

PV Building Committee Meeting Minutes
February 2, 2021
5:00PM

Members Present: Lou Brodeur, Joe Voccio, Mae Lyons

Members Absent: Ken Dykstra

Guests: Chris Palmer, Patricia Buell

This meeting was held via Zoom:

Meeting ID: 990 6550 7191

- **Establish a quorum:** The meeting was called to order at 5:09 pm
- **Public Comment:** No comment
- **Approval of Previous Meeting Minutes:** Motion to was made by Mr. Brodeur, seconded by Mr. Voccio to approve the [January 5, 2021](#) meeting minutes. **Motion carried 2/3. Mrs. Lyons abstained**
- **Project Update:** An update was provided by Mr. Palmer and Mrs. Buell.
 - a. **Brooklyn Elementary School:**
 - i. ASTM data collection has started. ASTM testing should be completed next week depending on the weather. Zero Emissions Renewable Energy Credit (ZREC) has been received from Eversource and will begin soon. Applications will go to Eversource, Public Utilities Regulatory Authority (PURA) and New England Power Pool Generation Information System (NEPOOL GIS). Commissioning Punchlist work is being performed. Permission to operate (12/10 certificate) is still outstanding from Eversource due to backlog. Once the letter is issued Eversource will be able to turn it on.
 - ii. Discussed another extension for the ZRECs. Mr. Palmer will speak to Eversource to have them make a case to PURA. Mr. Palmer will speak with Greenskies who are looking into similar situations for other customers.
 - iii. The committee reviewed photographs of the bollards and monitor.
Bollards [Photo 1](#), [Photo 2](#), [Photo 3](#), [Photo 4](#)
Monitor [Photo](#)

b. Brooklyn Middle School:

- i. String testing is being completed this week and into next week, if necessary. Self witness test and Commission Punchlist are anticipated to be completed next week. There are few brackets that need to be adjusted. String labeling will be completed next week. Weather permitting all of the items above should be completed mid-week. We may get permission to operate at the same time as BES. Mr. Graef will contact Mr. John Berard, Brooklyn Building Official to complete the next final sign-off. Snow could delay the ASTM test at Brooklyn Middle School.
- ii. The committee reviewed photographs of the bollards, monitor and solar panels.

Bollards [Photo 1](#), [Photo 2](#), [Photo 3](#), [Photo 4](#), [Photo 5](#)

Monitor [Photo](#)

Solar Panels [Photo 1](#), [Photo 2](#), [Photo 3](#), [Photo 4](#), [Photo 5](#)

- **Review Payment Requisition:**

- a. *BES December Invoice:* None for December
- b. Motion to approve the December 24, 2020 Invoice ([#2683](#)) for the amount of \$15,962.01. Motion by Mrs. Lyons, seconded by Mr. Brodeur. **Motion carried after discussion 3/0.**
 - i. There was a discussion with regards to progress. The balance to complete is \$86,463.89 for BMS and \$23,000 for BES which is 90-95% complete. The final part is administrative.

- **Other Business:**

- a. The next meeting will be held on March 2, 2021 at 5:00pm

- **Public Comment:** No comment

- **Adjournment:** Mr. Brodeur made a motion to adjourn at 5:33pm, seconded by Mrs. Lyons. **Motion carried 3/0.**