

PV Building Committee Meeting Minutes
January 5, 2021
5:00PM

Members Present: Joe Voccio, Lou Brodeur, Ken Dykstra

Members Absent: Mae Lyons

Guest: Patricia Buell; James Graef

The meeting was held via:

Zoom Meeting ID: 948 1603 1878

- **Establish a quorum:** The meeting was called to order at 5:11pm
- **Public Comment:** No comment
- **Approval of Previous Meeting Minutes:** Motion was made by Mr. Brodeur, seconded by Mr. Dykstra to approve the December 8, 2020 meeting minutes. **Motion carried 3/0.**
- **Project Update:** An update was provided via email from Mr. Palmer.
 - **Brooklyn Elementary School:**
 - The contractor provided Eversource with the Certificate of Compliance (witness test) on December 10, 2020. Both the contractor and CSW have made multiple attempts to contact the Eversource Project Manager in order to determine when Eversource will provide the Permission to Operate (PTO). This is the only item holding up the project from being energized. The contractor will start the ZREC registration immediately following receipt of the PTO document.
 - The solar technician's (Greenskies) were on site today to perform the commissioning inspection. This typically takes 2 to 3 days on-site in order to gather sufficient data and verify the system's production. During this testing phase the system will be temporarily energized while the technician's are on-site.
 - **Brooklyn Middle School:**
 - The last outstanding item remains the completion of the roofing attachments. This task is being performed by a Garland certified roofer, as Garland Co. holds the roofing warranty. This ensures the roof warranty is not impacted by installation of the attachments. The specialized rivets needed for the attachments had a long lead time, but they are now in-stock and expected on-site next week. The contractor anticipates 8 to 10 working days left for the roofer. Then the remaining modules can be installed, and the project will achieve

substantial completion. The contractor is still on track for performing the witness test and issuing a Certificate of Compliance to Eversource by the end of January. From here Eversource will be responsible for providing the PTO document.

- The Board noted that they are unaware of the contractor for Garland. Mr. Graef will request this information from CSW so we can make calls directly to them.
- Mr. Dykstra asked Mrs. Buell to check on applying for another delay for ZRecs due to the COVID complications and delays with vendors and contractors.

- **Review Payment Requisition:**

- **Brooklyn Elementary School:**

- Motion to approve the November 25, 2020 Invoice (# 2683) for the amount of \$43,286.52. Motion by Mr. Brodeur, seconded by Mr. Dykstra. **Motion carried 3/0.**

- **Brooklyn Middle School:**

- Motion to approve the November 25, 2020 Invoice (#2684) for the amount of \$53,557.58. Motion by Mr. Brodeur, seconded by Mr. Dykstra. **Motion carried 3/0.**

- **Other Business:**

- The next meeting will be held on February 2, 2021 at 5:00pm.
 - At the next meeting we will discuss a ribbon cutting ceremony. In attendance should be the Building Committee, Board of Education and student representatives.
 - Mr. Graef has told the contractor where to install the production kiosk.
 - Mr. Graef will follow-up with the bollard installation.
 - The Building Committee would like to be in attendance when it is energized.

- **Public Comment:** No comment

- **Adjournment:** Mr. Brodeur made a motion to adjourn the meeting at 5:33pm., seconded by Mr. Dykstra. **Motion carried 3/0.**