

Board of Finance
Regular Meeting Minutes
Tuesday, May 1, 2018
7:00PM Clifford B. Green Memorial Center

Present: Jeff Otto, Sandra Brodeur, Ken Dykstra and Heather Allen
Absent w/notification: Kim Conroy & Drew Dionne

Also Present: Rick Ives, Joe Voccio, Wayne Jolley, Joan Trivella, Aimee Genna, Bucky Lohbusch, Kathy Erickson, and Aaron Kerouack

1. Call to Order and determination of a Quorum: Jeff Otto called the meeting to order at 7:02pm.
 2. Public Comment: None
 3. Action on Minutes of 4/23/18 Meeting: Sandra Brodeur made a motion to approve the minutes for discussion. Heather Allen seconded the motion. 2 corrections to be made: Paragraph five, word #5 should be prospective; and Page 3, first sentence, change portal to patrol. Motion passed with changes 4-0.
 4. Old Business
 - a. East Brooklyn Fire Department Revised Quarterly Report: Report was given to members to review. Ms. Allen requested to see a full year of actual expenditures along with the proposed budget for comparison. Mr. Otto will request this for next year.
 - b. Other Old Business: Mr. Ives states he will have the Mortlake Drain Project RFP finished soon.
- There is an error in the health insurance line from the HSA being processed twice. It will be fixed. Account 4117 is overspent. Mr. Ives will look into why this is.
Office supplies is overspent. Mr. Ives states he can not recall why but will send the explanation via email. The Resident Trooper overtime has not been paid yet from account 4201.
There is an expense in the ambulance service account 4203. Mr. Ives thinks this is a mistake and he will investigate it.
5. New Business
 - a. Discussion of Prospective '18-'19 Expenditures: There are still no final numbers from the State. Trimming of the proposed budget may have to be done at a later date.

Board of Fire Commissioners: Move forward into budget as requested.

Recreation Commission: Move forward into budget as requested.

General Government: The amount of \$1,000 for Fire Marshal consumables was questioned. Mr. Ives states it is being used for boots and outside gear.

It is questioned if there is enough allotted for diesel seeing we are buying it at 30% higher. Mr. Ives feels comfortable with the amount budgeted.

Mr. Ives does not have any further information available on the Town Hall roof.

Ms. Brodeur's questions if Mr. Ives took any suggestions Austin Tanner submitted at a meeting into consideration. Mr. Ives states he will take a look at them.

A total of \$653,000 will be returned to the reserve fund from the general government budget.

Board of Education: A total of \$446,000 will be returned to the reserve from the board of education. Mr. Otto will review what was done at the Town Meeting to see if it is necessary to go back to a Town Meeting.

Sandra Brodeur comments it is a huge increase over last year's budget. The board has the proposed budget on their website and have been answering questions for clarification. Mr. Dykstra states this may be a tough increase to sell at the Town Meeting.

Budget will move forward as is for now.

Capital Committee: The quotes given for the paving were actual quotes and there is no difference in price if one was done versus all of them at once.

The price for the playscape did not change. The old one is coming out regardless if the new one is funded. It is old and dangerous. Because there is no firm quote on the Town Hall roof, the board decides to leave this out of the requests. All other items moved forward as presented.

The current reserve is at a rate of approximately 6 – 6.5%. Mr. Otto would like to see this increased. He suggests adding \$500,000 in the budget for the reserve. Ken and Sandra approve. Mr. Ives points out there is still a \$260,000 gap between revenues and expenses and will need about a 1.5 mill increase. Mr. Ives is not in favor of beefing up the reserve if it is going to make the budget fail.

Mr. Ives states the audit will be finished tomorrow.

The board will hold a special meeting on May 14th @7pm, locations TBD.

The regular meeting on May 16th will still be held. There is a presentation regarding solar at the school scheduled.

6. Public Comment: Aimee Genna comments the reason there was money to be returned in the Board of Education budget was administrators gave back money and people were laid off.

7. Adjournment: Sandra Brodeur made a motion to adjourn the meeting. Ken Dykstra seconded the motion. Meeting adjourned at 8:20pm.

Respectfully Submitted;

Melissa J. Bradley
Recording Secretary