Minutes of Discussions

Brooklyn Schools Roof Replacement Building Committee

Tuesday September 12, 2017 at 7:00pm

Superintendent’s Office; Rose Wing Brooklyn Elementary School

Attending were Patrick McCormack, Robert Kelleher, Mike Keech, members, Roger LaFleur, Consultant, Patricia Buell, Superintendent and Tony Tusia, School Facilities Director.

Chairman Patrick McCormack called the meeting to order at 7:00 pm, a quorum being present.

It was noted that due to a mix-up the Agenda had not been posted at the Town Clerk’s Office. We cannot have an official meeting or vote but Mr. LaFleur was asked to bring us up to date on the Projects progress.

Mr. LaFleur reported that the contractor was unable to do any work on the flood coating over the Labor Day Weekend as originally planned. Could not do it on the weekend of the 8th since the gravel was not available. Now targeting next Saturday subject to weather. Goal is to get the gravel and tar kettle off the school grounds as soon as possible. Work on the metal continues.

He reports that all the flatwork and gravel have been completed on the Elementary School. The standing seams are 40%-50% completed. The job should be substantially complete by the end of this month.

There will be an additional change order for the engineering work done for the changes necessary for the roof because of the bowing. He estimates it will be about $3,000. The engineering charge was not included in the original change order.

Mr. Tusia reported that the extra labor by the school staff as part of the final cleanup would be minimal. It has not been determined whether those charges can be paid out of the school budget or out of project funds.

Mrs. Buell indicated that the contractor and Mr. LaFleur have been very accommodating to the school schedule and she is happy with how the project was progressing.

There are no payment requests or change orders for the Committee to approve tonight. Mr. LaFleur suggests scheduling a meeting for Sept. 26th to address any outstanding change orders and payment requests and for an update. Mr. McCormack suggests 7:00pm at the Superintendent’s office.

Meeting adjourned at 7:50pm

/s/ Robert J. Kelleher

Robert Kelleher

Temporary Secretary