

MINUTES OF SPECIAL MEETING

September 23, 2015

Rose Wing Roof Replacement Building Committee

Attending: Robert Kelleher, Lenny Bissonette, Members, Tony Tusia, Facilities Manager and Joe Migani, architect.
Absent, Sheila Johnson

The meeting started at 10:00 A.M.

Mr. Kelleher, Tony Tusia and Lenny Bissonette met and accompanied the architect at the elementary School to view the roof and the project area. Measurements of the roof were taken and the participants did a 360-degree tour of the building.

Mr. Migani indicated they obtained enough information to prepare the plans and bid documents. He estimated that those documents should be ready by the end of October. The committee discussed a time frame for the job and decided at this time it would make sense to plan the work to take place during the Christmas vacation or April vacation depending on the weather in December.

The meeting ended at approximately 10:30 am

Respectfully Submitted

Robert J. Kelleher