

**Board of Finance
Regular Meeting Minutes
Wednesday, February 19, 2020
7:00pm Clifford B. Green Memorial Center**

Present: Jeff Otto, Drew Dionne, Sandy Brodeur, Heather Allen, Kim Conroy; via phone, and Melissa Bradley; recording secretary
Ken Dykstra absent w/notification

1. **Call to Order:** Mr. Otto called the meeting to order at 7:02pm.
2. **Public Comment:** None
3. **Action on Minutes of 1/15/20:** Drew Dionne made a motion to accept the minutes of 1/15/20 as presented. Sandy Brodeur seconded the motion. Motion passed 5-0.
4. **Old Business**
 - a) **Financial Department Update**
 1. **Daily/Weekly Duties:** The office is still cross training; it seems to be going well.
 2. **Candidate & Interview Status:** The search for a Finance Director is ongoing. Another interview is scheduled for tomorrow.
 - b) **2018-19 Audit Status:** The audit is on schedule to be finished for the end of the month.
 - c) **2019-20 Financial Reports Status:** Reports will be sent to members.
 - d) **TAR/LoCIP Funds:** Mr. Ives was at a meeting today and was told they are confident the funds are coming, just no time frame was given.
 - e) **Little League Grant Status:** A bill will be presented and have authorization to pay the full grant; hopefully before the end of the session.
 - f) **Any Questions on Fire Department Quarterly Reports:** Mr. Otto has not received any questions from members, but if they have any, to send them to him.

Sandy Brodeur asks for update on the current lawsuits. Mr. Ives states one will be over soon, and another does not look like it will go far. The two concerning the wrongful deaths will be a long process and is in the hands of the insurance company at this point.

5. **New Business**
 - a) **Restatement Confirmation of Budget Calendar**
 - March 18 Fire Commissioners & Recreation**
 - March 24 General Government**
 - April 1 Board of Education**
 - April 15 Capital**

April 29 Consolidation

Mr. Ives states Joe Voccio is assembling the capital committee and will be meeting soon.

- b) Health Insurance Cost Projection:** An increase of 19.5% was projected. There will be another adjustment and will decrease. It may drop 3-5 points, but losses have continued to get worse.
- c) Other New Business:** None

6. Liaison Reports

- a) Housing Authority:** Met on January 21st to set 2020 meeting dates. They discussed cleaning up buildings on Tiffany and Front Street. 5 Front Street is in imminent danger and will be discussed further. Next meeting is set for March 18th.
Mr. Ives states a Town Meeting will be necessary to purchase the Community Center. The Town needs an affordable housing plan. The Front Street building needs so much work, an option would be to buy it back and demolish it.
- b) Recreation:** Met on Monday and is ready to present their budget.
- c) BoFC:** Met last Wednesday and approved the operating budgets. East Brooklyn has an increase of approximately 5%. Mortlake has no increase. Capital has not yet been discussed. East Brooklyn is looking to replace a used vehicle with a new vehicle. Their new fire truck has been delivered.
- d) BoE:** The next budget meeting is scheduled for next Wednesday, currently the budget is at a 9.5% increase.
- e) Other:** None

7. Public Comment: None

- 8. Adjourn:** Sandy Brodeur made a motion to adjourn the meeting. Drew Dionne seconded the motion. Meeting adjourned at 7:30pm.

Respectfully Submitted;

Melissa J. Bradley
Recording Secretary