



TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMEN
(860) 779-3411 Option 2

TOWN CLERK
(860) 779-3411 Option 4

TAX COLLECTOR
(860) 779-3411 Option 5

ASSESSOR
(860) 779-3411 Option 6

Board of Finance
Regular Meeting Minutes
Wednesday, May 20, 2020
7:00pm via Cisco Webex Meeting

To join this meeting via the web or phone, follow the below instructions:

Web

www.webex.com

On the top right, click Join

Enter meeting information: 712782369

Enter meeting password: PLum8670

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Phone

Dial 1-408-418-9388

Enter meeting number 712782369

You can bypass attendee number by pressing #

RECEIVED
TOWN CLERK'S OFFICE
2020 MAY 26 PM 12:13
JENNIFER BUCKLEY
TOWN CLERK

Present: Jeff Otto, Drew Dionne, Sandy Brodeur, Ken Dykstra, Kim Conroy, Heather Allen, and Melissa Bradley; recording secretary

Also Present: Rick Ives, Lou Brodeur, Austin Tanner, Patricia Buell, Bucky Lohbusch, Stephanie Levine, other public via webex

1. Determination of quorum and opening of meeting: Jeff Otto called the meeting to order at 7:00pm.

2. Public Comment: None

3. Action on Minutes of meetings: Sandy Brodeur made a motion to approve the minutes of 4/15/20, 4/22/20, 4/29/20 and 5/6/20 as presented. Drew Dionne seconded the motion. Motion passed 6-0.

4. Action on 2019-2020 Suspense Lists: Sandy Brodeur made a motion to approve the motor vehicle suspense list, motor vehicle supplement suspense list, and personal property suspense list as presented. Drew Dionne seconded the motion. Sandy Brodeur states David Field is listed as can not locate and he is still at the same address. Motion passed 6-0.

5. Old Business

a. Discussion of any old business: Sandy Brodeur asks how the finance department procedure manual is coming along. Stephanie Levine states she is making progress. She just received some other Town's to use as a reference. There will be a meeting with the State to discuss the audit and what to do going forward. The first draft will be done next week. Jeff Otto requests a recap of the meeting. Stephanie will send a summary.

6. New Business

a. Review of revised Parks and Recreation Commission Budget and Revenue Projection - Bucky Lohbusch

(Budget previously published in agenda for cancelled 4/13 Meeting)

Summer camp will be cancelled this year

A deduction was made under other professional services and in payroll

Total budget \$286,445.00, 14.9% decrease from last year

Revenue projection is \$204,950, 7.9% decrease from last year

Park Maintenance:

Removed \$5,000 for the purchase of a truck

Changed the added fulltime position to 40 hours a week for 35 weeks a year

Total budget \$132,876, a 17.0% increase from last year

The position change is questioned. Bucky will send a list of what this employee will be doing. They are unable to keep up currently.

Discussion held on why the truck was necessary

b. Review of Capital Committee Recommendations - Joe Voccio

Two items were presented to capital:

Service truck for East Brooklyn Fire Department \$40,000. This will be used for medical calls.

Portion of technology request for the school \$83,000. This is for software, licenses, and contracts to continue the current service. Not new devices.

c. Review of revised General Government Budget including Income Projections - Rick Ives

Revenues: Recording fees will increase to \$60,000

Bulky waste increased to \$70,000

Brooklyn Fair trooper reimbursement 0 due to the fair not being held this year

Recreation fees \$204,950

Conveyance tax \$105,000

Total: \$24,298,892

Expenditures: Increased Janitor fees due to COVID-19 \$8,500

Resource Recovery went out to bid for curbside recycling and can save money switching to Willimantic Waste, they do not charge the \$85,000 tipping fee like Casella has

Total Budget: \$24,839,192

School Budget \$19,303,991

Difference: \$457,538

Town projection to return to the general fund is \$253,000

School projection to return is \$200,000

Difference of \$4,538 to a no increase budget

Discussion held on getting a bond rating which would cost \$30,000. This would be done around the beginning of the year. This amount is not in the current budget and would have to be added.

School had savings from tuition and a reduction in buses and paraprofessionals; fall sports and an additional retirement. There were also fuel savings due to the shutdown.

A full budget revision will be available to members for the next meeting including where the reserve is atnnow.

Austin Tanner questions the amount of \$189,000 discussed at the last Board of Selectmen meeting and where the discrepancy came from? Stephanie Levine explains there was a check written in 2018/19 that was duplicated. It was credited back but was never put into cash account. It would go into undesignated if not used in current budget.

d. Discussion of additional revenue resulting from Recycling Contract bids, and previous year BoE receipts not entered until FY '10-'20: Discussed in item above.

d. Discussion of Procedure to raise supplementary appropriations in current Executive Order climate: To change, the Board of Selectmen would need to pass a resolution and then the Board of Finance would have to pass a second one. There is no public meeting this year, this is going forward. Currently the Governor has set a 50 people limit for June 20th and 100 people for July 20th.

e. Brief discussion of range of possible operating scenarios for schools in the fall, based on general news outlet reports or opinions: Mrs. Buell states there are so many discussions at this point, it is hard to say. Hopes are having the schools back to normal as soon as possible.

f. Preliminary discussion of high points or areas of concern as a consequence of previously presented budget proposals: A complete package of the budget will be given to members for the next meeting.

g. Other new business: Jules D'Agostino joins the meeting via phone and requests a recap of the school budget. Discussion ensued.

Drew Dionne questions if any municipal aid will be coming to help with COVID-19? Rick Ives states there are strong rumors of it coming, but does not expect it in the near future.

h. Possible Meeting on 5/27 in addition to scheduled meeting on 6/3: Drew Dionne made a motion to hold a special meeting on May 27th @ 7:00pm. Sandy Brodeur seconded the motion. Motion passed 5-1(Brodeur-Nay)

Rick Ives and Patti Buell will work together to reduce the overall budget by \$35,000 for a zero increase.

i. Preparation for Virtual Public Hearing on 6/10: Meeting will be made available to the public to view online.

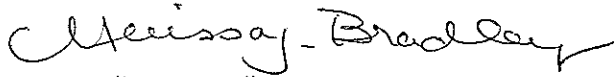
j. Final establishment of Budget and setting of tax rate on 6/17: No discussion

7. Notable liaison reports: None

8. Public Comment: None

9. Adjournment: Sandy Brodeur made a motion to adjourn the meeting. Drew Dionne seconded the motion. Meeting adjourned at 8:35pm.

Respectfully Submitted;

A handwritten signature in cursive script that reads "Melissa J. Bradley". The signature is fluid and extends to the right.

Melissa J. Bradley
Recording Secretary

AccountDescription	Budget	AccountYTD	20-21 proposed	
Property Taxes Current	15777049	14126077	16002536	98.5% of 98.5%
Property Taxes Prior	169786	120514	175000	
Property Taxes Interest & Liens	75000	62097	80000	
Property Taxes Motor Vehicle Supplemental	325000	226557	200000	
Building Permits	80000	43185	80000	
Fire Marshal Fees	1500	640	1500	
Planning & Zoning Fees	9000	5565	9000	
Inland Wetlands Fees	2000	6940	2500	
ZBA Fees	500	0	500	
Dog Licenses	500	1410	1400	
Dog Surcharge Fee	0	204	0	
Pistol Permits	2500	2800	3000	
Bingo Permits	300	30	150	
Education Assistance	6956457	3478228	6926095	
Mashantucket Grant	191703	0	191703	
Tax Relief Disability	1317	1285	0	
Veteran's Loss Reimbursement	5120	6051	0	
Motor Vehicle Fines	3250	530	2750	
Telecommunications	12246	0	12200	
Municipal Revenue Sharing	10379	0	10379	
D.U.I. Grant	15000	0	0	
P.I.L.O.T. State Property	79919	79919	79919	
Apartment Inspection Fees	500	730	800	
Recording Fees-Town Clerk	45000	41687	50000	
Copier Fees	7500	6371	7500	
Transfer Station Fees-#1 Large Bags	15000	18060	20000	
Transfer Station fees-#2 Small Bags	10000	1760	3500	
Transfer Station Fees-#3 Bulky Waste	54700	56904	70000	0.15
Transfer Station Fees-#4 Sp. Bulky Waste	800	429	800	
Transfer Station Fees-#5 Fridges	1000	445	1000	
Transfer Station Fees-#6 Propane Tanks	800	75	500	
Transfer Station Fees-#7 Tires	1000	925	1000	
Transfer Station Fees-#8 Pods/Computers	0	274	750	
Transfer Station Fees-Recycle Bins	500	250	500	
Transfer Station Fees-Scrap Metal	1200	0	500	
Brooklyn Fair Tpr. Reimbursement	5000	5000	0	
Vitals Surcharge	0	68	0	
Recreation Fees	222600	209234	204950	
Interest	13000	4992	13000	
Health Department Rent	34043	25427	35060	
Community Center Rental Fees	400	340	400	
Conveyance Tax	95000	76692	95000	
Miscellaneous Income	1000	2972	1000	
Insurance Dividend	10000	27785	14000	
	24237569		24298892	

Budget FY 1920 Actual FY1920 Proposed FY2020 pulling information from sheets via formula

Account	Account Type	Description	Budget FY 1920	Actual FY1920	Proposed FY2020 pulling information from sheets via formula
1005.00.0000.59140	TRANSFERS OUT	Transfer of Principal Out to Other Funds	\$0.00	\$0.00	
1005.41.4101.51900	EXPENDITURE	BOF-Recording Secretary	\$2,500.00	\$525.00	\$1,750.00
1005.41.4101.53100	EXPENDITURE	BOF-Recording Secretary-Non Payroll	\$0.00	\$0.00	\$0.00
1005.41.4101.53400	EXPENDITURE	BOF-Other Professional Services	\$3,250.00	\$770.00	\$1,000.00
1005.41.4101.53410	EXPENDITURE	BOF-Financing & Accounting	\$37,500.00	\$21,598.00	\$30,000.00
1005.41.4101.55400	EXPENDITURE	BOF-Advertising & Legal Notices	\$2,000.00	\$32.49	\$1,000.00
1005.41.4101.55500	EXPENDITURE	BOF-Printing & Publications	\$600.00	\$600.00	\$0.00
1005.41.4111.51900	EXPENDITURE	BOS-Recording Secretary-Payroll	\$2,400.00	\$650.00	\$1,750.00
1005.41.4111.51901	EXPENDITURE	BOS-Wages	\$7,576.00	\$5,608.00	\$7,746.00
1005.41.4111.53010	EXPENDITURE	BOS-Professional Affiliations	\$13,847.00	\$18,909.80	\$14,000.00 NECCOG assessment
1005.41.4111.53100	EXPENDITURE	BOS-Recording Secretary-Non Payroll	\$0.00	\$0.00	\$0.00
1005.41.4111.53200	EXPENDITURE	BOS-Meetings	\$800.00	\$355.00	\$800.00
1005.41.4111.54303	EXPENDITURE	BOS-Property Upkeep	\$0.00	\$0.00	\$0.00
1005.41.4111.55400	EXPENDITURE	BOS-Advertising & Legal Notices	\$2,500.00	\$2,043.52	\$2,500.00
1005.41.4111.55500	EXPENDITURE	BOS-Printing & Publications	\$0.00	\$0.00	\$0.00
1005.41.4111.55800	EXPENDITURE	BOS-Transportation	\$1,500.00	\$1,735.00	\$1,500.00
1005.41.4111.58100	EXPENDITURE	BOS-Gravel Bank Permit	\$0.00	\$0.00	\$0.00
1005.41.4111.58250	EXPENDITURE	BOS-Scholarships	\$300.00	\$0.00	\$300.00
1005.41.4111.58251	EXPENDITURE	BOS-Special Programs	\$1,000.00	\$387.00	\$1,000.00
1005.41.4117.51610	EXPENDITURE	Administration-Wages	\$253,250.00	\$184,686.00	\$262,749.00 1st sel,asst, fin asst, 39500 fd, 17613 hr janitor \$26,000
1005.41.4117.51620	EXPENDITURE	Administration-Wages PT	\$0.00	\$819.00	\$0.00
1005.41.4117.51630	EXPENDITURE	Administration-Wages OT	\$0.00	\$0.00	\$0.00
1005.41.4117.51902	EXPENDITURE	Administration-Insurance Stipend	\$3,000.00	\$6,445.00	\$6,000.00
1005.41.4117.53510	EXPENDITURE	Administration-Bookkeeping Update	\$7,000.00	\$1,340.00	\$1,000.00
1005.41.4117.54000	EXPENDITURE	Payroll Services ADP	\$0.00	\$9,668.00	\$19,500.00
1005.41.4117.55500	EXPENDITURE	Administration-Printing & Publications	\$1,000.00	\$220.00	\$500.00
1005.41.4131.51610	EXPENDITURE	Assessor-Wages	\$110,215.00	\$89,507.00	\$113,459.00
1005.41.4131.51620	EXPENDITURE	Assessor-Wages PT	\$1,000.00	\$50.00	\$1,000.00
1005.41.4131.51630	EXPENDITURE	Assessor-Wages OT	\$0.00	\$0.00	\$0.00
1005.41.4131.53010	EXPENDITURE	Assessor-Professional Affiliations	\$275.00	\$170.00	\$275.00
1005.41.4131.53220	EXPENDITURE	Assessor-Professional Development	\$1,200.00	\$0.00	\$1,200.00
1005.41.4131.53300	EXPENDITURE	Assessor-Map Updates-GIS Services	\$0.00	\$0.00	\$0.00
1005.41.4131.53341	EXPENDITURE	Assessor-Revaluation	\$18,262.00	\$18,262.40	\$18,262.00
1005.41.4131.53342	EXPENDITURE	Assessor-Scanning	\$0.00	\$0.00	\$0.00
1005.41.4131.53343	EXPENDITURE	Assessor-Web Hosting	\$2,627.00	\$2,626.50	\$2,836.00
1005.41.4131.53400	EXPENDITURE	Assessor-Other Professional Services	\$5,000.00	\$40.00	\$2,500.00
1005.41.4131.53510	EXPENDITURE	Assessor-Data Processing	\$12,824.00	\$13,115.15	\$12,825.00
1005.41.4131.55400	EXPENDITURE	Assessor-Advertising & Legal Notices	\$60.00	\$42.00	\$60.00
1005.41.4131.55500	EXPENDITURE	Assessor-Printing & Publications	\$0.00	\$0.00	\$705.00
1005.41.4131.55800	EXPENDITURE	Assessor-Travel, Meetings & Field Work	\$800.00	\$286.16	\$800.00
1005.41.4131.56430	EXPENDITURE	Assessor-Books & Periodicals	\$800.00	\$0.00	\$800.00
1005.41.4135.51610	EXPENDITURE	Revenue Collector-Wages	\$97,888.00	\$80,501.00	\$101,738.00
1005.41.4135.51620	EXPENDITURE	Revenue Collector-Wages PT	\$500.00	\$0.00	\$500.00

1005.41.4135.51630 EXPENDITURE	Revenue Collector-Wages OT	\$0.00	\$0.00	\$0.00
1005.41.4135.53010 EXPENDITURE	Revenue Collector-Professional Affiliations	\$300.00	\$165.00	\$300.00
1005.41.4135.53020 EXPENDITURE	Revenue Collector-Legal Fees	\$500.00	\$450.00	\$500.00
1005.41.4135.53200 EXPENDITURE	Revenue Collector-Meetings	\$300.00	\$212.00	\$300.00
1005.41.4135.53220 EXPENDITURE	Revenue Collector-In Service-Training	\$0.00	\$0.00	\$250.00
1005.41.4135.53510 EXPENDITURE	Revenue Collector-Data Processing	\$4,850.00	\$4,850.00	\$5,025.00 per Quality
1005.41.4135.55400 EXPENDITURE	Revenue Collector-Advertising & Legal Notice	\$850.00	\$573.30	\$850.00
1005.41.4135.55500 EXPENDITURE	Revenue Collector-Printing & Publications	\$4,225.00	\$4,472.00	\$4,500.00 per Quality
1005.41.4135.55800 EXPENDITURE	Revenue Collector-Transportation	\$250.00	\$791.00	\$500.00
1005.41.4135.58101 EXPENDITURE	Revenue Collector-Motor Vehicle Fees-State	\$300.00	\$250.00	\$300.00
1005.41.4139.53020 EXPENDITURE	Legal Counsel-Legal Services-Town	\$15,000.00	\$20,396.00	\$25,000.00
1005.41.4139.53021 EXPENDITURE	Legal Counsel-Labor Counsel	\$2,500.00	\$145.00	\$15,000.00
1005.41.4147.51610 EXPENDITURE	Town Clerk-Wages	\$105,863.00	\$86,587.00	\$96,495.00
1005.41.4147.51620 EXPENDITURE	Town Clerk-Wages PT	\$750.00	\$0.00	\$750.00
1005.41.4147.51630 EXPENDITURE	Town Clerk-Wages OT	\$0.00	\$0.00	\$0.00
1005.41.4147.53010 EXPENDITURE	Town Clerk-Professional Affiliations	\$415.00	\$427.00	\$450.00
1005.41.4147.53200 EXPENDITURE	Town Clerk-Meetings	\$1,400.00	\$363.00	\$1,400.00
1005.41.4147.53220 EXPENDITURE	Town Clerk-In Service-Training	\$1,200.00	\$685.00	\$1,400.00
1005.41.4147.53400 EXPENDITURE	Town Clerk-Other Professional Services	\$0.00	\$0.00	\$0.00
1005.41.4147.53505 EXPENDITURE	Town Clerk-Restoration & Security Records	\$2,000.00	\$323.86	\$2,000.00
1005.41.4147.53506 EXPENDITURE	Town Clerk-Updates-Ordinance Contract	\$1,110.00	\$0.00	\$1,110.00
1005.41.4147.53511 EXPENDITURE	Town Clerk-Indexing & Recording	\$18,125.00	\$10,540.00	\$19,000.00
1005.41.4147.55400 EXPENDITURE	Town Clerk-Advertising & Legal Notices	\$300.00	\$303.63	\$330.00
1005.41.4147.55800 EXPENDITURE	Town Clerk-Transportation	\$300.00	\$28.71	\$475.00
1005.41.4149.51610 EXPENDITURE	Elections-Registrars-Wages	\$10,500.00	\$7,819.00	\$10,966.00
1005.41.4149.51620 EXPENDITURE	Elections-Registrars-Wages PT-Election Workers	\$5,000.00	\$8,350.58	\$7,500.00
1005.41.4149.51630 EXPENDITURE	Elections-Registrars-Wages OT	\$0.00	\$0.00	\$0.00
1005.41.4149.53010 EXPENDITURE	Elections-Registrars-Professional Affiliations	\$150.00	\$160.00	\$175.00
1005.41.4149.53201 EXPENDITURE	Elections-Registrars-Referendum	\$2,800.00	\$654.11	\$2,800.00
1005.41.4149.53220 EXPENDITURE	Elections-Registrars-In-Service-Training	\$3,500.00	\$1,926.00	\$3,500.00
1005.41.4149.53300 EXPENDITURE	Elections-Registrars-Technology Upgrades	\$1,000.00	\$600.00	\$1,000.00
1005.41.4149.55400 EXPENDITURE	Elections-Registrars-Advertising & Legal Notices	\$750.00	\$920.88	\$1,000.00
1005.41.4149.55500 EXPENDITURE	Elections-Registrars-Printing & Publications	\$3,125.00	\$4,131.45	\$4,500.00
1005.41.4149.55800 EXPENDITURE	Elections-Registrars-Transportation	\$1,000.00	\$238.38	\$750.00
1005.41.4149.56900 EXPENDITURE	Elections-Registrars-Other Supplies	\$1,000.00	\$1,246.02	\$1,000.00
1005.41.4151.51610 EXPENDITURE	Land Use Admin/Planner-Wages	\$117,067.00	\$83,768.00	\$105,013.00
1005.41.4151.51620 EXPENDITURE	Land Use Admin/Planner-Wages PT	\$0.00	\$0.00	\$0.00 not spent in 19-20
1005.41.4151.51630 EXPENDITURE	Land Use Admin/Planner-Wages OT	\$0.00	\$5,903.60	\$0.00
1005.41.4151.53010 EXPENDITURE	Land Use Admin/Planner-Contractual Services	\$0.00	\$0.00	\$0.00
1005.41.4151.53220 EXPENDITURE	Land Use Admin/Planner-In Service Training	\$550.00	\$1,235.00	\$55.00
1005.41.4151.53300 EXPENDITURE	Land Use Admin/Planner-GIS	\$7,404.00	\$5,903.60	\$5,026.00 per NECCOG
1005.41.4151.55800 EXPENDITURE	Land Use Admin/Planner-Transportation	\$1,200.00	\$1,235.00	\$1,500.00

1005.41.4151.56010 EXPENDITURE	Land Use Admin/Planner-Supplies	\$1,000.00	\$360.06	\$500.00	
1005.41.4151.57330 EXPENDITURE	Land Use Admin/Planner-Furniture & Fixtures	\$300.00	\$0.00	\$300.00	
1005.41.4153.51620 EXPENDITURE	Planning & Zoning-Wages PT	\$0.00	\$175.00	\$0.00	
1005.41.4153.51900 EXPENDITURE	Planning & Zoning-Wages-Rec. Secretary	\$3,500.00	\$2,150.00	\$3,600.00	
1005.41.4153.53020 EXPENDITURE	Planning & Zoning-Legal Services	\$6,000.00	\$13,505.70	\$12,500.00	
1005.41.4153.53200 EXPENDITURE	Planning & Zoning-Professional Affiliations	\$120.00	\$50.00	\$0.00	
1005.41.4153.53220 EXPENDITURE	Planning & Zoning-In Service Training	\$1,000.00	\$425.00	\$1,500.00	
1005.41.4153.53400 EXPENDITURE	Planning & Zoning-Other Professional Services	\$2,500.00	\$0.00	\$1,000.00	
1005.41.4153.55400 EXPENDITURE	Planning & Zoning-Advertising & Legal Notices	\$2,500.00	\$1,608.26	\$2,500.00	
1005.41.4153.55500 EXPENDITURE	Planning & Zoning-Printing & Publications	\$2,000.00	\$217.93	\$1,000.00	
1005.41.4153.55800 EXPENDITURE	Planning & Zoning-Transportation	\$0.00	\$0.00	\$0.00	
1005.41.4153.56900 EXPENDITURE	Planning & Zoning-Other Supplies	\$500.00	\$0.00	\$250.00	
1005.41.4153.56950 EXPENDITURE	State marshal Surveyor/Support	\$3,500.00	\$0.00	\$2,500.00	
1005.41.4154.51900 EXPENDITURE	Ag Commission-Wages-Recording Secretary	\$1,200.00	\$625.00	\$1,000.00	
1005.41.4154.53200 EXPENDITURE	Ag Commission-Professional Services	\$0.00	\$0.00	\$0.00	
1005.41.4154.53220 EXPENDITURE	Ag Commission-Training	\$300.00	\$0.00	\$300.00	
1005.41.4154.55500 EXPENDITURE	Ag Commission-Printing & Publications	\$400.00	\$0.00	\$200.00	
1005.41.4154.56010 EXPENDITURE	Ag Commission-Supplies	\$100.00	\$0.00	\$100.00	
1005.41.4154.56900 EXPENDITURE	Ag Commission-Snap Machine	\$200.00	\$0.00	\$0.00	
1005.41.4155.51900 EXPENDITURE	ZBA-Wages-Recording Secretary	\$550.00	\$150.00	\$500.00	
1005.41.4155.53220 EXPENDITURE	ZBA-Training	\$450.00	\$0.00	\$450.00	
1005.41.4161.53022 EXPENDITURE	NE Regional Probate Court	\$9,160.00	\$9,160.00	\$9,160.00 request	
1005.41.4161.53511 EXPENDITURE	Probate Court-Indexing & Recording	\$45.00	\$0.00	\$0.00	
1005.41.4163.51900 EXPENDITURE	Inland Wetlands-Wages-Recording Secretary	\$1,200.00	\$1,075.00	\$1,200.00	
1005.41.4163.53020 EXPENDITURE	Inland Wetlands-Legal Fees	\$2,500.00	\$0.00	\$2,500.00	
1005.41.4163.53400 EXPENDITURE	Inland Wetlands-Professional Services	\$1,000.00	\$65.00	\$500.00	
1005.41.4163.55400 EXPENDITURE	Inland Wetlands-Advertising & Legal Notices	\$500.00	\$294.00	\$500.00	
1005.41.4163.55500 EXPENDITURE	Inland Wetlands-Printing & Publications	\$200.00	\$0.00	\$100.00	
1005.41.4163.56900 EXPENDITURE	Inland Wetlands-Other Supplies	\$200.00	\$0.00	\$0.00	
1005.41.4171.51900 EXPENDITURE	Conservation-Wages-Recording Secretary	\$1,200.00	\$463.00	\$200.00	
1005.41.4171.53220 EXPENDITURE	Conservation-Training	\$150.00	\$0.00	\$250.00	
1005.41.4171.55500 EXPENDITURE	Conservation-Printing & Publications	\$0.00	\$0.00	\$0.00	
1005.41.4171.56900 EXPENDITURE	Conservation-Other Supplies	\$950.00	\$77.15	\$1,000.00	
1005.41.4171.56920 EXPENDITURE	Sustainable CT	\$1,000.00	\$0.00	\$1,000.00	
1005.41.4171.56950 EXPENDITURE	State marshal Surveyor/Support	\$0.00	\$0.00	\$0.00	
1005.41.4173.51620 EXPENDITURE	Econ Development-Wages-Part time	\$0.00	\$0.00	\$0.00	
1005.41.4173.51900 EXPENDITURE	Econ Development-Wages-Recording Secretary	\$1,200.00	\$375.00	\$600.00	
1005.41.4173.53200 EXPENDITURE	Econ Development-Professional Affiliations	\$700.00	\$0.00	\$0.00	
1005.41.4173.54306 EXPENDITURE	Econ Development-Signs	\$500.00	\$0.00	\$0.00	
1005.41.4173.58400 EXPENDITURE	Econ Development-Fall Festival	\$650.00	\$0.00	\$0.00	
1005.41.4173.58900 EXPENDITURE	Econ Development-Business Recognition	\$600.00	\$0.00	\$0.00	
1005.41.4173.58901 EXPENDITURE	Econ Development-Start Up Projects	\$0.00	\$0.00	\$0.00	

1005.41.4173.58903 EXPENDITURE	Branding/Marketing Exercise	\$2,500.00	\$0.00	\$0.00
1005.41.4184.54200 EXPENDITURE	Town Hall-Cleaning Services	\$4,900.00	\$2,600.00	\$0.00
1005.41.4184.54301 EXPENDITURE	Town Hall-Building Repairs	\$8,500.00	\$2,294.00	\$5,000.00
1005.41.4184.54411 EXPENDITURE	Town Hall-Water	\$250.00	\$185.00	\$200.00
1005.41.4184.54412 EXPENDITURE	Town Hall-Sewer Use Fees	\$700.00	\$660.00	\$700.00
1005.41.4184.55300 EXPENDITURE	Town Hall-Internet & Website Maint.	\$6,500.00	\$10,384.00	\$8,000.00 web docs -\$3,000
1005.41.4184.55302 EXPENDITURE	Town Hall-Telephone	\$15,000.00	\$5,230.00	\$9,000.00
1005.41.4184.56100 EXPENDITURE	Town Hall-Custodial Supplies	\$0.00	\$0.00	\$0.00
1005.41.4184.56220 EXPENDITURE	Town Hall-Electricity	\$5,700.00	\$3,983.00	\$5,000.00
1005.41.4184.56240 EXPENDITURE	Town Hall-Fuel Oil/Heating	\$3,250.00	\$2,621.00	\$2,750.00
1005.41.4184.56904 EXPENDITURE	Town Hall-Paper Goods/Toiletries	\$1,000.00	\$329.16	\$750.00
1005.41.4185.53300 EXPENDITURE	Central Supplies-Computer Service	\$32,000.00	\$26,468.00	\$32,000.00
1005.41.4185.54420 EXPENDITURE	Central Supplies-Equipment Rental	\$20,150.00	\$14,399.00	\$20,000.00
1005.41.4185.55301 EXPENDITURE	Central Supplies-Postage	\$14,000.00	\$13,529.00	\$18,000.00
1005.41.4185.56120 EXPENDITURE	Central Supplies-Office Supplies	\$8,500.00	\$6,071.00	\$8,500.00
1005.41.4185.57330 EXPENDITURE	Central Supplies-Office Equipment	\$2,000.00	\$0.00	\$2,000.00
1005.41.4186.51900 EXPENDITURE	Ethics-Wages-Recording Secretary	\$1,500.00	\$750.00	\$1,500.00
1005.41.4186.53020 EXPENDITURE	Ethics-Legal Fees	\$1,000.00	\$0.00	\$1,000.00
1005.41.4186.53220 EXPENDITURE	Ethics-Prof Development/Training	\$500.00	\$0.00	\$500.00
1005.41.4199.51900 EXPENDITURE	Bd of Assessment-Wages-Recording Secretary	\$150.00	\$200.00	\$250.00
1005.41.4199.53220 EXPENDITURE	Bd of Assessment-Training	\$150.00	\$100.00	\$150.00
1005.41.4199.55400 EXPENDITURE	Bd of Assessment-Advertising/Legal Notices	\$150.00	\$58.80	\$150.00
1005.41.4199.55500 EXPENDITURE	Bd of Assessment-Printing & Publications	\$0.00	\$0.00	\$0.00
1005.42.4201.53530 EXPENDITURE	Patrol Services-Contractual	\$198,577.00	\$0.00	\$179,834.00
1005.42.4201.53550 EXPENDITURE	Patrol Services-Overtime	\$10,000.00	\$3,397.00	\$6,000.00
1005.42.4201.53551 EXPENDITURE	Patrol Services-WCAS Overtime	\$5,000.00	\$5,000.00	\$0.00
1005.42.4201.53552 EXPENDITURE	Patrol Services-Programs	\$12,500.00	\$0.00	\$0.00
1005.42.4201.56120 EXPENDITURE	Patrol Services-Office Supplies	\$500.00	\$0.00	\$200.00
1005.42.4203.51900 EXPENDITURE	Fire Facilities-Wages-Recording Secretary	\$1,500.00	\$375.00	\$1,500.00
1005.42.4203.52300 EXPENDITURE	Fire Facilities-Retirement Program	\$98,751.00	\$56,007.00	\$95,000.00
1005.42.4203.53531 EXPENDITURE	Fire Facilities-Ambulance Service	\$0.00	\$0.00	\$0.00
1005.42.4203.53532 EXPENDITURE	Fire Facilities-East Brooklyn Fire Department	\$100,880.00	\$84,067.00	\$106,000.00
1005.42.4203.53533 EXPENDITURE	Fire Facilities-Mortlake Fire Department	\$153,705.00	\$128,088.00	\$153,705.00
1005.42.4203.54411 EXPENDITURE	Fire Facilities-Water	\$103,718.00	\$64,678.00	\$113,193.00
1005.42.4206.51610 EXPENDITURE	Homeland Security-Wages	\$1,500.00	\$934.00	\$1,500.00
1005.42.4206.51900 EXPENDITURE	Homeland Security-Wages-Recording Secretary	\$600.00	\$262.50	\$600.00
1005.42.4206.53200 EXPENDITURE	Homeland Security-Table Top Exercise	\$250.00	\$0.00	\$350.00
1005.42.4206.53400 EXPENDITURE	Homeland Security-Professional Services	\$0.00	\$0.00	\$0.00
1005.42.4206.55500 EXPENDITURE	Homeland Security-Publications & Public Info	\$750.00	\$0.00	\$500.00
1005.42.4206.56120 EXPENDITURE	Homeland Security-Supplies	\$2,000.00	\$0.00	\$2,000.00
1005.42.4206.56220 EXPENDITURE	Homeland Security-Electricity	\$600.00	\$0.00	\$650.00
1005.42.4206.57330 EXPENDITURE	Homeland Security-Office Equipment	\$100.00	\$0.00	\$200.00

1005.43.4305.54500 EXPENDITURE	Engineering-Engineering	\$20,102.00	\$20,109.00	\$20,286.00
1005.43.4307.51610 EXPENDITURE	Snow & Ice Control-Wages	\$0.00	\$0.00	\$0.00
1005.43.4307.51620 EXPENDITURE	Snow & Ice Control-Wages PT	\$6,000.00	\$0.00	\$3,000.00
1005.43.4307.51630 EXPENDITURE	Snow & Ice Control-Wages OT	\$20,000.00	\$14,281.00	\$20,000.00
1005.43.4307.51631 EXPENDITURE	Snow & Ice Control-Wages DT	\$0.00	\$0.00	\$0.00
1005.43.4307.55801 EXPENDITURE	Snow & Ice Control-Meal Reimbursement	\$500.00	\$422.88	\$700.00
1005.43.4307.56901 EXPENDITURE	Snow & Ice Control-Sand	\$12,500.00	\$6,488.05	\$10,000.00
1005.43.4307.56902 EXPENDITURE	Snow & Ice Control-Salt & Chemicals	\$55,000.00	\$17,856.00	\$55,000.00
1005.43.4307.56903 EXPENDITURE	Snow & Ice Control-Snow Plow Blades	\$6,000.00	\$1,939.78	\$7,500.00
1005.43.4307.58500 EXPENDITURE	Snow & Ice Control-Weather Service	\$800.00	\$0.00	\$1,500.00
1005.43.4313.54304 EXPENDITURE	Maint. of Equip-Equipment & Truck Repair	\$35,000.00	\$25,208.00	\$35,000.00
1005.43.4313.54305 EXPENDITURE	Maint. of Equip-Truck Repair Parts	\$10,000.00	\$6,561.00	\$10,000.00
1005.43.4313.56013 EXPENDITURE	Maint. of Equip-Equipment Maintenance Supplies	\$6,000.00	\$3,722.00	\$6,000.00
1005.43.4313.56014 EXPENDITURE	Maint. of Equip-Other Equipment Repair Parts	\$6,000.00	\$6,108.00	\$9,000.00
1005.43.4313.56260 EXPENDITURE	Maint. of Equip-Gasoline	\$7,500.00	\$4,769.00	\$5,000.00
1005.43.4313.56261 EXPENDITURE	Maint. of Equip-Diesel Fuel	\$18,500.00	\$12,644.24	\$16,000.00
1005.43.4313.56262 EXPENDITURE	Maint. of Equip-Motor Oil & Lubrication	\$2,500.00	\$0.00	\$2,500.00
1005.43.4313.56905 EXPENDITURE	Maint. of Equip-Paint & Paint Supplies	\$1,500.00	\$0.00	\$4,000.00 2 truck bodies
1005.43.4317.51610 EXPENDITURE	Resource Recovery-Wages	\$28,459.00	\$24,430.00	\$29,937.00
1005.43.4317.51620 EXPENDITURE	Resource Recovery-Wages PT	\$0.00	\$0.00	\$0.00
1005.43.4317.51900 EXPENDITURE	Resource Recovery-Wages-Recording Secretary	\$500.00	\$180.00	\$360.00
1005.43.4317.53400 EXPENDITURE	Resource Recovery-Contractual Service	\$155,000.00	\$96,133.00	\$175,200.00 per WWC bid
1005.43.4317.54306 EXPENDITURE	Resource Recovery-Building, Repairs & Signs	\$5,000.00	\$420.00	\$5,000.00
1005.43.4317.54400 EXPENDITURE	Resource Recovery-Rental	\$975.00	\$695.00	\$0.00
1005.43.4317.54411 EXPENDITURE	Resource Recovery-Water Analysis	\$4,000.00	\$1,950.00	\$4,000.00
1005.43.4317.54421 EXPENDITURE	Resource Recovery-Disposal Charges	\$95,000.00	\$102,547.00	\$100,000.00 per WWC bid
1005.43.4317.55302 EXPENDITURE	Resource Recovery- Telephone	\$450.00	\$297.00	\$450.00
1005.43.4317.55400 EXPENDITURE	Resource Recovery-Advertising & Legal Notices	\$250.00	\$146.00	\$250.00
1005.43.4317.55500 EXPENDITURE	Resource Recovery-Printing & Publications	\$450.00	\$396.00	\$0.00
1005.43.4317.56220 EXPENDITURE	Resource Recovery-Electricity	\$1,400.00	\$1,437.00	\$1,600.00
1005.43.4317.56906 EXPENDITURE	Resource Recovery-Bag Expense	\$0.00	\$0.00	\$5,700.00
1005.43.4317.56907 EXPENDITURE	Resource Recovery-CurbSide Carts	\$2,000.00	\$0.00	\$2,000.00
1005.43.4317.56908 EXPENDITURE	Household Haz Waste Day	\$0.00	\$0.00	\$10,000.00 Share w/another
1005.43.4317.58103 EXPENDITURE	Resource Recovery-Permits	\$0.00	\$275.00	\$275.00
1005.43.4327.56900 EXPENDITURE	Cemetery-Cemetery Association	\$5,000.00	\$5,000.00	\$5,000.00
1005.43.4397.54301 EXPENDITURE	61 South Main St-Building Repair	\$750.00	\$47.38	\$750.00
1005.43.4397.54411 EXPENDITURE	61 South Main St-Water Fees	\$230.00	\$265.00	\$300.00
1005.43.4397.54412 EXPENDITURE	61 South Main St-Sewer Use Fees	\$675.00	\$660.00	\$675.00
1005.43.4397.56100 EXPENDITURE	61 South Main St-Custodial Supplies	\$200.00	\$0.00	\$0.00
1005.43.4397.56210 EXPENDITURE	61 South Main St-Fuel/Gas Heating	\$1,850.00	\$2,389.00	\$2,500.00 bus office
1005.43.4397.56220 EXPENDITURE	61 South Main St-Electricity	\$3,200.00	\$2,593.00	\$2,800.00
1005.43.4398.53512 EXPENDITURE	95 Rukstela Rd-Internet	\$0.00	\$0.00	\$0.00

1005.43.4398.54102 EXPENDITURE	95 Rukstela Rd-Septic Tank Cleaning	\$500.00	\$0.00	\$500.00	
1005.43.4398.54200 EXPENDITURE	95 Rukstela Rd-Cleaning Services	\$818.00	\$640.00		
1005.43.4398.54301 EXPENDITURE	95 Rukstela Rd-Building Repair	\$2,500.00	\$4,098.87	\$2,500.00	
1005.43.4398.54302 EXPENDITURE	95 Rukstela Rd-Alarm & Security Maintenance	\$800.00	\$1,740.00	\$1,000.00	
1005.43.4398.54411 EXPENDITURE	95 Rukstela Rd-Water Fees	\$150.00	\$0.00	\$0.00	
1005.43.4398.55302 EXPENDITURE	95 Rukstela Rd-Telephone	\$3,500.00	\$2,708.00	\$3,500.00	
1005.43.4398.56100 EXPENDITURE	95 Rukstela Rd-Custodial Supplies	\$500.00	\$39.00	\$250.00	
1005.43.4398.56210 EXPENDITURE	95 Rukstela Rd-Fuel/Propane Heating	\$1,000.00	\$1,480.00	\$1,000.00	
1005.43.4398.56220 EXPENDITURE	95 Rukstela Rd-Electricity	\$3,500.00	\$3,392.00	\$3,750.00	
1005.44.4401.55980 EXPENDITURE	Boy Scouts of America	\$0.00	\$0.00	\$0.00	
1005.44.4401.55981 EXPENDITURE	uniterd service youth bureau	\$1,000.00	\$1,000.00		asking for \$ 6,397(1793 under18)
1005.44.4401.55982 EXPENDITURE	last green valley	\$500.00	\$1,000.00	\$1,000.00	
1005.44.4401.55983 EXPENDITURE	boy scouts of america	\$250.00	\$0.00	\$0.00	
1005.44.4401.55985 EXPENDITURE	Last Green Valley	\$0.00	\$0.00	\$0.00	
1005.44.4401.55988 EXPENDITURE	Health Operations-Eastern Ct Conservation District	\$1,000.00	\$1,000.00	\$1,000.00	request
1005.44.4401.55989 EXPENDITURE	Health Operations-Ct Coalition to End Homelessness	\$1,000.00	\$0.00	\$1,000.00	
1005.44.4401.55990 EXPENDITURE	Health Operations-District Dept. of Health	\$43,092.00	\$43,092.00	\$47,610.00	per NDDH up .50 per capita
1005.44.4401.55991 EXPENDITURE	Health Operations-Day Kimball Healthcare	\$0.00	\$0.00	\$0.00	
1005.44.4401.55992 EXPENDITURE	Health Operations-Senior Center	\$23,000.00	\$23,000.00	\$29,500.00	
1005.44.4401.55993 EXPENDITURE	Health Operations-Sexual Assault Crisis Ctr	\$1,500.00	\$1,500.00	\$1,500.00	request
1005.44.4401.55994 EXPENDITURE	Health Operations-TVCCA-Meals on Wheels	\$6,300.00	\$6,300.00	\$6,300.00	request
1005.44.4401.55995 EXPENDITURE	Health Operations-United Services	\$1,500.00	\$1,500.00	\$0.00	
1005.44.4401.55996 EXPENDITURE	Health Operations-United Services Youth	\$0.00	\$0.00	\$0.00	
1005.44.4401.55997 EXPENDITURE	Health Operations-Access Agency	\$1,000.00	\$2,000.00	\$3,000.00	no freeze ask is \$ 5,000
1005.44.4401.55998 EXPENDITURE	Health Operations-NECASA	\$0.00	\$0.00	\$0.00	
1005.44.4401.55999 EXPENDITURE	Health Operations-Community Kitchen	\$1,500.00	\$1,500.00	\$1,000.00	request
1005.45.4501.53513 EXPENDITURE	Library-Library Services	\$143,117.00	\$119,264.00	\$150,172.00	
1005.45.4503.51610 EXPENDITURE	Recreation-Wages	\$137,872.00	\$111,878.00	\$140,941.00	
1005.45.4503.51620 EXPENDITURE	Recreation-Wages PT	\$135,671.00	\$114,647.00	\$90,504.00	
1005.45.4503.51622 EXPENDITURE	Recreation-Wages-Teen Ctr PT	\$0.00	\$0.00	\$0.00	
1005.45.4503.51630 EXPENDITURE	Recreation-Wages OT	\$2,000.00	\$834.83	\$2,250.00	
1005.45.4503.51631 EXPENDITURE	Recreation-Wages DT	\$0.00	\$0.00	\$0.00	
1005.45.4503.51900 EXPENDITURE	Recreation-Wages Recording Secretary	\$1,500.00	\$625.00	\$1,500.00	
1005.45.4503.51902 EXPENDITURE	Recreation-Insurance Stipend	\$3,000.00	\$2,481.00	\$6,000.00	
1005.45.4503.53400 EXPENDITURE	Recreation-Other Professional Services	\$26,000.00	\$17,427.00	\$16,250.00	
1005.45.4503.55400 EXPENDITURE	Recreation-Advertising	\$6,250.00	\$5,475.00	\$6,500.00	
1005.45.4503.55800 EXPENDITURE	Recreation-Transportation	\$0.00	\$38.00	\$0.00	
1005.45.4503.56120 EXPENDITURE	Recreation-Recreation Supplies	\$12,500.00	\$7,268.00	\$12,500.00	
1005.45.4503.56900 EXPENDITURE	Recreation-Spookly Nights	\$12,000.00	\$13,697.51	\$13,000.00	
1005.45.4505.51610 EXPENDITURE	Park Maint.-Wages	\$45,487.00	\$35,834.00	\$48,360.00	
1005.45.4505.51620 EXPENDITURE	Park Maint.-Wages PT	\$19,062.00	\$13,829.00	\$28,966.00	
1005.45.4505.51630 EXPENDITURE	Park Maint.-Wages OT	\$3,250.00	\$1,393.00	\$0.00	

1005.45.4505.51631 EXPENDITURE	Park Maint.-Wages DT	\$0.00	\$0.00	\$0.00	
1005.45.4505.54200 EXPENDITURE	Cleaning Services-Park Maint.	\$400.00	\$0.00	\$0.00	
1005.45.4505.54300 EXPENDITURE	Park Maint.-Vehicle Maintenance	\$2,000.00	\$2,784.00	\$2,500.00	
1005.45.4505.54301 EXPENDITURE	Park Maint.-Building & Grounds Repairs	\$5,000.00	\$3,945.00	\$5,500.00	
1005.45.4505.54304 EXPENDITURE	Park Maint.-Equipment Maint. Repair	\$5,000.00	\$5,212.00	\$5,500.00	
1005.45.4505.54307 EXPENDITURE	Park Maint.-Office Equipment Repair	\$1,500.00	\$190.14	\$1,500.00	
1005.45.4505.54308 EXPENDITURE	Park Maint.-Electrical Repair & Install	\$0.00	\$0.00	\$0.00	
1005.45.4505.55302 EXPENDITURE	Park Maint.-Telephone	\$1,200.00	\$1,287.00	\$1,500.00	
1005.45.4505.55800 EXPENDITURE	Park Maint.-Travel Reimbursement	\$750.00	\$32.10	\$750.00	
1005.45.4505.56011 EXPENDITURE	Park Maint.-Clothing & Boot Allowance	\$1,400.00	\$1,291.28	\$1,400.00	
1005.45.4505.56220 EXPENDITURE	Park Maint.-Electricity	\$4,700.00	\$2,419.00	\$4,700.00	
1005.45.4505.56260 EXPENDITURE	Park Maint.-Gasoline	\$6,500.00	\$4,215.00	\$6,500.00	
1005.45.4505.56261 EXPENDITURE	Park Maint.-Diesel Fuel	\$1,500.00	\$465.03	\$1,500.00	
1005.45.4505.56900 EXPENDITURE	Park Maint.-Other Supplies	\$17,000.00	\$5,825.96	\$18,000.00	
1005.45.4505.56909 EXPENDITURE	Used Pickup truck	\$0.00	\$0.00	\$0.00	
1005.45.4595.58902 EXPENDITURE	Open Space-Open Space Funding	\$8,208.00	\$8,208.00	\$8,280.00	\$1.00 per resident
1005.45.4596.53010 EXPENDITURE	Community Center-Service Contracts	\$700.00	\$0.00	\$0.00	
1005.45.4596.53512 EXPENDITURE	Community Center-Internet & TV	\$2,000.00	\$1,253.16	\$1,000.00	
1005.45.4596.54200 EXPENDITURE	Community Center-Cleaning Service	\$2,942.00	\$2,600.00	\$0.00	
1005.45.4596.54306 EXPENDITURE	Community Center-Building Repairs	\$5,000.00	\$5,961.00	\$2,500.00	
1005.45.4596.54411 EXPENDITURE	Community Center-Water Fees	\$1,100.00	\$721.00	\$900.00	
1005.45.4596.54412 EXPENDITURE	Community Center-Sewer Use Fees	\$1,200.00	\$1,320.00	\$1,350.00	
1005.45.4596.55302 EXPENDITURE	Community Center-Telephone	\$600.00	\$0.00	\$0.00	
1005.45.4596.56100 EXPENDITURE	Community Center-Custodial Supplies	\$1,000.00	\$0.00	\$0.00	
1005.45.4596.56210 EXPENDITURE	Community Center-Fuel/Gas Heating	\$2,000.00	\$1,923.00	\$1,750.00	
1005.45.4596.56220 EXPENDITURE	Community Center-Electricity	\$6,000.00	\$2,034.00	\$3,500.00	
1005.45.4596.56900 EXPENDITURE	Community Center-Other Supplies	\$0.00	\$0.00	\$0.00	
1005.45.4597.53512 EXPENDITURE	Green Bldg-Internet	\$4,550.00	\$2,522.00	\$3,800.00	
1005.45.4597.54200 EXPENDITURE	Green Bldg-Cleaning Service	\$3,500.00	\$2,380.00	\$0.00	
1005.45.4597.54306 EXPENDITURE	Green Bldg-Building Repairs	\$4,500.00	\$7,073.00	\$4,500.00	
1005.45.4597.54411 EXPENDITURE	Green Bldg-Water Fees	\$1,100.00	\$1,228.00	\$1,000.00	
1005.45.4597.54412 EXPENDITURE	Green Bldg-Sewer Use Fees	\$2,000.00	\$1,980.00	\$2,000.00	
1005.45.4597.55302 EXPENDITURE	Green Bldg-Telephone	\$370.00	\$2,181.00	\$2,500.00	
1005.45.4597.56100 EXPENDITURE	Green Bldg-Custodial Supplies	\$750.00	\$200.00	\$500.00	
1005.45.4597.56210 EXPENDITURE	Green Bldg-Fuel/Gas Heating	\$2,600.00	\$1,903.00	\$2,450.00	
1005.45.4597.56220 EXPENDITURE	Green Bldg-Electricity	\$6,300.00	\$4,166.00	\$6,000.00	
1005.45.4598.55014 EXPENDITURE	Transit District-NE CT Transit District	\$14,364.00	\$14,364.00	\$14,490.00	
1005.45.4599.56900 EXPENDITURE	Special Programs-Christmas Lighting	\$1,000.00	\$63.98	\$2,000.00	
1005.45.4599.56901 EXPENDITURE	Special Programs-Family Fun Day	\$2,250.00	\$0.00	\$2,500.00	
1005.45.4599.56902 EXPENDITURE	Special Programs-Memorial & Veterans Day	\$2,500.00	\$252.00	\$2,500.00	
1005.45.4599.56910 EXPENDITURE	earth day	\$500.00	\$0.00	\$1,000.00	
1005.45.4599.58400 EXPENDITURE	Special Programs-Fall Festival	\$0.00	\$0.00	\$0.00	

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1005.47.4700.59507 TRANSFERS OUT	School Budget-School Expenses	\$18,662,768.00	\$15,009,594.00	\$19,303,991.00	per 5/6/20 presentation by PB
1005.48.4898.53023 EXPENDITURE	Long Term Debt-Legal Fees & Secondary Disclosure	\$29,500.00	\$1,625.00	\$30,000.00	
1005.48.4898.54420 EXPENDITURE	Long Term Debt-Truck Lease	\$0.00	\$8,798.55	\$8,798.55	
1005.48.4898.58251 EXPENDITURE	Long Term Debt-Putnam Technology Park	\$10,700.00	\$0.00	\$10,550.00	per schedule
1005.48.4899.58252 EXPENDITURE	Short Term Debt-Payment Killingly School	\$240,000.00	\$269,866.00	\$250,688.00	per Killingly
1005.48.4899.58255 EXPENDITURE	Woodstock Academy Capital	\$90,000.00	\$89,233.00	\$95,160.00	per Woodstock
1005.48.4899.58258 EXPENDITURE	Capital High School	\$0.00	\$0.00	\$0.00	
1005.48.4899.58300 EXPENDITURE	Short Term Debt-Paydown Debt	\$0.00	\$0.00	\$0.00	
1005.48.4899.58310 EXPENDITURE	Short Term Debt-Principal	\$234,250.00	\$234,250.00	\$293,050.00	
1005.48.4899.58350 EXPENDITURE	Short Term Debt-Interest	\$105,216.00	\$105,217.05	\$124,625.00	
1005.48.9800.53900 EXPENDITURE	Contingency-Transfers	\$120,044.00	\$0.00	\$0.00	
1005.49.4900.57390 EXPENDITURE	Capital Outlay-Capital Equipment	\$148,241.00	\$148,241.00	\$123,000.00	
1005.50.5000.52100 EXPENDITURE	Fringe Benefits-Life Insurance	\$3,650.00	\$2,483.00	\$3,400.00	
1005.50.5000.52200 EXPENDITURE	Fringe Benefits-Employer Portion FICA/Medicare	\$129,600.00	\$95,067.00	\$114,000.00	
1005.50.5000.52300 EXPENDITURE	Fringe Benefits-Pension/Retirement Expense	\$173,114.00	\$0.00	\$180,000.00	
1005.50.5000.52301 EXPENDITURE	Fringe Benefit-Pension Administration	\$8,500.00	\$6,550.00	\$12,000.00	per HSH
1005.50.5000.52310 EXPENDITURE	Teachers' Retirement Contributions	\$0.00	\$0.00	\$0.00	
1005.50.5000.52600 EXPENDITURE	Fringe Benefit-Unemployment Compensation	\$5,000.00	\$10,606.00	\$33,000.00	
1005.50.5000.52800 EXPENDITURE	Fringe Benefit-Health & Dental Insurance	\$327,000.00	\$247,628.00	\$397,436.00	includes HSA (\$5,500) & Finance Director
1005.50.5000.52900 EXPENDITURE	Teacher Retirement Cost CT	\$42,891.00	\$0.00	\$0.00	not needed
1005.50.5001.52700 EXPENDITURE	Municipal Insurance-Workers Compensation	\$79,676.00	\$85,260.00	\$82,702.00	down 3%
1005.50.5001.52701 EXPENDITURE	Municipal Insurance-LAP	\$32,324.00	\$44,689.00	\$46,030.00	up 3%
1005.50.5001.52702 EXPENDITURE	Municipal Insurance	\$0.00	\$0.00	\$0.00	
1005.80.8013.53010 EXPENDITURE	Contracted Services-Storm Water Mgmt	\$20,500.00	\$21,629.00	\$35,000.00	
1005.98.9800.59700 TRANSFERS OUT	Previous Year Adjustments	\$0.00	\$0.00	\$0.00	
TOTAL		\$24,307,569.00	\$19,215,519.50	\$24,969,191.79	
Minus School Budget-School Expenses		\$18,662,768.00	\$15,009,594.00	\$19,303,991.00	
TOWN OF BROOKLIN BUDGET 2020-2021		\$5,644,801.00	\$4,205,925.50	\$5,665,200.79	

climate

e. Brief discussion of range of possible operating scenarios for schools in the fall, based on general news outlet reports or opinions

f. Preliminary discussion of high points or areas of concern as a consequence of previously presented budget proposals

g. Other new business

h. Possible Meeting on 5/27 in addition to scheduled meeting on 6/3

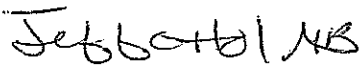
i. Preparation for Virtual Public Hearing on 6/10

j. Final establishment of Budget and setting of tax rate on 6/17

7. Notable liaison reports

8. Public Comment

9. Adjournment


Jeff Otto
Chairman

**Brooklyn Board of Finance
Regular Meeting Minutes
Wednesday, April 15, 2020
7:00PM via Cisco Webex Meetings**

To join this meeting via either the web or by telephone, follow one of the sets of instructions below:

Web

www.webex.com

On the top right, click Join

Enter meeting information: 714191820

Enter meeting password: 99A44s

Click join meeting

***Participants and observers are requested to mute their devices to avoid extraneous noise that degrades audio quality.**

Phone

Dial 1-408-418-9388

Enter meeting number 714191820

You can bypass attendee number by pressing #

Present: Jeff Otto, Drew Dionne, Sandy Brodeur, Heather Allen, Kim Conroy, Ken Dykstra and Melissa Bradley; Recording Secretary

Also Present: Rick Ives, Austin Tanner, Stephanie Levin, Patricia Buell, Bucky Lohbusch, Christopher King and Sean O'Brady from King, King & Associates

AGENDA

1. Call to Order and Determination of a Quorum: Mr. Otto called the meeting to order at 7:06pm.

2. Public Comment: None

Participants and Observers desiring to speak are asked to so indicate and to wait for the Chairman to select you to comment. All speakers are required to identify themselves and to state their address each time they speak.

3. Action on Minutes 2/19/20 Meeting: Drew Dionne made a motion to approve the minutes of 2/19/20 as presented. Sandy Brodeur seconded the motion. Motion passed 5-1 abstain (K. Dykstra, not present at meeting)

4. Introduction of Finance Director Stephanie Levin: Ms. Levin introduces herself to the board and gives a brief background. She is looking forward to working with the Town.

5. Old Business

a. Review of 2018-2019 Audit by King, King and Associates: Mr. King states this is the companies second year completing the audit for the Town of Brooklyn, and progress is being made. WPCA had to change the type of account it was in. The general fund balance was much lower than expected after adjustments were made, ending balance of \$965,000. A deficit was expected in revenues but did not end with one because the expenditures were way under budget.

A State and Federal audit was done as well.

Stability is needed to get controls in place. There should be documentation of who does what and who is responsible for it. Policies should be set in an accounting manual and this will alleviate issues if someone leaves the finance office. Ms. Levin states they are working on that and plan on updating the Board of Finance on a monthly basis. Mr. Tanner states the employees did have to create procedure manuals years ago. Mr. Ives states those are in place.

Mr. Ives states the capital fund was not designated and projects were not handled properly. Mr. Otto suggests a group of people to run through capital in the future to ensure it is being done correctly.

*Complete audit attached and recording available at request.

b. 2019-2020 Financial Reports Review by R. Ives and S. Levin: Two payments from Mashentucket have been received. They were put into the wrong account but will be fixed. ECS should be in tomorrow. There are two programs available to taxpayers, a deferment program and low interest program, the Board of Selectmen voted to implement both. Information will be sent out to taxpayers. April payments would be deferred for ninety days, until July. This may upset cash flow; Mr. Ives is looking into options available. Recreation revenues have stopped due to the COVID-19 but were on target for the year. The dog license fee account is questioned. Mr. Ives said we owed the State, and this is still being sorted out.

c. Update on TAR and LoCIP Funds by R. Ives: This was supposed to be discussed last week but the meeting had to be cancelled. They should be meeting tomorrow.

d. Status of legislation related to Brooklyn Little League grant by R. Ives: This will be in the bill at the end of the session.

e. Update on potential for health insurance rate reduction by R. Ives: This information will not be available for a couple more weeks.

f. Discussion of town tax deferments authorized by Governor Lamont - R. Ives: Previously discussed in item b.

g. Review of revised BoF meeting schedule and 2020-2021 Budget Process: Meetings will be as follows:

April 22nd Fire Departments & Recreation

April 29th General Government

May 6th Board of Education

May 13th Capital

May 20th & June 3rd Review all Proposals

June 10th Public Hearing

June 17th Review comments and set budget and tax rate. No vote is required to set the mill

rate per an executive order.

Sandy Brodeur made a motion to accept the above-mentioned revised meeting schedule. Drew Dionne seconded the motion. Motion passed 6-0.

h. Other Old Business: None

6. New Business

a. Impact of COVID-19 and Governor Lamont's Executive Orders on Town of Brooklyn Finances and Government Operations - R. Ives: Mr. Ives reports there have been approximately 31 executive orders and some revised. He will keep the board updated.

b. Other New Business: A waste oil furnace was installed at the highway garage that has been running at no cost to fuel. It has stopped working and needs to be replaced. The cost is approximately \$8,200 and this should be available in contingency to use. Sandy Brodeur states there is a contingency in capital as well for something like this. Sandy Brodeur made a motion to approve an expenditure up to \$9,000 for a new boiler at the town garage out of capital contingency on the assumption if it can be reimbursed by the end of the year, it will be. Ken Dykstra seconded the motion. The life expectancy of this is 30 years. Motion passed 6-0.

7. Liaison Reports

a. Housing Authority: Have not met

b. Recreation Commission: Ready to present their budget next week

c. Selectmen: Mr. Dykstra did not make the meeting

BRRA: Earth day has been cancelled

and WPCA: No update

d. Board of Fire Commissioners: Budget has been approved and one capital item will be presented for a vehicle for East Brooklyn.

e. Board of Education: Still working on budget and contracts.

f. Other: Bucky Lohbusch is looking into using some already approved funds for virtual programs.

8. Public Comment: None

9. Adjournment: Sandy Brodeur made a motion to adjourn the meeting. Drew Dionne seconded the motion. Meeting adjourned at 8:40pm.

Respectfully Submitted;

Melissa J. Bradley
Recording Secretary

Brooklyn Board of Finance
Special Meeting Minutes
Wednesday, April 22, 2020
7:00PM via Cisco Webex Meetings

To join this meeting via the web or phone, follow the below instructions:

Web

www.webex.com

On the top right, click Join

Enter meeting information: 717142494

Enter meeting password: k3DGPvRdM36

Click join meeting

Phone

Dial 1-408-418-9388

Enter meeting number 717142494

You can bypass attendee number by pressing #

Participants and observers are requested to mute their devices to avoid extraneous noise that degrades audio quality for all.

Present: Jeff Otto, Drew Dionne, Heather Allen, Sandy Brodeur, Kim Conroy, Ken Dykstra and Melissa Bradley; Recording Secretary

Also Present: Rick Ives, Shelly Cates, Stephanie Levin, Bucky Lohbusch, Mike Gaudreau, Steve Breen, Bill Skene, Jim Warren

1. Determination of a quorum and call to order: Jeff Otto called the meeting to order at 7:15pm.

2. Public Comment: None

Observers desiring to speak are asked to so indicate and to wait for the Chairman to select you to comment. **All speakers are asked to identify themselves and to state their address each time they speak.**

3. Board of Fire Commissioners 2020-2021 Budget Request

a. Mortlake Fire Company - Steve Breen: Mr. Breen discusses the Mortlake Fire Company budget, answering any questions. The budget request is \$122,940, a 0% increase from last year.

b. East Brooklyn Fire Department - Jim Warren: Mr. Warren discusses the East Brooklyn Fire Department budget, answering any questions. The budget request is \$106,000, a small increase from the previous year. Last years request was underestimated.

c. Questions from Board of Finance and Receipt of Requests for further consideration: Drew Dionne made a motion to receive the requests from the fire departments for further consideration. Sandy Brodeur seconded the motion. Motion passed 6-0.

4. Recreation Commission 2020-2021 Budget Request - Bucky Lohbusch and Mike Gaudreau:

a. Recreation Commission Budget Request including Income Projections: The Recreation budget request is \$365,423, an 8.5% increase over last year. Largest increase was in wages, due to a minimum wage increase and two additional positions for before and after school programs. The revenues have increased by 24.8% and will offset the expenditure increase. The increase in revenues was mostly due to fee increases. Summer camp is still up in the air due to COVID-19 which would affect the budget in some way. Sandy Brodeur would like to see a budget without summer camp to compare, because she feels it is headed that way. Mr. Otto would like to see this after the Board of Education budget is presented. Jeff Otto requests a breakdown of the minimum wage increase and the two new positions.

b. Park Maintenance Budget Request: The park maintenance budget request is \$277,995, an increase of 24.8%. A large portion of the request increase is to hire a full-time employee. Currently, there is one full time and one part time, and this is not enough to get the workload completed. A request to purchase a used vehicle has been added as well. There is one vehicle for two people, and there are many wasted hours with driving each one back and forth on different job sites. The added hours during the winter are needed for brush and leaf pickup and snow removal. Mortlake Fire Department will now be maintained by this department and the extra person will be needed.

c. Questions from Board of Finance and Receipt of Requests for further consideration: Kim Conroy made a motion to accept the Recreation and Parks Maintenance budgets for further consideration. Sandy Brodeur seconded the motion. Motion passed 6-0.

5. Adjournment: Drew Dionne made a motion to adjourn the meeting. Sandy Brodeur seconded the meeting. Meeting adjourned at 8:15pm.

Respectfully Submitted;

Melissa J. Bradley
Recording Secretary

**Brooklyn Board of Finance
Special Meeting Minutes
Wednesday, April 29, 2020
7:00PM via Cisco Webex Meetings**

To join this meeting via the web or phone, follow the below instructions:

Web

www.webex.com

On the top right, click Join

Enter meeting information: 711064948

Enter meeting password: ElgiN87

Click join meeting

Phone

Dial 1-408-418-9388

Enter meeting number 711064948

You can bypass attendee number by pressing #

Present: Jeff Otto, Sandy, Brodeur, Ken Dykstra, Kim Conroy, Heather Allen, and Melissa Bradley;
Recording Secretary

Absent: Drew Dionne

Also Present: Rick Ives, Lou Brodeur, and Austin Tanner

1. Determination of quorum and opening of meeting: Mr. Otto called the meeting to order at 7:01pm.

2. Review of Proposed Expenses of the General Government for 2020-2021

Note: Review of General Government Revenues will take place at the BoF Regular Meeting on 5/20/20

Mr. Ives reviews the budget and states there will be changes made and presented at the May 20th meeting.

- Salaries will be increased by 2.5% per union contract
- Health insurance increase of 19%
- Board of Finance financing and accounting fees decreased to \$30,000. Procedure manual for the finance department has been started
- Bookkeeping update has decreased because not as much training is scheduled
- ADP payroll was increased. The payroll process may change down the road, but not at a point now to do so
- Assessor other professional services was decreased to \$2,500

- Revenue Collector transportation was increased due to training and conferences
- Legal services were increased due to the new rules related to COVID-19
- Town Clerk decreased due to newer employees
- Elections were increased in preparation of two elections
- Elections publications were increased also due to COVID-19 and more mailings are expected. The State may not be paying for absentee ballots
- Land Use wages was not spent in 2019-20 for a part time employee and will be looked at for 2020-21
- Land Use GIS decreased because more Towns are involved to share the costs
- Planning and Zoning legal services was increased due to lawsuits
- Inland Wetland legal services increased due to lawsuits as well
- Town Hall repairs was decreased but hope to get some done this year
- Town hall telephone was increased due to Web Docs
- Town hall custodial supplies was decreased to \$11,000
- Postage supply was increased to \$18,000 in preparation of more documents being mailed and less in person transactions
- Resident Trooper decrease due to a reduction in over time and no DUI program this year
- Fire Facilities water fee increased
- Medical Intercept program increased due to more trips: 275 trips @ \$69
- Building offices wages increased to have part time help when the full-time secretary is out
- Fire Marshal gas increased because he has a company vehicle now
- Highway department tree removal was increased to \$10,000 due to all the dead trees in Town
- Roads and Bridges was decreased to \$200,000. TAR and ECS funds were deposited today
- Snow and Ice wages decreased to \$3,000
- Sand and Salt was decreased due to the stock purchased for the current year and minimal storms
- Diesel fuel decreased to \$16,000
- Senior Center request increased to \$29,500. They requested additional funding
- Recreation wages were increased with request to make the part time seasonal employee full time. Mr. Ives does not agree this position needs to be full time, he feels he is greatly needed for mowing and leaf clean up. Discussion held on previous request of another town vehicle for this employee. Ms. Allen questions if it is possible to have the maintenance employee use the director's current town truck and the director use his personal vehicle? Mr. Ives will investigate it further
- Community Center repairs was decreased. Ms. Brodeur states the building needs an updated look and the chairs in the small conference room need replacing.
- Short term debt interest and principal was increased per Hilltop. Long term financing needs to be investigated
- Fringe benefits-FICA & Medicare was decreased
- Pension administration was increased per Hooker & Holcombe. Mr. Ives feels we need to go out to bid for the actuarial portion of this service
- Unemployment increased due to the unknown of the effect of COVID-19
- Health benefits increase included HSA & finance director
- Workers compensation decreased by 3%
- Municipal insurance increased by 3%

The board of education will be presented next week. Contingency and a couple other items must be factored in before the final budget. Capital is also scheduled to present. Concerns are voiced of a mill increase in the current situation. Mr. Ives reinstates there will be changes made for the May 20th meeting.

3. Adjournment: Sandra Brodeur made a motion to adjourn the meeting. Ken Dykstra seconded the motion. Meeting adjourned at 8:15pm.

Respectfully Submitted;

Melissa J. Bradley
Recording Secretary

**Brooklyn Board of Finance
Special Meeting Minutes
Wednesday, May 6, 2020
7:00pm via Cisco Webex Meeting**

To join this meeting via the web or phone, follow the below instructions:

Web

www.webex.com

On the top right, click Join

Enter meeting information: 713320662

Enter meeting password: NuKe897

Click join meeting

Phone

Dial 1-408-418-9388

Enter meeting number 713320662

You can bypass attendee number by pressing #

Present: Jeff Otto, Drew Dionne, Heather Allen, Sandy Brodeur, Ken Dykstra, Kim Conroy and Melissa Bradley; Recording Secretary

Also Present: Rick Ives, Lou Brodeur, Patricia Buell and public via call ins and web

- 1. Determination of quorum and opening of meeting:** Mr. Otto opened the meeting at 7:02pm.
- 2. Public Comment:** None
- 3. Presentation of Board of Education's Proposed 2020-2021 Budget Request:** Mae Lyons and Patricia Buell with questions as necessary from BoF members.

Mrs. Buell presents the board with the budget for discussion.

The budget request for 2020-21 is \$19,303,991; an increase of \$641,223; 3.44%

Preschool: There are no changes to the number of sections. Reduced options; 4 sections of 5 half days/week, 2 sections of 3 day/week. All PK teachers will service students with IEPs in addition to teaching

Elementary: Hire an instructional coach. Para to support library and health para

Middle: Hire a social worker. Para to support library

Special Education: Hire 1.0 FTE BCBA. Hire .5 FTE SLP/SLPA

This budget does not have pay to play athletics, tuition for PK, no new funding for a social worker or LMS or BES or instructional coach, a reduction of .5 FTE reading interventionist at BMS

Savings in this budget are a total of \$423,000: Approximate savings in:

Transportation \$100,000

Special education tuitions \$228,000

Hiring a OT rather than contracting \$20,000

Field trips, instructional materials for library and classrooms \$15,000

Electricity due to solar \$60,000

Fixed costs that can not be reduced total \$907,837

Highschool/VoAg tuition increase \$396,706

Insurance cost increase \$161,131

Salary increases over \$350,000

The solar project is still in process. It may be finished ahead of schedule seeing the building is empty.

It was announced that schools will be closed the rest of this school year. New rules are being discussed which may affect the budget.

Grant funding is a source of revenues. \$632,946 was approved and applied to this budget. Break down of grants is displayed on page 9 of the budget.

\$30,000 less in educational cost sharing was given compared to last year.

High school tuitions are based on a formula that factors in the population and the schools cost to operate.

Ms. Brodeur states it is going to be a difficult year and a lot of factors will not be known for a while. She suggests revisiting the budget possibly six months from now.

Mrs. Buell does not know what the amount will be returned to the general government from this current fiscal year budget.

There are funds left over in gas due to the school year ending early. Ms. Buell is in negotiations with the bus company. There may be some savings, but most likely minimal.

Mr. Otto suggests the Board of Educations considers looking into a no increase budget and how they could run like that.

Health insurance companies are still negotiating so there may be some savings if it is decreased.

Complete budget attached for review.

4. **Motion to receive budget request for further consideration:** Drew Dionne made a motion to receive the Board of Education budget request for further consideration. Sandy Brodeur seconded the motion. Motion passed 6-0.
5. **Public Comment:** Mr. Brodeur thanks Mrs. Buell for the great presentation and agrees it is going to be a difficult year.
6. **Adjournment:** Sandy Brodeur made a motion to adjourn the meeting. Heather Allen seconded the motion. Meeting adjourned at 8:43pm.

Respectfully Submitted;

Melissa J. Bradley
Recording Secretary

Town of Brooklyn Tax Collectors Office
Fiscal Year July 1, 2019 to June 30, 2020
MOTOR VEHICLE SUSPENSE LIST

<u>YEAR</u>	<u>AMOUNT</u>
2015	\$9,093.38
2018	\$ 311.78 Deceased Accounts
TOTAL	\$9,405.16

I hereby certify that to the best of my knowledge and belief each tax in the above statements has not been paid, is uncollectible and should be transferred to the Suspense tax book.

Dated at Brooklyn CT., this 20th day of May 2020.

Respectfully submitted

Jocelyne Ruffo, CCMC

Jocelyne Ruffo CCMC
Brooklyn Revenue Collector

ACTION TAKEN BY BOARD OF FINANCE

Jocelyne Ruffo, CCMC a detailed examination has been made of the above statement, dated this _____ day of _____ 2020.

The Board of Finance recommends the transfer of certain uncollected taxes to the Suspense Tax Book. The taxes listed in such statement and numbered are believed to be uncollectible and pursuant to section 12-165 of the General Statutes authority is hereby given you to transfer such taxes, in accord with law, to the Suspense Book.

Dated at Brooklyn, CT this _____ day of _____ 2020.

Board of Finance Chairperson

Post Suspense

Date: 05/14/2020 Time: 16:24:22

Condition (s): Year: 2018, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

Page: 1

Bill #	Name	Prop Loc	Dist/MBL	AMT/SUSP	S	Year	Reason
2014-03-0053226 53233	HNIDOWICZ HELEN B OR	1428 GARRY AVE 574YWM		0.00 103.56**	Y	0	DC - DECEASED
2015-03-0050096 50093	ADAMS TRINA	360 CHRISTIAN HILL RD 6AJUM8		0.00 77.44**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0050155 50152	ALMEIDA PAUL	76 MESSIER RD 8149DE		0.00 29.50**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0050179 50176	ANDERSON ADAM A	41 S JACAMAR WAY 461ZVN		0.00 222.57**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0050190 50188	ANDERSON RUSSELL F	418 JACAMAR WAY 866YDN		0.00 193.07**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0050314 50312	BAKER HANNAH L	9 EAST FRANKLIN ST OABNS1		0.00 215.72**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0050842 50855	BRANNIGAN DALE A	44 FITZGERALD RD 9AEDN4		0.00 242.06**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0051040 51053	BURRIS RICHARD D JR	143 ENNIS RD SASW1		0.00 264.98**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0051252 51266	CAVANAGH SHAWN M	1405 SW 10TH ST 605VBC		0.00 94.56**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0051263 51277	CERVEIRA ANTONIO A	101 BEAVER ST 1C5838		0.00 193.60**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0051338 51354	CHENARD IRENE M	16 MAPLE CT 668NDJ		0.00 6.59**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0051388 51405	CICARELLI LOUIS J	90 WAUREGAN ROAD 939130		0.00 188.33**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0051433 51456	CLARKE JOSHUA D	261 WAUREGAN RD 893ZFU		0.00 183.59**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0051552 51581	COOLIDGE-GUMULA SANDRA J	156 ENNIS RD 306RUN		0.00 159.88**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0051841 51874	DRUSCO PATRICK R	53 LEXINGTON AVE 687ZYF		0.00 121.69**	Y	2010	UN - UNABLE TO LOCATE
2015-03-0052152 52185	DYER ELIZABETH D	138 PARADISE DR 178ZEF		0.00 77.97**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0052153 52186	DYER LORI A	70 PROULX ST 858ZVX		0.00 40.56**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0052278 52315	EATON DONALD L	70 PROULX ST 585ZEL		0.00 308.97**	Y	2018	UN - UNABLE TO LOCATE

Post Suspense

Date: 05/14/2020 Time: 16:24:22

Condition (s): Year: 2018, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

Page: 2

Bill #	Name	Prop Loc	Dist/MDL	AMT/SUSP	S	Year	Reason
2015-03-0052438 52476	FIELD DAVID W	100 MASON RD 9C3610		0.00 152.51**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0052665 52686	GALLANT REAL M	475 POMFRET RD 6APW5		0.00 54.00**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0052861 52892	GOLBRANSON CHRISTOP A JR	15 PRINCE ST 717YCE		0.00 37.40**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0052923 52954	GRAVELINE STEPHANIE M	227 WHEATLEY ST 7AFJF8		0.00 57.68**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0053037 53073	GURUNG DEVI J	126 S MAIN ST 0ATGK6		0.00 209.67**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0053166 53202	HARVEY MICHAEL P	PO BOX 412 7184CZ		0.00 80.60**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0053343 53383	HOPKINS JARRAD S	1814 HIGH 45 7771DB		0.00 417.23**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0053588 53630	JOLLEY DAWN M	6098 S MORROW PT 1ALDB2		0.00 56.63**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0053697 53739	KEELE CAROL D	84 BAILEY WOODS RD 4AJAS2		0.00 72.96**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0053737 53779	KENYON ANNMARIE	27 PLAZA ST 424COZ		0.00 47.41**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0053761 53805	KIMBLE JEAN F	209 PROVIDENCE RD 3AMXL4		0.00 231.00**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0053767 53811	KINDLER CARMEN M	37 PARADISE DR 554ZEN		0.00 97.72**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0053872 53916	KRAJNIAK LAWRENCE S JR	426 THRESHER ST 5AEWR3		0.00 60.06**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0053884 53928	KRAUSE DAVID J	30 GRANT HILL RD 180TCS		0.00 314.50**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0053998 54042	LAUMIERR GREGORY J JR	425 HARTFORD RD 7710CZ		0.00 10.55**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0054060 54104	LANGLOIS EDGAR JOSEPH R	28 VENTURA DR 6AGRA3		0.00 167.00**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0054101 54145	LAROCQUE NATASHA L	252 OLD CANTERBURY TPKE 8ASBN8		0.00 89.24**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0054206 54251	LEFEBVRE SARAH L	37 ERIN DR 8ARXK7		0.00 234.16**	Y	2018	UN - UNABLE TO LOCATE

Post Suspense

Date: 05/14/2020 Time: 16:24:22

Condition (s): Year: 2018, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

Page: 3

Bill #	Name	Prop Loc	Dist/MBL	AMT/SUSP	S	Year	Reason
2015-03-0054640 54685	MARTIN MICHAEL K	62 SALMON DR 5ADUX5		0.00 100.62**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0054736 54780	MCDERMOTT SHEILA M	132 PARADISE DR SHEIL5		0.00 47.94**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0054800 54847	MCPHEE KATHLEEN A	579 HARTFORD RD 403XAT		0.00 94.56**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0054937 54985	MILLER ERIN E	70 PROULX ST APT D21 2ADUX1		0.00 89.82**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0054944 54992	MILLS AIDE L	113 LAUREL HILL RD 8ATVTO		0.00 51.63**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0055130 55179	MOULTRY CHAVIS	3771 COUNTY RD 3AEJKO		0.00 165.42**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0055131 55180	MOULTRY CHAVIS	3771 COUNTY RD 9AHER4		0.00 413.01**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0055556 55615	PARSONS CARA M	14A HAMILTON AVE 2APWR8		0.00 94.03**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0055572 55631	PASQUARIELLO WILLIAM A	6518 N 16TH DR 739ZXD		0.00 71.91**	Y	0	UN - UNABLE TO LOCATE
2015-03-0055826 55889	POOLE AMANDA K	1-AP-14 AGUAS TIRIAS 300ZDW		0.00 368.76**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0055857 55920	PRINDLE DES L	540 WAUREGAN RD 1721CV		0.00 81.39**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0056091 56151	RIEMANN PAUL A	27 BAILEY HTS 3AKGW3		0.00 218.62**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0056195 56254	ROSA MONIQUE A	18 PROSPECT AVE APT D 5ALDE5		0.00 75.07**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0056255 56316	RUNNING LINDA C	636 GRAND REGENCY BOULEVARD 833KNW		0.00 189.91**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0056256 56317	RUNNING STEPHEN W	636 GRAND REGENCY BOULEVARD 8C6631		0.00 185.43**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0056273 56334	RYAN MICHAEL E	32 WESTMINISTER ST 911206		0.00 48.99**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0056274 56335	RYAN MICHAEL E	32 WESTMINISTER ST 8ASTG7		0.00 270.51**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0056307 56368	SALONY KYLE J	657 WAUREGAN RD 9AWVC2		0.00 103.25**	Y	2018	UN - UNABLE TO LOCATE

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Condition (s): Year: 2018, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

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Bill #	Name	Prop Loc	Dist/MBL	AMT/SUSP	S	Year	Reason
2015-03-0056511 56562	SHAVCE WILLIAM P	700 ALLEN HILL RD 572ZFE		0.00 64.53**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0056674 56727	SMITH MICHELLE	137D SOUTH MAIN ST 353XJR		0.00 43.67**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0056687 56740	SNOW CARRIE J	20 MEADOW LN APT 5 100ZFX		0.00 105.10**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0056825 56879	STEVENS THOMAS J	PO BOX 110591 308YFJ		0.00 111.15**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0057172 57228	TOLER JOHN W	5538 JESSIP ST 248ZFX		0.00 61.37**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0057295 57353	TYSEN CASSIE A	33 OAKRIDGE DR 5ABRH1		0.00 60.85**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0057365 57423	VARNEY ROGER O JR	11A MIDDLE ST 0AENV4		0.00 62.69**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0057382 57440	VAYO CONTESSA M	396 CANTERBURY RD 1AFPWS		0.00 59.53**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0057429 57487	VOSE KATHRYN G	9961 LURLINE AVE APT 224 792ZBR		0.00 176.48**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0057481 57539	WATSON MICHAEL A	57 HAWKINS ST 8AFPX5		0.00 60.32**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0057536 57594	WESTOVER LAWRENCE A JR	1495 BODWELL RD APT 1 4000DC		0.00 134.60**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0057727 57779	YOUNG LINDSEY A	10 BRINE AVE AA20464		0.00 87.98**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0057786 50057786	ALMEIDA PAUL	76 MESSIER RD 9ADUP1		0.00 47.94**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0057792 50057792	PADUA BETHZAIDA	9 MIDDLE ST APT B 9APEK2		0.00 38.46**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0057813 57930	LAVOIE JULIE A	PO BOX 18 991YGA		0.00 44.78**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0057835 57952	PAINE ELLIS H	44 CANTERBURY RD 650771		0.00 15.54**	Y	2018	UN - UNABLE TO LOCATE
2015-03-0057837 57954	TUFANO CHRISTOPHER A	27 BATTEY ST APT 3 8AJAM3		0.00 69.54**	Y	2018	UN - UNABLE TO LOCATE
2018-03-0051747 51747	CURRIER CHARLES R 3RD	671 WAUREGAN RD AC52490		0.00 166.58**	Y	0	DC - DECEASED

Post Suspense

Date: 05/14/2020 Time: 16:24:22

Condition (s): Year: 2018, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

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Bill #	Name	Prop Loc	Dist/MBL	AMT/SUSP	S	Year	Reason
2018-03-0054448 54448	LEFEVRE LEONARD J	70 PROULX ST APT F23 506WYP		0.00 88.78**	Y	0	DC - DECEASED
2018-03-0057890 57890	WETNICKA ALYSSA G	96 CHRISTIAN HILL RD AL20267		0.00 59.86**	Y	0	DC - DECEASED
2018-03-0057891 57891	WETNICKA ALYSSA G	96 CHRISTIAN HILL RD AN53835		0.00 59.58**	Y	0	DC - DECEASED
TOTAL	75			0.00 9,405.16**			

Town of Brooklyn Tax Collectors Office
Fiscal Year July 1, 2019 to June 30, 2020
MOTOR VEHICLE SUPPLEMENT SUSPENSE LIST

<u>YEAR</u>	<u>AMOUNT</u>
2015	\$1,487.18
2018	\$ 204.20 Deceased Account
TOTAL	\$1,691.38

I hereby certify that to the best of my knowledge and belief each tax in the above statements has not been paid, is uncollectible and should be transferred to the Suspense tax book.

Dated at Brooklyn, CT., this 30th day of May 2020.

Respectfully submitted

Jocelyne Ruffo CCMC

Jocelyne Ruffo CCMC
Brooklyn Revenue Collector

ACTION TAKEN BY BOARD OF FINANCE

Jocelyne Ruffo, CCMC a detailed examination has been made of the above statement, dated this _____ day of _____ 2020.

The Board of Finance recommends the transfer of certain uncollected taxes to the Suspense Tax Book. The taxes listed in such statement and numbered are believed to be uncollectible and pursuant to section 12-165 of the General Statutes authority is hereby given you to transfer such taxes, in accord with law, to the Suspense Book.

Dated at Brooklyn, CT this _____ day of _____ 2020

Board of Finance Chairperson

Post Suspense

Date: 05/14/2020 Time: 16:51:48

Condition (s): Year: 2018, Type: 00 ~ ALL BILLS,

Order: Bill Number, Total Only: No, Recap by Dist: No

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Bill #	Name	Prop Loc	Dist/MBL	AMT/SUSP	S	Year	Reason
2015-04-0080110 80113	BENARD SCOTT A	85 HARTFORD RD AB40060		0.00 53.63**	Y	2018	UN - UNABLE TO LOCATE
2015-04-0080120 80123	BERUBE ZACKERY S	PO BOX 243 AC32926		0.00 234.69**	Y	2018	UN - UNABLE TO LOCATE
2015-04-0080200 80205	BUSS AMBERLE M	2015 BUNTING AVE 435YPE		0.00 105.10**	Y	2018	UN - UNABLE TO LOCATE
2015-04-0080261 80266	CHENARD IRENE M	16 MAPLE CT 668NDJ		0.00 0.90**	Y	2018	UN - UNABLE TO LOCATE
2015-04-0080409 80423	DOSSANTOS-SILVA TARCISIO	1117 WHITMAN ST APT 2 C046353		0.00 126.38**	Y	2018	UN - UNABLE TO LOCATE
2015-04-0080634 80656	HARVEY MICHAEL P	PO BOX 412 7184CZ		0.00 26.08**	Y	2018	UN - UNABLE TO LOCATE
2015-04-0080648 80670	HENDRICKS DEANNA J	10 HILL FARM RD AA51589		0.00 39.23**	Y	2018	UN - UNABLE TO LOCATE
2015-04-0080862 80904	LEVESQUE JOSEPH E	35 QUEBEC SQUARE AA20606		0.00 19.70**	Y	2018	UN - UNABLE TO LOCATE
2015-04-0080876 80918	LIZEE MEGHAN B	39C OLD DANIELSON PIKE AC13443		0.00 113.21**	Y	2018	UN - UNABLE TO LOCATE
2015-04-0081042 81093	NGUYEN THANH T	54 VENTURA DR AC59561		0.00 45.86**	Y	2018	UN - UNABLE TO LOCATE
2015-04-0081113 81167	PAUL JOSHUA M	122 FITZGERALD RD AC52092		0.00 32.24**	Y	2018	UN - UNABLE TO LOCATE
2015-04-0081144 81198	PIPKIN SHAROD A	PO BOX 464 AC97539		0.00 148.79**	Y	2018	UN - UNABLE TO LOCATE
2015-04-0081256 81318	SCHNEINFELD GENA F	405 PROVIDENCE RD 742ZYN		0.00 220.73**	Y	2018	UN - UNABLE TO LOCATE
2015-04-0081325 81389	SOTO JESSICA I	20 AFFLECK ST AC59565		0.00 37.59**	Y	2018	UN - UNABLE TO LOCATE
2015-04-0081454 81618	VELAZQUEZ JENNIFER	47 1 QUEBEC SQ AB37050		0.00 52.94**	Y	2018	UN - UNABLE TO LOCATE
2015-04-0081534 81625	RIEMANN PAUL A	27 BAILEY HTS 3AKGW3		0.00 231.11**	Y	2018	UN - UNABLE TO LOCATE
2018-04-0080394 80394	CURRIER CHARLES R 3RD	671 WAUREGAN RD AR85367		0.00 204.20**	Y	2018	DC - DECEASED
TOTAL	17			0.00 1,691.38**			

Town of Brooklyn Tax Collectors Office
Fiscal Year July 1, 2019 to June 30, 2020
PERSONAL PROPERTY SUSPENSE

<u>YEAR</u>	<u>AMOUNT</u>
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2015	\$2,575.93
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TOTAL	\$2,575.93
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I hereby certify that to the best of my knowledge and belief each tax in the above statements has not been paid, is uncollectible and should be transferred to the Suspense tax book.

Dated at Brooklyn, CT., this 20th day of May 2020.

Respectfully submitted

Jocelyne Ruffo, CCMC

Jocelyne Ruffo CCMC
Brooklyn Revenue Collector

ACTION TAKEN BY BOARD OF FINANCE

Jocelyne Ruffo, CCMC a detailed examination has been made of the above statement, dated this _____ day of _____ 2020.

The Board of Finance recommends the transfer of certain uncollected taxes to the Suspense Tax Book. The taxes listed in such statement and numbered are believed to be uncollectible and pursuant to section 12-165 of the General Statutes authority is hereby given you to transfer such taxes, in accord with law, to the Suspense Book.

Dated at Brooklyn, CT this _____ day of _____ 2020.

Board of Finance Chairperson

Post Suspense

Date: 05/14/2020 Time: 16:27:51

Condition (s): Year: 2018, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

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Bill #	Name	Prop Loc	Dist/MBL	AMT/SUSP	S	Year	Reason
2015-02-0040008	ADAMS JEFFREY	360 CHRISTIAN HILL RD		0.00	Y	2018	UN - UNABLE TO LOCATE
50050313		[D LJ]		131.40**			
2015-02-0040027	ARGANBRIGHT JOHN	PARADISE DR		0.00	Y	2018	UN - UNABLE TO LOCATE
20100069				460.96**			
2015-02-0040121	DEOJAY TRACEY	489 WINDHAM RD		0.00	Y	2018	UN - UNABLE TO LOCATE
50050324				70.60**			
2015-02-0040169	GOODRICH CHARLES	ASSORTED		0.00	Y	2018	UN - UNABLE TO LOCATE
40006760		[D LJ]		76.64**			
2015-02-0040187	HEWITT ROBERT	81 TATNIC RD		0.00	Y	2018	UN - UNABLE TO LOCATE
20140006				23.97**			
2015-02-0040209	JONES CATHERINE A	49 POMFRET RD		0.00	Y	2018	UN - UNABLE TO LOCATE
20140068				191.64**			
2015-02-0040234	LADOVICI GEORGIA	9 SO MAIN ST		0.00	Y	2018	UN - UNABLE TO LOCATE
40024200				243.40**			
2015-02-0040235	LAFLAMME STEVE	356 SOUTH ST		0.00	Y	2018	UN - UNABLE TO LOCATE
20120025				88.52**			
2015-02-0040258	LTD WELLNESS CENTER	23 WAUREGAN RD		0.00	Y	2018	UN - UNABLE TO LOCATE
20120020				71.92**			
2015-02-0040279	MESSERVY TINA	26 GRANDVIEW TERR		0.00	Y	2018	UN - UNABLE TO LOCATE
20080054				110.36**			
2015-02-0040362	ROI SERVICES LLC	156 ENNIS RD		0.00	Y	2018	UN - UNABLE TO LOCATE
20090096				265.00**			
2015-02-0040373	SALON EVOLUTION LLC	8B DAY ST		0.00	Y	2018	UN - UNABLE TO LOCATE
20110051		[D EJ]		76.72**			
2015-02-0040411	STRAWBERRY ROAD CREATIVE LLC	141 BROWN RD		0.00	Y	2018	UN - UNABLE TO LOCATE
20140101				89.56**			
2015-02-0040412	STREIFF MARC R			0.00	Y	2018	UN - UNABLE TO LOCATE
20120007				91.68**			
2015-02-0040443	UNIQUE NAILS & SPA INC	4 DAY ST		0.00	Y	2018	UN - UNABLE TO LOCATE
20110013		[D EJ]		278.16**			
2015-02-0040444	VC MANAGEMENT LLC	500 PROVIDENCE RD		0.00	Y	2018	UN - UNABLE TO LOCATE
20140128				109.56**			
2015-02-0040462	WINDHAM COUNTY CLEANING LLC	156 ENNIS RD		0.00	Y	2018	UN - UNABLE TO LOCATE
20080119				116.16**			
2015-02-0040472	ZABORSKI MARIJYN	226 PARADISE DR		0.00	Y	2018	UN - UNABLE TO LOCATE
20110009				79.68**			

Post Suspense

Date: 05/14/2020 Time: 16:27:51

Condition (s): Year: 2018, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No Page: 2

Bill #	Name	Prop Loc	Dist/MBL	AMT/SUSP	S	Year	Reason
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TOTAL 18

0.00
2,575.93**

CIVIC & CULTURALRECREATION COM.

BUDGETED 2019– 20

BUDGET 2020-21

\$ 6,250.00 ADVERTISING

\$ 6,500.00 +250

\$ 26,000.00 OTHER PROFESSIONAL SERVICES

\$ 16,250.00 – 9,750

\$ 1,500.00 RECORDING SECRETARY

\$ 1,500.00

\$ 12,500.00 RECREATION SUPPLIES

\$ 12,500.00

\$ 137,828.00 REGULAR PAYROLL

\$ 140,941.00 + 3,113

\$ 3,000.00 INSURANCE

\$ 3,000.00

\$ 2,000.00 OVERTIME

\$ 2,250.00 +250

\$135,715.00 REGULAR PAYROLL – PART TIME

\$ 90,504.00 - 45,211

\$ 12,000.00 SPOOKY NIGHTS

\$ 13,000.00 + 1000

\$336,793.00 +2141

\$286,445.00 - 50,348

0.64% increase

14.9% decrease

BROOKLYN PARKS & RECREATION

REVENUE

2019-2020 ESTIMATED

Summer Camp	\$53,700
Library Program	\$ 1,800
Teen summer camp	\$ 13,690
Before/after School	\$131,000
Spooky Nights	\$18,550
Full Day Recreation	\$ 3,150

\$222,690.00

2020-2021 PROPOSED

Summer Camp	\$ 00,000
Library Program	\$ 0,000
Teen Summer Camp	\$ 00,000
Before/after school	\$180,200
Spooky Nights	\$ 21,750
Vacation Recreation	\$ 3,000

\$204,950.00

7.9% decrease

CIVIC & CULTURALPARK MAINTENANCE/BLDGS

RATIONAL OF OBJECTS

BUDGET 2020-21

PERSONNEL

Building Repairs/Parks & Grounds		\$ 5,500.00 +500
Diesel Fuel		\$ 1,500.00
Electric		\$ 4,700.00
Equipment/Maintenance Repair		\$ 5,500.00 +500
Gasoline		\$ 6,500.00
Office Equipment/Repairs		\$ 1,500.00
Other Supplies		\$ 18,000.00 +1000
Regular Payroll	\$23.25 x 40hrs x 52wks	\$ 48,360.00 + 2873
	\$20.69 x 40hrs x 35wks	\$ 28,966.00 + 9,904
Overtime		\$ 3,500.00 + 250
Insurance Stipend		\$ 3,000.00 + 3000
Telephone		\$ 1,200.00
Vehicle Maintenance		\$ 2,500.00 +500
Mileage/Meal Reimbursement		\$ 750.00
Clothing & Boots		\$ 1,400.00

\$132,876.00 + 18,527

17.1% increase