical			
Work Includes:	Electrical	CRSH	HVAC
			Plumbing
			Fuel Gas/LP
Residential Projects - 2 complete sets of detailed construction plans, plot plans, and supporting documentation.		Alteration/Renovation (Commercial)	
Commercial Projects - 3 complete sets of detailed construction plans, plot plans, and supporting documentation.			
PROPERTY OWNER'S INFORMATION AS IT APPEARS ON THE LAND RECORDS			
Name: BROOKLYN FIRE DISTRICT			
Business Name (if applicable):			
Mailing Address: 15 SO MAIN ST BROOKLYN, CT 06234-1547			
Phone:	Cell:	Email:	
APPLICANT/CONTRACTOR INFORMATION			
Name: David Costa			
Business Name (if applicable): The Torrey Company, Inc.		Ins. Co.:	Exp. Date:
License/Registration (Type & No.):		Expiration Date:	
Mailing Address: 3 Mill Street Attleboro MA 02703			
Phone: 508.695.6005	Cell: 4015437665	Email: david.j@torreyco.com	
SUB-CONTRACTOR INFORMATION (OPTIONAL)			
Name:	Phone:	Lic. No.:	Exp. Date:
Name:	Phone:	Lic. No.:	Exp. Date:
Name:	Phone:	Lic. No.:	Exp. Date:
AFFIDAVIT			
I am aware that this is only an Application for the work described, and that I am not authorized to proceed with the project until such time as a Permit has been issued by the Building Official.			
I hereby certify that the proposed work shall conform to the Connecticut State Building Code and all other codes as adopted by the State of Connecticut, the municipal ordinances, and the municipal zoning regulations. I further attest that I am authorized to make application for a Permit for such work as described above.			
Signature: <i>David Costa</i>		Print Name: David Costa	Date: 04/04/2023
VALUE OF PROJECT: Value shall include all labor and material costs.		PERMIT FEES (Office Use Only)	
TOTAL VALUE OF PROJECT: \$ 40,000.00		Building Fee: \$ 10.00	
Property Type: Municipal		Working without a Permit Fee: 0.00	
		State Ed. Fee: 10.40	
An Application for a Permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless such Application has been pursued in good faith or a Permit has been issued. Application and Permit fees for abandoned projects are nonrefundable per the municipal ordinances.		Zoning Compliance Fee: 0.00	
Demolition and Fire Protection work shall require a separate Application and Permit.		Certificate Fee: 0.00	
Fees Paid: 20.40		TOTAL FEES: \$ 20.40	
		Date Paid: Cash	
		Receipt No.: Check #	





# Town of Brooklyn, CT

69 South Main Street, Suite 22

860-779-3411

www.brooklynct.org

## Electrical Permit

04/10/2023

Draft

PROJECT LOCATION INFORMATION			
Street No. & Street Name: 15 SO MAIN ST		Parcel ID: 41 0 105A	
<b>Detailed Description of Project:</b> Remodel / addition to Fire House personnel room. Move range power supply, add hood for range, add power outlet for TV. Add dimmable panel lights in new suspended ceiling.			
Work Includes:	<input checked="" type="checkbox"/> Electrical	<input type="checkbox"/> CRS#	<input type="checkbox"/> HVAC
	<input type="checkbox"/> Plumbing	<input type="checkbox"/> Fuel Gas/LP	
Residential Projects - 2 complete sets of detailed construction plans, plot plans, and supporting documentation.		ELC- Alteration/Renovation	
Commercial Projects - 3 complete sets of detailed construction plans, plot plans, and supporting documentation.			
PROPERTY OWNER'S INFORMATION AS IT APPEARS ON THE LAND RECORDS			
Name: BROOKLYN FIRE DISTRICT			
Business Name (if applicable):			
Mailing Address: 15 SO MAIN ST BROOKLYN, CT 06234-1547			
Phone:		Cell:	Email:
APPLICANT/CONTRACTOR INFORMATION			
Name: Philip Williams			
Business Name (if applicable): Williams Electric Service		Ins. Co.: Main St. America	Exp. Date: 02/09/2024
License/Registration (Type & No.): Electrical CT E1-0199355		Expiration Date: 09/30/2023	
Mailing Address: P.O. Box 245 Colebrook CT 06021			
Phone: (860) 309-8030		Cell:	Email: WilliamsElectricCT@gmail.com
SUB-CONTRACTOR INFORMATION (OPTIONAL)			
Name:	Phone:	Lic. No.:	Exp. Date:
Name:	Phone:	Lic. No.:	Exp. Date:
Name:	Phone:	Lic. No.:	Exp. Date:
AFFIDAVIT			
I am aware that this is only an Application for the work described, and that I am not authorized to proceed with the project until such time as a Permit has been issued by the Building Official.			
I hereby certify that the proposed work shall conform to the Connecticut State Building Code and all other codes as adopted by the State of Connecticut, the municipal ordinances, and the municipal zoning regulations. I further attest that I am authorized to make application for a Permit for such work as described above.			
Signature: <i>Philip Williams</i>		Print Name: Philip Williams	Date: 04/10/2023
<b>VALUE OF PROJECT:</b> Value shall include all labor and material costs.		<b>PERMIT FEES (Office Use Only)</b>	
IS THIS PERMIT PART OF A NEW CONSTRUCTION? No		Building Fee: \$ 10.00	
TOTAL VALUE OF PROJECT: \$ 6,920.00		Working without a Permit Fee: 0.00	
Property Type: Municipal		State Ed. Fee: 1.82	
0.00		Zoning Compliance Fee: 0.00	
An Application for a Permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless such Application has been pursued in good faith or a Permit has been issued. Application and Permit fees for abandoned projects are nonrefundable per the municipal ordinances.		Certificate Fee: 0.00	
Demolition and Fire Protection work shall require a separate Application and Permit.		TOTAL FEES: \$ 11.82	
Fees Paid: 0.00		Date Paid: Cash	
		Receipt No.: Check #	



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> (855) 222-5919 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> support@nextinsurance.com														
<b>INSURED</b> WILLIAMS ELECTRIC SERVICE LLC 72 Cobb City Rd Colebrook, CT 06021	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A : National Specialty Insurance Company</td><td>22608</td></tr><tr><td>INSURER B :</td><td></td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : National Specialty Insurance Company	22608	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : National Specialty Insurance Company	22608														
INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

**COVERAGES**

CERTIFICATE NUMBER: 059332102

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	NXTQLC3DFQ-01-WC	02/09/2023	02/09/2024	X PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 100,000.00 E.L. DISEASE - EA EMPLOYEE \$ 100,000.00 E.L. DISEASE - POLICY LIMIT \$ 500,000.00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Insurance.

**CERTIFICATE HOLDER**Town of Brooklyn CT  
69 S Main St  
Brooklyn, CT 06234

LIVE CERTIFICATE



Click or scan to view

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



**Board of Selectmen**

**Regular Meeting Minutes**

**Thursday January 31, 2013**

**6:30pm Clifford B. Green Memorial Center**

**Present:** Austin Tanner, Bob Kelleher, Drew Dionne, Melissa Bradley; Secretary

**Also Present:** David Fuss, Mike Barry, Gerry Renaud, Members of East Brooklyn Fire Company, Norwich Bulletin and WINY Radio

1. **Call to Order:** Mr. Tanner called the meeting to order at 6:30pm.
2. **Approve Previous Minutes:** Drew Dionne made a motion to approve the previous meeting minutes as presented. Bob Kelleher seconded the motion. Motion passed 3-0.
3. **Public Participation:** Mike Barry, chairman of BRRA; Mr. Barry is concerned with the two hours that are allocated in the BRRA budget for their secretary's salary. He does not feel that time is accurate and would like to remove it from the budget to reduce the confusion. Mr. Barry would also like to see the Selectmen meet more with commissions and increase communication. Mr. Tanner agrees there could be better communication. Gerard Renaud, clerk for East Brooklyn Fire District; Mr. Renaud submits information concerning the creation of the fire district and reads and submits a letter of concern to the Selectmen. (Complete

not  
attached

letter attached) Mr. Renaud is against dissolving the fire district and asked the First Selectman not to proceed with an exploratory committee. He does not feel proper legal steps has been taken and is prepared to retain legal counsel. Mr. Renaud also comments on Mortlake's failure to report financial statements as requested by the board of finance. Mr. Tanner reserves comments until later on the agenda.

4. **Discussion on Position Study:** Mr. Filchak of NECCOG has drafted a questionnaire for employees and they have been distributed. They are due back to Mr. Filchak on February 4, 2013. The union has grieved the questionnaire, but it is going forward at this point.

5. **Discussion on Fire District:** Mr. Tanner states he has had extensive discussion with Mr. Renaud and respectfully wishes Mr. Renaud kept his facts straighter and feels some actuations were made that are not true. Mr. Tanner reads into the record an email sent by Kyle Wojick insisting on moving forward with the exploratory committee. Mr. Wojick comes with these concerns as a citizen as he has stepped down as president of the East Brooklyn Fire District. Mr. Dionne comments his recollection of the committee was to look at the financials and what the Town would absorb if it was disbanded. Mr. Kelleher states the decision to dissolve the district resolves with the people in the district and does not think they should go forward for just one person. If the majority of the population wanted this to move forward, then it should be looked into. Mr. Tanner states it is the duty of the Selectmen to look into things as they are requested by citizens. If it was decided to dissolve the district, the Selectmen would have to decide if the Town wanted to accept the liabilities. Drew Dionne made a motion to table the committee named at the previous meeting, indefinitely. Bob Kelleher seconded the motion. Mr. Kelleher comments the board reacted to a request made by the President of the district and is disappointed to hear there has been no reconciliation between the departments. Motion passed 3-0. Bob Kelleher made a motion to recess the meeting for six minutes at 6:58pm to allow Selectman Dionne to drop off his son. Austin Tanner seconded the motion. Motion passed 3-0. Austin Tanner made a motion to reconvene the meeting at

7:12pm. Bob Kelleher seconded the motion. Motion passed 3-0.

6. **Discussion on Ice Grant:** Mr. Tanner states there is a resolution needed to be passed at town meeting to allow him as the administrator of the grant and sign any necessary paper work. This will delay the funds but can be done at the next town meeting.
7. **Discussion on Budget:** The Selectmen plan to meet with Sherri on February 21<sup>st</sup> at 4pm at the Town Hall. Mr. Kelleher requests to have the preliminary budget and year to date figures. A budget workshop will be held on February 16<sup>th</sup> at 9am at the Town Hall to begin discussions.
8. **Discussion on Selectmen Forum:** One issue that came up that was not discussed a term for the Treasurer if appointed. Drew Dionne suggests looking at other Town's to see the length of the term. Mr. Tanner will talk to Thompson and the Town Attorney. The Blight committee will be meeting again to finalize the ordinance. Mr. Tanner will check availability for the 20<sup>th</sup>.
9. **Discussion on Town Meeting:** Mr. Tanner will check availability on or around March 4<sup>th</sup> or 5<sup>th</sup>.
10. **Discussion on Events Ordinance:** The board feels there is still some confusion with the ordinance. It is questioned if it is a onetime event if a permit will be required or if it is a town function, if the fee would be waived. Mr. Kelleher will re draft the ordinance and send to the Selectmen, Town Attorney and Jim Larkin at NECCOG.
11. **Discussion on Probate Courts:** Mr. Tanner is meeting with Judge Schad tomorrow morning to discuss options before the next NECCOG meeting.
12. **Discussion on Community Center:** Bucky Lohbusch submitted a preliminary drawing of the space and what would be needed for the Recreation Department. Carpeting and painting will be needed in the building. Mr. Tanner is going to look at it with John Berard.
13. **Liaison Reports:** Mr. Dionne reports Dr. Berry stated at the last BOE meeting the budget for this year looks to be on schedule. School security was discussed and decided upon to set up a security committee.
14. **Other Business**
  - Mr. Tanner reports he has not received a signed statement from the Land Use Officer stating he is

retiring. Mr. Tanner is uncertain where that leaves the position, if he can go ahead and advertise. Mr. Tanner states he asked Chuck to sign something saying he is retiring in March and he said no and would talk more on Monday. Mr. Kelleher states it is unfortunate because they cannot move to fill the position.

- Mr. Fuss states CAD drawings would be helpful for the Community Center. Mr. Fuss knows of a gentleman in Town and will forward the information to Mr. Tanner. This would be a lower cost than an architect.

- Mr. Dionne questions how to change the chairman of the Board of Fire Commissioners to someone who is not a member of either fire company. Mr. Tanner states the ordinance would have to be changed. Mr. Tanner will ask the Town Attorney for a ruling. Mr. Kelleher agrees with Mr. Dionne's suggestion and states he is disappointed they are back to square one with their relationship. Mr. Tanner states the representative of the Board of Finance is a Mortlake member and that is raising an issue with the East Brooklyn department. Mr. Kelleher feels we need to wait for a ruling from the attorney. Mr. Dionne feels the ambulance financial request was a hot issue with the Board of Finance and it seemed to be put on the back burner. Mr. Tanner states perhaps the Board of Selectmen should request to the Board of Finance a committee to look into the ambulance.

\*Mr. Dionne leaves the meeting at 8:25pm.

- Mr. Tanner would like to endorse the Hampton Regional Housing Application and put it on the next Town Meeting. Bob Kelleher made a motion we participate with the Regional Housing and the call of the Town Meeting include Mr. Tanner to sign and execute documents for Hampton Regional Housing Rehab Program and the ICE Grant Program. Austin Tanner seconded the motion. Motion passed 2-0.
- Mr. Kelleher comments on the Ag Ordinance and the exclusion of eligibility for the exemption housing for seasonal employees. Mr. Tanner will find out why it was excluded.
- Mr. Tanner received an application for the Board of

Fire Commissioners from a retired trooper. Mr. Tanner has not spoken with the chairman yet and will bring this back to the board at a later date.

- An extension was filed for the audit because the GASB report was not received in time.
- The RFP for an auditor went to bid and was published in the paper.
- Lisa Arends asked for the Malone and MacBroom report to be published on the website. Mr. Tanner states he is going to have it published with the minutes from the Planning and Zoning.

15. **Approve Bills:** Bob Kelleher made a motion to approve and pay the bills. Austin Tanner seconded the motion. Motion passed 2-0.

16. **Adjourn:** Bob Kelleher made a motion to adjourn the meeting at 8:40pm. Austin Tanner seconded the motion. Motion passed 2-0.

Respectfully Submitted;

Melissa J. Bradley  
Secretary

Page 3 of 3 Board of Selectmen

Austin,

Email from Podzinski to Tanner

The pictures you provided, as presented by Mr. Provost, are the Standard Operating Guidelines of the Brooklyn Fire District. Their revision dates are June, August, and October of 2019, depending on the referenced guideline. What I read at the last Board of Fire Commissioners meeting was the by-laws of the Brooklyn Fire District dated May 2021, as presented in the minutes of the district's annual meeting from May 3rd, 2021, which I was provided a copy of by Mr. Costa.

I am not a CPA or legal counsel, but by-laws voted on by a district at large hold more weight than SOGs, which can be written at will and amended within any organization with little oversight. What concerns me, other members of the board of fire commissioners, and residents is that neither the by-laws nor SOGs are appropriate documents to determine how taxpayer monies are utilized within the district and the town. Neither document holds proper weight in how public funds can and should be used.

Subsequent questions of further concern arise with a quick analysis of the district meeting minutes over the last twenty years (provided by Mr. Costa.) Again, conflicts and ethical questions abound. Most glaringly across the years is the fact that the treasurer of the district and fire department are the same person. Who is auditing and providing accountability for taxpayer monies on the district and town sides?

I want to stay within the recent past to answer questions that have arisen, so looking at the last couple of years of budget line-item allocations do not remain consistent for past years. Mortgage payments jump, and streetlight expenses are half of what was budgeted, to name a few. What is actual vs. proposed? It needs to be clearly shown in any district budget. Consistently district taxpayer monies received far outpace the expenditures of the district. Where is this money going? If it goes into the district coffers (which becomes a legal issue at a certain amount), why isn't the district providing more support for fire department operations?

The major ethical problem regarding this district's operation lies in a straightforward fact. The taxing district encompasses many of the town's most economically disadvantaged residents who are being double-taxed. So why is this, and how has this been allowed unchecked for so long?

The Board of Fire Commissioners and the entire town need a straightforward question answered publicly before being able to make a fair budget recommendation:

What support does the East Brooklyn Fire Department receive from the tax district in public money? (Not just simply what the tax district says they will or do provide support in easily amendable documents that are not even consistent with themselves.) The Public Act creating the special taxing district outlines the district's responsibilities. Suppose the "fire" district provides little to no financial support for "fire department" operations as outlined in part of its initial creation. Why does it continue to exist and burden taxpayers without delivering real and accountable benefits to those people?

If the taxpayers of either the district or town are unsatisfied with the answer to that question, they are entitled to have their voice and vote heard in the proper venue and time.

In conclusion, once that is answered to the Board of Fire Commissioners and fact-checked with transparency and compliance with applicable state laws, district by-laws, and SOGS, we as a board can fulfill our duties and make the proper recommendations to the town as outlined in the town's ordinances specifically 11-1.3 and provide financial assistance to the fire company and district which is in the best interest of the town.

I have also attached the annual meeting minutes of the district from May 2021, which include the by-laws I referenced during the last fire commissioners meeting.

Respectfully,

Michael Podzaline, Chairman  
Board of Fire Commissioners"

## Total Taxes Collected - as reported by the annual tax collectors report

	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
	No	No	No	No	No									
	Report	Report	Report	Report	Report									
	Filed	Filed	Filed	Filed	Filed	\$ 30,486.15	\$ 29,291.72	\$ 36,971.68	\$ 38,812.66	\$ 34,244.33	\$ 45,598.24	\$ 45,086.39	\$ 47,590.80	\$ 49,527.08

\* town of Brooklyn starts collecting on behalf of the District

## Annual treasurer's report

[illegible]

## District Expenses:

District Expenses:	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Building (Ballon) Payment:	No Report	No Report	No Report	No Report	No Report	—	—	\$ 16,000.00	NOR	NOR	NOR	NOR	NOR	NOR
Street lights:	Filed with the town hall	Filed with the town hall	Filed with the town hall	Filed with the town hall	Filed with the town hall	—	—	\$ 5,199.63	\$ 4,963.85	\$ 5,644.33	\$ 5,470.01	\$ 4,316.69	\$ 4,331.40	\$ 4,235.14
Building Repairs and maintenance:	Filed with the town hall	Filed with the town hall	Filed with the town hall	Filed with the town hall	Filed with the town hall	—	—	\$ 4,511.23	\$ 1,733.73	\$ 10,274.09	\$ 499.45	\$ 4,800.00	\$ 877.44	\$ 2,834.25
District Building Expenses:						\$ 99,124.54	\$ 17,633.35		NOR	NOR	NOR	NOR	NOR	—
District Operating Expenses:						\$ 2,377.82	\$ 2,334.96	\$ 4,065.09	NOR	NOR	NOR	NOR	\$ 2,200.00	\$ 2,000.00
Payroll (Tax Collector & Treasurer - Chief added in 2004)	town hall	town hall	town hall	town hall	town hall	\$ 3,000.00	\$ 3,000.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 4,200.00	\$ 4,400.00	\$ 4,400.00
Disbursement to EBFD membership (social fund):								\$ 2,300.00	\$ 2,475.00	\$ 2,335.00	\$ 2,000.00	\$ 2,000.00	NOR	—
Stipends for Firefighters (started on 2010 report):						—	—	—	—	—	—	2875	2600	\$ 2,225.00
Capital expenses:						—	—	—	\$ 31,696.58	\$ 16,245.00	\$ 24,990.00	\$ 48,000.00	\$ 20,656.00	\$ 16,000.00
Janitorial Stipend Michelle Doucette:						—	—	—	\$ 75.00	—	—	—	—	—
Supplies:						NOR	NOR	NOR	\$ 281.98	\$ 19.25	NOR	NOR	NOR	NOR
Office Supplies:						NOR	NOR	NOR	\$ 513.20	\$ 469.86	\$ 467.01	NOR	\$ 45.01	\$ 15.00
Legal and professional /fax notices:						NOR	NOR	NOR	\$ 90.00	\$ 180.67	\$ 962.18	\$ 585.86	\$ 409.10	\$ 788.00
Misc.:						—	—	—	—	\$ 445.00	NOR	NOR	NOR	NOR
Building Utilities/sewer:						NOR	NOR	NOR	NOR	NOR	NOR	NOR	NOR	\$ 380.00
Building Miscellaneous:						—	—	—	—	—	—	—	\$ 1,170.00	\$ 975.00
Mortgage/Capital:						NOR	NOR	NOR	NOR	NOR	NOR	NOR	NOR	NOR
Snow Removal From Hydrants (started in 2015):						NOR	NOR	NOR	NOR	NOR	NOR	NOR	NOR	NOR
Member Morale & Welfare (2016):						NOR	NOR	NOR	NOR	NOR	NOR	NOR	NOR	NOR
Total District Expenses						\$ 109,570.11	\$ 27,765.98	\$ 35,475.95	\$ 45,229.34	\$ 39,003.20	\$ 37,788.65	\$ 61,977.55	\$ 93,639.68	\$ 33,852.59

	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Total District Net Worth (as reported by them I didn't do any math)	No Report Filed	No Report Filed	No Report Filed	No Report Filed	No Report Filed	\$ 4,472.53	\$ 7,219.57	\$ 66,700.92	\$ 57,398.77	\$ 59,716.62	\$ 63,225.00	\$ 44,820.14	\$ 56,930.73	\$ 71,564.82

\*not at all accurate ;)

District Assets:	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Savings Account:	No Report	No Report	No Report	No Report	No Report	\$ 670.32	\$ 674.23	NOR	NOR	NOR	NOR	NOR	NOR	NOR
Reserve Account:	No Report	No Report	No Report	No Report	No Report	\$ 978.05	\$ 983.25	NOR	NOR	NOR	NOR	NOR	NOR	NOR
Minus interest income already noted above	Filed with the town hall	Filed with the town hall	Filed with the town hall	Filed with the town hall	Filed with the town hall	\$ (5.57)	—	NOR	NOR	NOR	NOR	NOR	NOR	NOR
Checking Account:	No Report	No Report	No Report	No Report	No Report	NOR	NOR	NOR	NOR	NOR	NOR	NOR	NOR	NOR
NOR= not on report that year	No Report	No Report	No Report	No Report	No Report	\$ 1,642.80	\$ 1,657.48	NOR	NOR	NOR	NOR	NOR	NOR	NOR
Mortgage Balance:	No Report	No Report	No Report	No Report	No Report	NOR	NOR	NOR	NOR	NOR	NOR	NOR	NOR	NOR

\*\$14,000 transfer in 2019 - on treasure report



2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
\$ 389.56	\$ 103,651.59	\$ 103,429.43	\$ 116,428.32	\$ 123,330.97	\$ 122,432.23	\$37,727.31*	NOR	NOR	

2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
NOR	NOR	NOR	NOR	NOR	\$ 70,067.54		\$ 109,722.44	\$ 109,957.87	
NOR	NOR	NOR	NOR	NOR	NOR	84319.09*			
NOR	NOR	NOR	NOR	NOR	NOR				
NOR	NOR	NOR	\$ 116,428.32	\$ 123,330.97	\$ 53,365.69	\$ 37,727.31	\$ 49,445.92	\$ 27,840.64	
NOR	NOR	\$ 163,078.27	\$ 139,480.45	\$ 116,807.45	\$ 93,263.41	\$ 56,640.18	NOR	NOR	