

MINUTES OF SPECIAL MEETING  
September 3, 2015  
Rose Wing Roof Replacement Building Committee

Attending: Robert Kelleher, Lenny Bissonette, Sheila Johnson  
(after meeting started) Members, and Tony Tusia, Facilities  
Manager

The meeting was called to order at 10:00 A.M.

Mr. Kelleher reported that he had contacted O’Riordan and Strong Design, the two lowest bidders. He reported that the O’Riordan bid was predicated on prevailing wages and that was the reason the estimated figure for the work portion of the project had been estimated at \$76,000, about \$10,000 higher than our estimates. The bid used a 10% contingency driving the work estimate even higher and the architect’s fee was based on 10% of the project cost of \$84,140. This resulted in a bid of \$10,915. Using the committee’s estimate of \$65,000 for the job, the resulting fee for O’Riordan would be approximately \$9,000.

The committee discussed the bids and decided unanimously to award the bid to O’Riordan contingent on a satisfactory contract being negotiated. The committee felt that their previous experience dealing with State grant procedures and their larger staff would be in the best interest of the Town.

Mr. Kelleher will notify O’Riordan and request a formal contract for review by the committee.

The meeting was adjourned at 10:25am.

Respectfully Submitted

Robert J. Kelleher