

Board of Finance
Regular Meeting Agenda
Wednesday, September 21, 2016, 7:00PM
Clifford B. Green Memorial Center.

1. Call to Order
2. Public Comments
3. Approval of Minutes of 8/17/16 Meeting
4. Finance Director's Report
 - a. Review of year-end transfers, particularly 4-1201, Payroll
 - b. Review of Teen Center membership revenue Question from 8/17 Minutes
 - c. Discussion of updated Revenue and Expenditure Reports using new software and current input data
 - d. Discussion of Mrs. Conroy's suggestion related to uploading tax deposit data to new accounting system
 - e. Virtual time clock status
 - f. Fire Department fiscal year harmonization
 - g. Status of Audit schedule, data requirements and preparations
 - h. Impact of BoE personnel changes on Finance Department operations
 - i. Other Business
5. Selectmen's Report
 - a. Fuel system usage system status
 - b. Capital project status
 - b. Other Business
6. Discussion of '16-'17 budget and financial performance
7. Old Business
 - a. Return of \$5700 from MFC
 - b. Other Business
8. New Business
 - a. Policy on limitation of duration of Public Comments
 - b. Liaison Reports
 - c. Liaison Assignments
 - d. Other Business
9. Public Comments
10. Adjournment

Jeff Otto
Vice Chairman