

**Board of Finance
Regular Meeting Minutes
Wednesday, September 19, 2018
7:00pm Clifford B. Green Memorial Center**

Present: Jeff Otto, Drew Dionne, Ken Dykstra, Sandra Brodeur, Kim Conroy and Melissa Bradley;
Recording Secretary

Absent: Heather Allen w/notification

Also Present: Patti Buell, Kathy Erickson, Aimee Genna and Austin Tanner

1. **Call to Order:** Mr. Otto called the meeting to order at 7:00pm.
2. **Public Comment:** None
3. **Action on Minutes:** Drew Dionne made a motion to accept the minutes of 5/22/18; 6/26/18; 7/18/18 as presented. Sandra Brodeur seconded the motion. Motion passed 5-0.
4. **Old Business:** Sandra Brodeur questions if the 2017/18 books are closed out yet? Jeff Otto states there are still a few more entries to make.
5. **New Business – Selectman’s Report**
 1. Status of solar panel project at Brooklyn School: There is a meeting scheduled with Eversource to discuss.
 2. Status of solar panel project at Canterbury line near Christian Hill Road: This project is scheduled to go in front of the siting council in December or January.
 3. Status of EBFD fire truck purchase: This has been ordered.
 4. Any other capital project status updates: The Town computers have been purchased and installed. The Playscape has been installed and is operational. School technology project is in process, this will be a yearlong project. Roger LaFleur will be putting together specifications for the roof at the Community Center. A leak in the roof has been detected and will be addressed quickly. Kim Conroy notes the manufacturers for the playscape are coming back to install some missing items that were ordered.
 5. Revision of fund return by BoE: Patti Buell sent previous correspondence stating the amount to be returned is \$115,436.54.

6. Contacts with auditors King and King: They have been showing up regularly with each department.
 7. Tree trimming plans: We have a contracted crew from Northern Tree Service who will be taking down dead trees on the opposite side of the roads from the wires. They are contracted for 5 weeks up to an amount of \$40-\$45,000 which will come out of roads and bridges. The contract will be reevaluated at expiration.
 8. Any other matters to be reported by selectmen: A couple unexpected maintenance issues have occurred. One being the hot water heater at the Senior Center. Will update more as it progresses.
- Jeff Otto refers to a letter sent from the Board of Education requesting the Town to buy the property on School Street that has potential of development.
- Joe Voccio mentions there will be a public hearing to discuss the Special Act that will be going to Town Meeting for revision on the evening of September 27th.

6. Liaison Reports

- A. Recreation Commission** – The bathrooms at Prince Hill Park have been vandalized again. A toilet was pulled off the wall which caused a leak and a sink was smashed. The locked cabinet was broke into and items thrown about the room. Because of the constant damage, the commission is considering closing the bathrooms and using a Port-A-Potty for the area.
Spooky Nights is October 12 & 13. Volunteers are still needed, especially witches for a scene.
 - B. Selectmen & BRRC** – There will be a Town Meeting on September 27th regarding the Brooklyn Builders land conveyance and a hearing to follow to discuss the Special Act revisions. The Selectmen are also looking at revising the parking ban ordinance.
No updates for BRRC.
 - C. Housing Authority** – Sandy states there was a meeting today but she was unable to attend.
 - D. BoE** – Teacher contract negotiations are up for renewal this year. Ms. Genna adds there was a presentation today by Eversource regarding the solar project.
 - E. BoFC** – East Brooklyn has ordered the new fire truck approved in capital.
 - F. Other** - None
- 7. Public Comment:** Ms. Genna notes she is pleased with the new playscape and has seen lots of use on it.
- 8. Adjourn to Executive Session to discuss personnel matters not subject to CT FOIA and Accountant Contract:** Drew Dionne made a motion to adjourn to executive session to discuss the above stated matters. Sandra Brodeur seconded the motion. Discussion on the accountant contracts will not take place due to the absence of Rick Ives. Jeff Otto invites Joe Voccio, Patti Buell and Aimee Genna to participate in executive session. Motion passed 5-0.
Executive session began at 7:30pm
Executive session ended at 8:10pm.

9. **Adjourn:** Drew Dionne made a motion to adjourn the meeting. Sandra Brodeur seconded the motion. Meeting adjourned at 8:10pm.

Respectfully Submitted;

Melissa J. Bradley
Recording Secretary